



# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement

### Key Action 1 Learning Mobility for Higher Education Students and Staff

among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

#### **Grading systems of the institutions**

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

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<sup>1</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

## Validity period of the agreement

Timeframe	Call Year*
Start of validity	[2021]
End of validity	[2027]

## A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Websites ( General/Faculties/ Course catalogue)
UNIVERSITY CÓRDOBA	E CORDOBA01	<b>Institutional Coordinator Prof. Enriqueta Moyano Cañete:</b> Director of Internationalisation and Mobility Programmes Tel.: +34 957212552 Fax: +34 957212583 Email: <a href="mailto:direccion.ori@uco.es">direccion.ori@uco.es</a> <a href="mailto:erasmus.estudios@uco.es">erasmus.estudios@uco.es</a> <a href="mailto:movilidad.convenios@uco.es">movilidad.convenios@uco.es</a>	<a href="http://www.uco.es/internacional/extranjeros/en">http://www.uco.es/internacional/extranjeros/en</a>
		<b>Academic Coordinator Juan José Giner Casares</b> Vice-Dean of Mobility, International and Scientific Communication Faculty of Science Tel: +34 957 218584 Fax: +34 957 218606  <a href="mailto:internacionales.ciencias@uco.es">internacionales.ciencias@uco.es</a>	<a href="https://www.uco.es/organiza/centros/ciencias/">https://www.uco.es/organiza/centros/ciencias/</a>
<b>Charles University</b> Faculty of Science	CZ PRAHA07	<b>Institutional Erasmus Coordinator</b>	General: <a href="https://cuni.cz/">https://cuni.cz/</a>

<sup>2</sup>Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p><b>Central level:</b> Rectorate, European Office, <a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a></p> <p><b>Faculty level:</b> Erasmus Office, <a href="mailto:erasmus@natur.cuni.cz">erasmus@natur.cuni.cz</a></p>	<p>Faculty/faculties: <a href="https://www.natur.cuni.cz/eng/study/erasmus/courses">https://www.natur.cuni.cz/eng/study/erasmus/courses</a></p> <p>Course catalogue: <a href="https://cuni.cz/UKEN-364.html">https://cuni.cz/UKEN-364.html</a></p>
		<p><b>Administrative Coordinator</b></p> <p><b>Faculty level:</b> Erasmus Office, <a href="mailto:erasmus@natur.cuni.cz">erasmus@natur.cuni.cz</a></p> <p><b>Dept. of Cell Biology</b> RNDr. Natasa Sebkova, Ph.D. <a href="mailto:natasa.sebkova@natur.cuni.cz">natasa.sebkova@natur.cuni.cz</a></p>	<p>Faculty/faculties: <a href="https://www.natur.cuni.cz/eng/study/erasmus/erasmus/">https://www.natur.cuni.cz/eng/study/erasmus/erasmus/</a></p> <p>Course catalogue: <a href="https://www.natur.cuni.cz/eng/study/erasmus/courses">https://www.natur.cuni.cz/eng/study/erasmus/courses</a></p>

## B. Mobility numbers<sup>3</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional) * [ISCED]	Subject area name (optional) *	Field of education – Clarification (optional)	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] (optional) *	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional) * [total number of students]	Student Mobility for Traineeships (optional) * [total number]

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

									of months]
CZ PRAHA07	E CORDOBA01	0511	Biology		1st	1	9		
E CORDOBA01	CZ PRAHA07	0511	Biology		1 <sup>st</sup> , 2 <sup>nd</sup>	1	9		

**Short-term blended mobility option for students**

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
E CORDOBA01	CZ PRAHA07	0511	Biology	1	5 days		
CZ PRAHA07	E CORDOBA01	0511	Biology	1	5 days		

**C. Recommended language skills**

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional : Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E CORDOBA01		Spanish	English	B1 Spanish / English	B2 Spanish / English
CZ PRAHA07		English	Czech	B2 English, B1 Czech	B2 English/B1 Czech

#### D. Calendar

**Nominations of incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
E CORDOBA01	31 May	30 November
CZ PRAHA07	15 April	15 September

**Applications from incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
E CORDOBA01	30 June	31 December
CZ PRAHA07	15 May	15 October

