



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility Inter-institutional¹ agreement 2014/15-2020/21

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution/ department, Erasmus Code	Contact details (email, phone)	Website (eg. of the course catalogue)
Universiteit Leiden International Relations Office NL LEIDEN 01	Marieke te Booij Institutional Erasmus coordinator E-mail: m.t.te.booij@sea.leidenuniv.nl	http://prospectivestudents.leiden.edu/study-abroad-exchange/
Universiteit Leiden Faculty of Science NL LEIDEN 01 BIOLOGY	Gloria Schildwacht Erasmus coordinator Faculty of Science, Universiteit Leiden, PO BOX 9502, 2300 RA LEIDEN, THE NETHERLANDS Tel: + 31 71 527 5783 schildwacht@edufwn.leidenuniv.nl + Prof H. Slabbekoorn H.W.Slabbekoorn@biology.leidenuniv.nl	http://www.science.leidenuniv.nl/index.php/english/ studieadviseur@biology.leidenuniv.nl
Charles University in Prague Faculty of Science CZ PRAHA 07	Dagmar Chalupová Erasmus coordinator Faculty of Science, Charles University in Prague, Faculty of Science, Albertov 6, CZ-12843, Prague 2 Czech Republic erasmus@natur.cuni.cz Tel./Fax: +420 221 951 166	http://www.cuni.cz/UK-928.html http://www.natur.cuni.cz/eng/study/incoming-students
Department of Ecology CZ PRAHA 07	Adam Petrusek, assoc. prof. Department of Ecology Vinicna 7 , CZ-12844 Prague 2 Czech Republic e-mail: petrusek@natur.cuni.cz	

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

B. Mobility numbers per academic year

FROM	TO	Subject area code ISCED	Subject area name	Study cycle	Total number of students x months per student	
					Studies	Internships *
NL LEIDEN 01	CZ PRAHA 07	0511	Biology	1,2,3	2x5	See Studies
CZ PRAHA 07	NL LEIDEN 01	0511	Biology	1,2,3	2x5	See Studies

C. Required language skills

Receiving institution	Language of instruc- tion 1	Language of instruc- tion 2	Required language of instruction level ²	
			Student Mobility for Studies	Staff Mobility for Teaching
NL LEIDEN 01	English (BSc y 3+ MSc)	Dutch (BSc y1,2)	Minimum required level: IELTS 6.5, TOEFL 90/575	Minimum required level: IELTS 6.5, TOEFL 90/575
CZ PRAHA 07	English	Czech	B2	C1

For more details on the language of instruction recommendations, see:

For NL LEIDEN 01: <http://prospectivestudents.leiden.edu/study-abroad-exchange/application-admission/admission-requirements.html#2-english-language-requirements>

For CZ PRAHA 07 : <http://www.natur.cuni.cz/eng/study/incoming-students/courses/courses/>

D. Additional requirements

Receiving institution [Erasmus code]	
NL LEIDEN 01	At least 2 Years prior study GPA 3,2/4 Mandatory Orientation Week (fee based) Online application via: https://www.apply.leiden.edu/exchange-studyabroad/

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [September]	Spring term [February]
NL LEIDEN 01	1 April (for students needing a visa and/or housing); or 15 June (for students not needing a visa and/or housing)	15 October (for students needing a visa and/or housing); or 1 December (for students not needing a visa and/or housing)
CZ PRAHA 07	Application deadline: 15 June	Application deadline: 31 October

2. The receiving institution will send its decision within 5-6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5-6 weeks after the assessment period has finished at the receiving HEI.
4. The Agreement may be terminated by either university at any time provided that the terminating university gives written notice of its intention at least twelve months prior to the termination date and that no activities already in progress are unduly affected by such termination. This Agreement may be amended or modified at any time by the mutual written consent of both universities. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

	NL LEIDEN 01	CZ PRAHA 07
WWW for Incoming Students	www.prospectivestudents.leiden.edu	http://www.cuni.cz/UK-928.html
WWW Course Catalogue	www.studiegids.leidenuniv.nl/en/	http://www.cuni.cz/UK-2047.html
Housing ³	http://prospectivestudents.leiden.edu/study-abroad-exchange/after-admission/housing/housing.html	http://www.cuni.cz/UK-2073.html
Contact details	E-mail: housing@leidenuniv.nl Tel +31 (0)71 527 53 30	erasmus@ruk.cuni.cz +420 224 491 710
WWW Visa Information ⁴	http://www.students.leiden.edu/application-admission/visa-residence-permit/	http://www.cuni.cz/UK-2045.html
Contact details	Admissions Office, info@leidenuniv.nl , +31 71 527 8011	erasmus@ruk.cuni.cz +420 224 491 710
WWW Insurance Information ⁵	http://prospectivestudents.leiden.edu/study-abroad-exchange/after-admission/insurances/insurances.html	http://www.cuni.cz/UK-2045.html



³ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁴ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

⁵ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Contact details	International Students Advisor, Tel: +31 (0)71 527 3245 E-mail: j.delwel@sea.leidenuniv.nl http://www.students.leiden.edu/your-study/education/academic-system.html	erasmus@ruk.cuni.cz +420 224 491 710
WWW Grading System/ECTS Users Guide)		http://is.cuni.cz/studium/eng/predmety/index.php http://www.cuni.cz/UK-2049.html
Students with disabilities	Fenestra Disability Centre: fenestra@plexus.leidenuniv.nl	erasmus@ruk.cuni.cz +420 224 491 310

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature and seal
NL LEIDEN 01	Gloria Schildwacht, Erasmus Coordinator Faculty of Science	22/4/2014	
CZ PRAHA 07	Dagmar Chalupová Erasmus Coordinator Faculty of Science	16/4/2014	 UNIVERZITA KARLOVA V PRAZE Přírodovědecká fakulta ERASMUS Albertov 128 43 Praha 2 IČO: 002 162 08 DIČ: CZ00216208 UK-114

