

INCOMING  
training to 17  
December



## Erasmus+ Programme

### Key Action 1

#### - Mobility for learners and staff - Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2017-2019 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Website (eg. of the course catalogue)
Vytautas Magnus University International Cooperation Department	LT KAUNAS01	Chief specialist Ms Gabrielė Gugytė <a href="mailto:Gabriela.Gugyte@vdu.lt">Gabriela.Gugyte@vdu.lt</a> +370 327 988  Institutional Coordinator Mrs. Zina Baltreniene <a href="mailto:international@vdu.lt">international@vdu.lt</a> +370 327 986	<a href="http://www.vdu.lt/en">www.vdu.lt/en</a>
Faculty of Natural Sciences	LT KAUNAS01	Vice Dean  Mr. Vykintas Baublys <a href="mailto:vykintas.baublys@vdu.lt">vykintas.baublys@vdu.lt</a> +370 37 327922	
CHARLES UNIVERSITY Faculty of Sciences Department of Genetics and Microbiology	CZ PRAHA07	Faculty Erasmus Coordinator Dr. Dagmar Chalupova  <a href="mailto:erasmus@natur.cuni.cz">erasmus@natur.cuni.cz</a> +420 22195 1166  Charles University Erasmus Coordinator +420 224 491 710 <a href="mailto:Ivana.herqlova@ruk.c">Ivana.herqlova@ruk.c</a>	<a href="http://www.cuni.cz/UKEN-145.html">http://www.cuni.cz/UKEN-145.html</a>  <a href="http://is.cuni.cz/studium/enq/predmety/index.php">http://is.cuni.cz/studium/enq/predmety/index.php</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions. The information about the institution (part A) and Mobility numbers (part B) can be added in the Annex of this Agreement.

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		uni.cz  Erasmus Coordinator of the Department of Genetics and Microbiology  Michaela Schierová misnovak@natur.cuni.cz  +420221951748	
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## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

### Student Mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [students x months]	Student Mobility for Traineeships * [students x months]
LT KAUNAS01	CZ PRAHA07	0510	Biological and related sciences	1 <sup>st</sup> , 2 <sup>nd</sup> 3 <sup>rd</sup>	2x5	2x4
CZ PRAHA07	LT KAUNAS01	0510	Biological and related sciences	1 <sup>st</sup> , 2 <sup>nd</sup> 3 <sup>rd</sup>	2x5	2x4

### Staff Mobility:

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [Average duration per person]	Staff Mobility for Training * [Average duration per person]
LT KAUNAS01	CZ PRAHA07	0510	Biological and related sciences	5 days	
CZ PRAHA07	LT KAUNAS01	0510	Biological and related sciences	5 days	

\*Optional: study cycle is optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country.

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>3</sup>	
				Student Mobility for Studies	Staff Mobility for Teaching
LT KAUNAS01	CZ PRAHA07	EN	LT	B2	B2
CZ PRAHA07	LT KAUNAS01	EN	CZ	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each Institution [Links provided on the first page].

### D. Additional requirements and information

Receiving institution [Erasmus code]	Optional: additional requirements	Optional: additional information
LT KAUNAS01		<p><b>Application procedure:</b> <a href="http://www.vdu.lt/en/studies/exchange-studies/incoming/">www.vdu.lt/en/studies/exchange-studies/incoming/</a>  <b>Academic Information:</b> <a href="http://www.vdu.lt/en/studies/international-student-handbook/information-about-studies/">www.vdu.lt/en/studies/international-student-handbook/information-about-studies/</a>  <b>Courses:</b> <a href="http://www.vdu.lt/en/studies/courses/">www.vdu.lt/en/studies/courses/</a>  <b>Lithuanian studies:</b> <a href="http://www.vdu.lt/en/studies/lithuanian-studies/">www.vdu.lt/en/studies/lithuanian-studies/</a>  <b>Useful information:</b> <a href="http://www.vdu.lt/en/studies/international-student-handbook/">www.vdu.lt/en/studies/international-student-handbook/</a>  <b>Disability-Friendly University:</b> <a href="http://www.vdu.lt/en/studies/why-vmu/a-disabled-friendly-university">www.vdu.lt/en/studies/why-vmu/a-disabled-friendly-university</a></p>
CZ PRAHA07	*	<p><b>Application procedure:</b> <a href="http://www.cuni.cz/UK-928.html">http://www.cuni.cz/UK-928.html</a>  <b>Courses:</b> <a href="http://www.cuni.cz/UK-2047.html">http://www.cuni.cz/UK-2047.html</a>  <b>Housing:</b> <a href="http://www.cuni.cz/UK-2073.html">http://www.cuni.cz/UK-2073.html</a>  <b>Insurance:</b> <a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>  <b>WWW Students and Staff with Disabilities</b> <a href="http://www.cuni.cz/UK-2049.html">http://www.cuni.cz/UK-2049.html</a></p>

