



Erasmus⁺ Programme

Inter-institutional agreement 2017-2021

Higher Education Student and Staff Mobility

→Mobility for learners and staff←

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus⁺ programme. This Inter-institutional agreement will come into effect only in the event that both Institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus⁺ programme sets extra criteria this Agreement will be reviewed.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ¹ (Name, E-mail, Phone)
CHARLES UNIVERSITY IN PRAGUE Faculty of Science Department of Physical Geography and Geoecology (geography) Institute of Petrology and Structural Geology (geology) Department of Analytical Chemistry (chemistry)	CZ PRAHA07	Dr. Dagmar Chalupová faculty Erasmus Coordinator and departmental coordinator for geography Tel: +420 22195 1165 Email: erasmus@natur.cuni.cz Dr. Petr Jeřábek departmental coordinator for geology Tel: +420 22195 1534 Email: petr.jerabek@natur.cuni.cz Dr. Jakub Hraníček departmental coordinator for chemistry Tel: +420 22195 1232 Email: jakub.hranicek@natur.cuni.cz
KU LEUVEN Faculty of Science	B LEUVEN01	Bieke Dutoit bieke.dutoit@kuleuven.be +32 16 32 85 57

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS ²	SMT ³
CZ PRAHA07	B LEUVEN01	443	Earth Sciences (geography, geology)	2 nd , 3 rd	2 students 10 months each	
CZ PRAHA07	B LEUVEN01	442	Chemistry	2 nd , 3 rd	1 students 5 months each	

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

² Student Mobility for Studies

³ Student Mobility for Traineeship

B LEUVEN01	CZ PRAHA07	05 (443 (442	Natural Sciences Earth Sciences) Chemistry)	2 nd , 3 rd	3 students 15 months each	
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FROM	TO	Subject area	Subject area name	Total Number of staff mobility/Total number of days	
		ISCED	ISCED	STA ⁴	STT ⁵
CZ PRAHA07	B LEUVEN01	05 (443 (442	Natural Sciences Earth Sciences) Chemistry)	2 professor 10 days	0/0
B LEUVEN01	CZ PRAHA07	05 (443 (442	Natural Sciences Earth Sciences) Chemistry)	2 professor 10 days	0/0

C. Recommended language skills

The sending Institution, following agreement with the receiving Institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
CZ PRAHA07	05	English	Czech	B2	B2
B LEUVEN01	05	English (Ma + Phd)	Dutch (Ba)	B1	C1

D. Calendar

1. Student nomination/application deadlines:

Receiving institution	Winter term ⁶ [month]	Summer term ⁷ [month]
CZ PRAHA07	June 15 th	October 31 st
B LEUVEN01	Nominations: 1 April Applications: 14 April The academic calendar can be found on http://www.kuleuven.be/about/calendars/academic_calendar_2017_2018	Nominations: 1 September Applications: 1 October The academic calendar can be found on http://www.kuleuven.be/about/calendars/academic_calendar_2017_2018

⁴ Staff Mobility for Teaching

⁵ Staff Mobility for Training

⁶ To be adapted in case of a trimester system.

⁷ To be adapted in case of a trimester system.

2. The receiving institutions will send their decisions within 6-8 weeks after deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

E. Information

CZ PRAHA07		B LEUVEN01
WWW for Incoming Students	http://www.cuni.cz/UK-928.html	http://www.kuleuven.be/english/admissions/exchange/index#information
WWW Course Catalogue	http://www.cuni.cz/UK-2047.html	https://onderwijsaanbod.kuleuven.be/opleidingen/e/SC_51958514.htm#bl=all https://onderwijsaanbod.kuleuven.be/opleidingen/e/SC_51016989.htm#bl=all
Housing ⁸	http://www.cuni.cz/UK-2073.html	http://www.kuleuven.be/english/student-services/accommodation/student/exchange.html
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	housing@dsv.kuleuven.be tel.: +3216324400
WWW Visa Information ⁹	http://www.cuni.cz/UK-2045.html	http://www.kuleuven.be/english/admissions/travelling
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	Mr. Christophe Prince christophe.prince@kuleuven.be
WWW Insurance Information ¹⁰	http://www.cuni.cz/UK-2045.html	http://www.kuleuven.be/english/services/insurances/
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	Mrs Karolien Moens exchange-in@kuleuven.be
ECTS Users' Guide ¹¹	http://is.cuni.cz/studium/eng/predmet/index.php	http://www.kuleuven.be/education/ects/
WWW Students and Staff with Disabilities	http://www.cuni.cz/UK-2049.html	http://www.kuleuven.be/english/student-services/studentswithdisability

⁸ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.


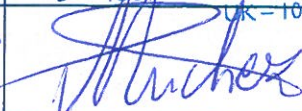
⁹ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

¹⁰ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

¹¹ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Contact details	erasmus@ruk.cuni.cz +420 224 491 310	ine.vandroogenbroeck@kuleuven.be
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F. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature Seal or Stamp ¹²
CZ PRAHA07	Dr. Dagmar Chalupová Erasmus coordinator	30.11.2017	 PŘÍRODOVĚDECKÁ FAKULTA ERASMUS Albertov 6, 128 43 Praha 2 IČO: 00216208, DIČ: CZ00216208 UK - 106
B LEUVEN01	Prof. Dr. Philippe Muchez Dean Faculty of Science	<i>15.01.2018</i>	

¹² Scanned signatures, seals and stamps are accepted