



Erasmus+ Programme
Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility
Inter-institutional agreement 2015-2021
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (email, phone)	Website
CHARLES UNIVERSITY IN PRAGUE Faculty of Science Department of Ecology	CZ PRAHA07	<u>Institutional coordinator:</u> Mgr. Michal Maršálek michal.marsalek@ruk.cuni.cz , Tel.: +420 224 491 310, Fax: +420 224 229 487 <u>Faculty coordinator:</u> RNDr. Dagmar Chalupová, Ph.D. erasmus@natur.cuni.cz Tel./fax: +420 22195 1166 <u>Department coordinator:</u> Adam Petrusek, assoc. prof., petrusek@natur.cuni.cz , Tel.: +420 602 656 937	http://www.cuni.cz/UK-928.html
		Administrative contact: Ms. Mia Laurila Tel. +358 2944 58194 mia.laurila@uef.fi Departmental contact: Dr. Jarkko Akkanen, Department of Biology, Joensuu campus, P.O. Box 111, FI-80101 Joensuu, Finland, jarkko.akkanen@uef.fi tel. +358 504420776	
ITÄ-SUOMEN YLIOPISTO (UNIVERSITY OF EASTERN FINLAND)	SF KUOPIO12		www.uef.fi

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Area code [ISCED]	Subject area name	Study cycle 1 st , 2 nd , 3 rd	Number of student mobility periods	
					Student Mobility for Studies Students x months	Student Mobility for Traineeships Students x months
FI	CZ	421	Biology	1 st , 2 nd , 3 rd	2x10	
CZ	FI	421	Biology	1 st , 2 nd , 3 rd	2x10	
FROM	TO	Area code [ISCED]	Subject area name		Number of staff mobility periods	
					Staff Mobility for Teaching Weeks x hours	Staff Mobility for Training Weeks

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Area code [ISCED]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
CZ PRAHA07	421	English	Czech	B2	B2
SF KUOPIO12	421	English	Finnish	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

In case of additional requirements in regard to academic, organisational or other aspects (e.g. students with special needs) please contact the following:

CZ PRAHA07: erasmus@natur.cuni.cz

SF KUOPIO12: www.uef.fi/international

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term* [month]	Spring term* [month]
CZ PRAHA07	June 15 th	October 31 st
SF KUOPIO12	15 April (nomination by e-mail) 30 April (online)	15 September (nomination by e-mail) 30 September (online)

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 8 (eight) weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 (five) weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Charles University in Prague awards grades according to the Czech Grading Scale for

Institutions of Higher Education which consists of 4-point scale.

Czech Grade	ECTS Grade
1 - Excellent (excellent performance)	A
2 - Very Good (above the average standard but with some errors)	B
3 - Good (generally sound work with a number of notable errors)	D

4 - Fail (unsatisfactory performance)	F
Pass - student achievements in some subjects are graded only as "pass", where student has obtained a satisfactory level	Pass

SF KUOPIO12: <http://www.uef.fi/en/studies/credits-and-grades>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
CZ PRAHA07	erasmus@ruk.cuni.cz +420 224 491 710	http://www.cuni.cz/UK-2045.html
SF KUOPIO12	international@uef.fi Tel. +358 2944 58065/58170	http://www.uef.fi/en/studies/new-students

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
CZ PRAHA07	erasmus@ruk.cuni.cz +420 224 491 710	http://www.cuni.cz/UK-2045.html
SF KUOPIO12	international@uef.fi Tel. +358 2944 58065/58170	http://www.uef.fi/en/studies/new-students

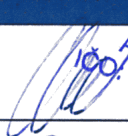
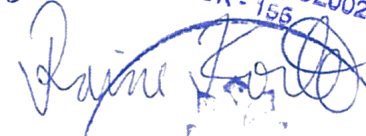
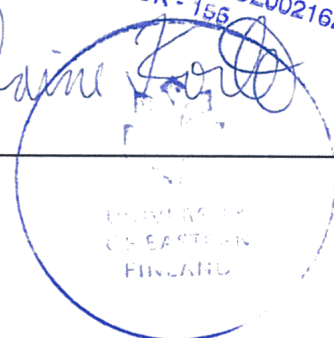
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details (email, phone)	Website for information
CZ PRAHA07	erasmus@ruk.cuni.cz +420 224 491 710	http://www.cuni.cz/UK-2073.html
SF KUOPIO12	opiskeliija-asunnot@joensuunelli.fi asiakaspalvelu@kuopas.fi sao@yhis.fi	http://www.joensuunelli.fi/en/ http://www.kuopas.fi http://www.sao.fi

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature ¹
CZ PRAHA07	RNDr. Dagmar Chalupová, Ph.D. faculty ERASMUS coordinator	29.10.2014	 UNIVERZITA KARLOVA V Praze Přírodovědecká fakulta ERASMUS 100. Albertov 6, 128 43 Praha 2 ICO: 00216208 DIČ: CZ00216208 UK - 156
SF KUOPIO12	Head of Department Prof. Raine Kortet Department of Biology	27.10.2014	 

¹ Scanned signatures are accepted