\*All incoming students must be officially nominated by their Erasmus Coordinator, who has verified that the student has the appropriate academic background and is proficient in English. Nominated students wishing to carry out a research project must first apply to the relevant research supervisor, sending them a CV and covering letter, and should then contact the Faculty ERASMUS Coordinator, dr. Dagmar Chalupová, [erasmus@natur.cuni.cz](mailto:erasmus@natur.cuni.cz) with details of the placement they have arranged.

<sup>3</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term*	Spring term*	Contacts
LT KAUNAS01	1st of June	15th of November	International Cooperation Department international@vdu.lt +370 37 327 981
CZ PRAHA07	June 15 <sup>th</sup>	October 31 <sup>st</sup>	<a href="http://www.cuni.cz/UKEN-362.htm">http://www.cuni.cz/UKEN-362.htm</a> erasmus@ruk.cuni.cz +420 224 491 710

\* to be adapted in case of a trimester system

- The receiving institution will send its decision within 3 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement  
*The agreement may, at any time during its period of validity, be amended or terminated by the involved parties upon prior notices in writing. In the event of unilateral agreement termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2014 will only take effect as of 1 September 2018. Neither the European Commission nor the National Agencies can be held responsible in case of conflict.*

## F. Information

### 1. Grading systems of the institutions

Institution [Erasmus code]	Website for information
LT KAUNAS01	<a href="http://www.vdu.lt/en/studies/academic-information/system-of-credits-and-grading">www.vdu.lt/en/studies/academic-information/system-of-credits-and-grading</a>
CZ PRAHA07	<a href="http://www.cuni.cz/UKEN-361.htm">http://www.cuni.cz/UKEN-361.htm</a>

*It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>4</sup>. A link to a webpage or the annex to this agreement can be enough.*

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT KAUNAS01	International Cooperation Department international@vdu.lt +370 37 327 981	<a href="http://www.vdu.lt/en/studies/international-student-handbook/">www.vdu.lt/en/studies/international-student-handbook/</a>

<sup>4</sup>[http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

CZ PRAHA07	erasmus@ruk.cuni.cz +420 224 491 710	<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>
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### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT KAUNAS01	International Cooperation Department international@vdu.lt +370 37 327 981	<a href="http://www.vdu.lt/en/studies/international-student-handbook/">www.vdu.lt/en/studies/international-student-handbook/</a>
CZ PRAHA07	erasmus@ruk.cuni.cz +420 224 491 710	<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>

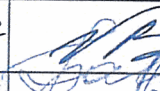
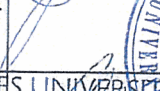
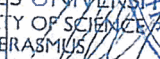
### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT KAUNAS01	studentas@vdu.lt +370 37 327 977	<a href="http://www.vdu.lt/en/studies/international-student-handbook/accomodation/">www.vdu.lt/en/studies/international-student-handbook/accomodation/</a>
CZ PRAHA07	erasmus@ruk.cuni.cz +420 224 491 710	<a href="http://www.cuni.cz/UK-2073.html">http://www.cuni.cz/UK-2073.html</a>

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
LT KAUNAS01	Vice Dean Faculty of Natural Sciences Mr. Vykintas Baublys	10.04.2017	
LT KAUNAS01	Institutional Coordinator Mrs. Zina Baltreniene	10.04.2017	
CZ PRAHA07	RNDr. Dagmar Chalupová, Ph.D. Faculty ERASMUS Coordinator	5.4.2017	

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