E Madrid 04

Erasmus+ Programme

Inter-institutional agreement 2014-2020

Higher Education Student and Staff Mobility
→Mobility for learners and staff←

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus+ programme sets extra criteria this Agreement will be reviewed.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details[1] (Name, E-mail, Phone)
CHARLES UNIVERSITY IN PRAGUE Faculty of Science Department of Anthropology and Human Genetics	**CZ PRAHA07**	Šárka Bejdová bejdova@natur.cuni.cz +420 221 951 609
AUTONOMOUS UNIVERSITY OF MADRID Faculty of Science	**E MADRID04**	Mrs Matilde Delgado Chauton Oficina Relaciones Internacionales y Movilidad Plaza Mayor, C/ Einstein 5, Ciudad Universitaria Cantoblanco 28049 Madrid Spain Phone: +0034914975133 Fax: +0034914978597 Email: erasmus.uam@uam.es Academic: Ori.ciencias@uam.es +34 91 497 4452

B. Mobility numbers per academic year

FROM	TO	*Subject area* ISCED	*Subject area name* ISCED	*Study cycle*	Total Number of students/Total number of months	
					SMS[2]	SMT[3]

[1] Contact details to reach the senior officer in charge of this agreement and of its possible updates.
[2] Student Mobility for Studies
[3] Student Mobility for Traineeship

CZ PRAHA07	E MADRID04	421	Biology	1st, 2nd,3rd	2x5=10	1/5
E MADRID04	CZ PRAHA07	421	Biology	1st, 2nd,3rd	2x5=10	1/5

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	*Optional Subject area* ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
CZ PRAHA07		English	Czech	B2	B2
E MADRID04		Spanish	Spanish	- Minimum B1 for graduate studies (B2 recommended) - B2 for: Faculty of Economics and Business Administration, Hispanic Studies Degree and Postgraduate Studies With the exception of specific studies that request a specific level	B2

D. Calendar

1. Student nomination/application deadlines:

Receiving institution	Winter term[4] [month]	Summer term[5] [month]
CZ PRAHA07	June 15th	October 31st
E MADRID04	30th May	31st October

2. The receiving institutions will send their decisions within 6-8 weeks after deadline.UAM will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

[4] To be adapted in case of a trimester system.
[5] To be adapted in case of a trimester system.

E. Information

	CZ PRAHA07	XX PARTNER01
WWW for Incoming Students	http://www.cuni.cz/UK-928.html	http://www.uam.es/ss/Satellite/es/Estudiantes_Entrantes/1234886373883/contenidoFinal/_Incoming.htm
WWW Course Catalogue	http://www.cuni.cz/UK-2047.html	http://www.uam.es/ss/Satellite/Ciencias/es/home.htm
Housing[6]	http://www.cuni.cz/UK-2073.html	http://www.uam.es/ss/Satellite/es/1242652242790/subHomeServicio/Oficina_de_acogida.htm?idenlace=1234886376451
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	Oficina de Acogida (Reception Office) Edificio Plaza Mayor Planta Baja, Isla F 28049 Madrid Phone: 91 497 74 12/ 69 07/ 69 06/ 36 99 oficina.acogida@uam.es
WWW Visa Information[7]	http://www.cuni.cz/UK-2045.html	http://www.uam.es/ss/Satellite/es/1242652242790/subHomeServicio/Oficina_de_acogida.htm?idenlace=1234886376451
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	Oficina de Acogida (Reception Office) Edificio Plaza Mayor Planta Baja, Isla F 28049 Madrid Phone: 91 497 74 12/ 69 07/ 69 06/ 36 99 oficina.acogida@uam.es
WWW Insurance Information[8]	http://www.cuni.cz/UK-2045.html	http://www.uam.es/ss/Satellite/es/1242652242790/subHomeServicio/Oficina_de_acogida.htm?idenlace=1234886376451
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	Oficina de Acogida (Reception Office) Edificio Plaza Mayor Planta Baja, Isla F 28049 Madrid Phone: 91 497 74 12/ 69 07/ 69 06/ 36 99 oficina.acogida@uam.es

[6] The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

[7] The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

[8] The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

ECTS Users' Guide[9]	http://is.cuni.cz/studium/eng/predmety/index.php	http://www.uam.es/ss/Satellite/es/Estudiantes_Entrantes/1234886373883/contenidoFinal/_Incoming.htm
WWW Students and Staff with Disabilities	http://www.cuni.cz/UK-2049.html	http://www.uam.es/ss/Satellite/es/Estudiantes_Entrantes/1234886373883/contenidoFinal/_Incoming.ht
Contact details	erasmus@ruk.cuni.cz +420 224 491 310	programa.discapacidad@uam.es

F. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature Seal or Stamp[10]
CZ PRAHA07	DAGMAR CHALUPECKÁ, Dr. Dean Faculty ERASMUS Coordinator	**15.9.2013**	CHARLES UNIVERSITY in Prague Faculty of Science LLP ERASMUS Albertov 6, 128 43 Prague 2 UK1[illegible]
E MADRID04	Amaya Mendikoetxea, Vice Rector for International Relations vicerrectorado.internacional@uam.es	**12/11/2013**	

[9] Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

[10] Scanned signatures, seals and stamps are accepted