



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
University of Innsbruck Institute of Botany	A INNSBRU01	<b>Dept. Coordinator</b> Prof. Stefan Mayr +43 512 507 51024; <a href="mailto:stefan.mayr@uibk.ac.at">stefan.mayr@uibk.ac.at</a> <b>Inst. Coordinator</b> Michelle Heller, Herzog-Friedrich-Str. 3, A-6020 Innsbruck +43 512 507 32407, <a href="mailto:michelle.heller@uibk.ac.at">michelle.heller@uibk.ac.at</a>	Course Catalogue: <a href="http://orawww.uibk.ac.at/public/ifuonline_lv.home">http://orawww.uibk.ac.at/public/ifuonline_lv.home</a>  Erasmus incomings: <a href="http://www.uibk.ac.at/international-relations/erasmus/incoming/">http://www.uibk.ac.at/international-relations/erasmus/incoming/</a>
Univerzita Karlova v Praze (Charles University in Prague) Department of Botany	CZ PRAHA07	<b>Dept. Coordinator</b> Dr. Ondřej Koukol, Ph.D.+420 221951 1650 <a href="mailto:ondrej.koukol@natur.cuni.cz">ondrej.koukol@natur.cuni.cz</a> <b>Inst. Coordinator</b> Mgr. Michal Maršálek  Ovocný trh 3 116 36 Praha 1 +420 224 491 310 <a href="mailto:michal.marsalek@ruk.cuni.cz">michal.marsalek@ruk.cuni.cz</a>	Course Catalogue: <a href="http://www.cuni.cz/UK-2047.html">http://www.cuni.cz/UK-2047.html</a>  Erasmus incomings: <a href="http://www.cuni.cz/UK-928.html">http://www.cuni.cz/UK-928.html</a>

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
A INNSBRU01	CZ PRAHA07	421	Biology	1 <sup>st</sup> , 2 <sup>nd</sup>	2 x 5 months	-----
CZ PRAHA07	A INNSBRU01	421	Biology	1 <sup>st</sup> , 2 <sup>nd</sup>	2 x 5 months	-----

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
A INNSBRU01	CZ PRAHA07	421	Biology	Min 2 days/8 hours of teaching	---
CZ PRAHA07	A INNSBRU01	421	Biology	Min 2 days/8 hours of teaching	---

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution  [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level	
				Student Mobility for Studies  [Minimum recommended level: B1]	Staff Mobility for Teaching  [Minimum recommended level: B2]
A INNSBRU01		German	English in Master	B1	To be decided by the teachers involved



CZ PRAHA07		English	Czech	B2	B2
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For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

## D. Additional requirements

Support is offered to students and staff with a special need or disability:

[www.uibk.ac.at/behindertenbeauftragte](http://www.uibk.ac.at/behindertenbeauftragte)

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
A INNSBRU01	31 <sup>st</sup> July	31 <sup>st</sup> December
CZ PRAHA07	June 15th	October 31st

2. **Innsbruck:** The Admission Department will send the Letter of Acceptance within max. 6 weeks after receipt of the complete application
3. **Innsbruck:** Each student can print the Transcript of Records personally. A signed and stamped version is issued by the International Relations Office on demand.
4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

## 1. Grading systems of the institutions

### **Innsbruck:**

Austrian grading scheme	Definition
1	EXCELLENT: Outstanding performance
2	GOOD: Generally good, but with some errors
3	SATISFACTORY: Generally sound work with a number of substantial errors
4	SUFFICIENT: Performance meets the minimum criteria
successfully completed	Positive performance, where a strict differentiation is not adequate
5	UNSATISFACTORY: Substantial improvement necessary; requirement of further work
not completed	Negative performance, where a strict differentiation is not adequate

### **Prague:**

#### **Description of the institutional grading system:**

Charles University in Prague awards grades according to the Czech Grading Scale for Institutions of Higher Education which consists of 4-point scale.

Czech Grade	ECTS Grade
1 - Excellent (excellent performance)	A
2 - Very Good (above the average standard but with some errors)	B
3 - Good (generally sound work with a number of notable errors)	D
4 - Fail (unsatisfactory performance)	F
Pass - student achievements in some subjects are graded only as "pass", where student has obtained a satisfactory level	Pass

ECTS grading scale:		
ECTS Grade	% of successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	25	VERY GOOD - above the average standard but with some errors
C	30	GOOD - generally sound work with a number of notable errors
D	25	SATISFACTORY - fair but with significant shortcomings

E	10	SUFFICIENT - performance meets the minimum criteria
FX	-	FAIL - some more work required before the credit can be awarded
F	-	FAIL - considerable further work is required

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A INNSBRU01	<a href="mailto:erasmus@uibk.ac.at">erasmus@uibk.ac.at</a> +43 512 507 32406	<a href="http://www.uibk.ac.at/international-relations/erasmus/incoming/passport_visa.html">http://www.uibk.ac.at/international-relations/erasmus/incoming/passport_visa.html</a>
CZ PRAHA07	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A INNSBRU01	<a href="mailto:erasmus@uibk.ac.at">erasmus@uibk.ac.at</a> +43 12 507 32406	<a href="http://www.uibk.ac.at/international-relations/erasmus/incoming/guide-englisch.pdf">http://www.uibk.ac.at/international-relations/erasmus/incoming/guide-englisch.pdf</a>
CZ PRAHA07	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>

## 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.



Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
A INNSBRU01	OeAD Housing Office, Meinhardstr. 5/3. Stock, A- 6020 Innsbruck	<a href="http://www.housing.oead.ac.at/index_e.asp">http://www.housing.oead.ac.at/index_e.asp</a> Please apply immediately after nomination. Rooms are assigned "First come, first"



	+43 512 507 319 115 housing-innsbruck@oad.at	served"
CZ PRAHA07	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	<a href="http://www.cuni.cz/UK-2073.html">http://www.cuni.cz/UK-2073.html</a>

## G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>1</sup>
A INNSBRU01	<b>Head of International Relations Office:</b> Dr. Mathias Schennach, Herzog-Friedrich-Str. 3 6020 Innsbruck, Austria; Tel: +43 512 507 32400, mathias.schennach@uibk.ac.at		
CZ PRAHA07	<b>ERASMUS Faculty Coordinator</b>  Dr. Dagmar Chalupová, Ph.D.  +420 22195 1166 erasmus@natur.cuni.cz	28.11. 2013	

<sup>1</sup> Scanned signatures are accepted