**Application procedure for incoming students**

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
E CORDOBA01	<a href="mailto:eramus.ciencias@uco.es">eramus.ciencias@uco.es</a>	<a href="http://www.uco.es/internacional/extranjeros/en/erasmus">http://www.uco.es/internacional/extranjeros/en/erasmus</a>

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

CZ PRAHA07	<p><b>Central level:</b> Rectorate, European Office, <a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a></p> <p><b>Faculty level:</b> Erasmus Office, <a href="mailto:erasmus@natur.cuni.cz">erasmus@natur.cuni.cz</a></p>	<a href="https://cuni.cz/UKEN-362.html">https://cuni.cz/UKEN-362.html</a>
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### E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
E CORDOBA01		Student performances are graded individually and not on a statistical basis	<a href="http://www.uco.es/internacional/extranjeros/en/erasmus">http://www.uco.es/internacional/extranjeros/en/erasmus</a> (ECTS Guide)

The receiving institution will send its decision within 5 weeks, **and no later than 5 weeks.**

### Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information

E CORDOBA01	- Reduced mobility - Hearing impairments - Visual impairments - ...		<a href="mailto:atencionpsicologica@uco.es">atencionpsicologica@uco.es</a>  <a href="mailto:atencioninclusiva@uco.es">atencioninclusiva@uco.es</a>	<a href="http://www.uco.es/servicios/sad/">http://www.uco.es/servicios/sad/</a>
CZ PRAHA07	- Reduced mobility - Hearing impairments - Visual impairments		Charles University, European Office, <a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a>	<a href="https://cuni.cz/UKEN-370.html">https://cuni.cz/UKEN-370.html</a>

## F. Information

### 1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CORDOBA01	A) Residence Hall:  <a href="mailto:alojamiento@uco.es">alojamiento@uco.es</a>  B) Local mentors for international students will provide the necessary support to find accommodation:  <a href="mailto:erasmus.ciencias@uco.es">erasmus.ciencias@uco.es</a>	<a href="http://www.uco.es/servicios/alojamiento/es/">http://www.uco.es/servicios/alojamiento/es/</a>
CZ PRAHA07	Charles University, European Office, <a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a>	<a href="https://cuni.cz/UKEN-365.html">https://cuni.cz/UKEN-365.html</a>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in

securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CORDOBA01	<a href="mailto:erasmus.ciencias@uco.es">erasmus.ciencias@uco.es</a>	<a href="http://www.uco.es/internacional/extranjeros/en/visas">http://www.uco.es/internacional/extranjeros/en/visas</a>
CZ PRAHA07	Charles University, European Office, <a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a>	<a href="https://cuni.cz/UKEN-366.html">https://cuni.cz/UKEN-366.html</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CORDOBA01	<a href="mailto:erasmus.ciencias@uco.es">erasmus.ciencias@uco.es</a>	<a href="https://www.uco.es/servicios/sega/informacion-general/seguro-complementario-de-accidentes">https://www.uco.es/servicios/sega/informacion-general/seguro-complementario-de-accidentes</a>
CZ PRAHA07	Charles University, European Office, <a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a>	<a href="https://cuni.cz/UKEN-366.html">https://cuni.cz/UKEN-366.html</a>

### **4. Additional information**

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
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E CORDOBA0 1		<a href="mailto:movilidad.convenios@uco.es">movilidad.convenios@uco.es</a>	<a href="http://www.uco.es/internacional/extranjeros/en/erasmus">http://www.uco.es/internacional/extranjeros/en/erasmus</a>
CZ PRAHA07		Charles University, European Office, <a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a>	<a href="https://cuni.cz/UKEN-145.html">https://cuni.cz/UKEN-145.html</a>

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

### Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
ECORDOBA01	Prof. <sup>a</sup> Enriqueta Moyano Cañete Director of Internationalisation and Mobility Programmes	11/05/22	
CZ PRAHA07			

<sup>5</sup> Scanned signatures are accepted

	RNDr. Aleš Soukup, Ph.D.  Vice-dean for Development and Foreign Relations		RNDr. Aleš Soukup, Ph.D.  Digitálně podepsal RNDr. Aleš Soukup, Ph.D. Datum: 2022.02.25 11:00:32 +01'00'
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