



Erasmus⁺ Programme



Inter-institutional agreement 2014-2021

Higher Education Student and Staff Mobility

→Mobility for learners and staff←

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus⁺ programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus⁺ programme sets extra criteria this Agreement will be reviewed.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ¹ (Name, E-mail, Phone)
CHARLES UNIVERSITY IN PRAGUE Faculty of Science Department of Anthropology and Human Genetics	CZ PRAHA07	Šárka Bejdová bejdova@natur.cuni.cz +420 221 951 609
Uniwersytet im. Adama Mickiewicza Faculty of Biology Department of Antropology	PL POZNAN01	Teresa Lehmann lehmann@amu.edu.pl +48 61 829 5895

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS ²	SMT ³
CZ PRAHA07	PL POZNAN01	421	Biology	1 st	1/10	-
PL POZNAN01	CZ PRAHA07	421	Biology	1 st	1/10	-
CZ PRAHA07	PL POZNAN01	421	Biology	2 nd	1/10	1/5

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

² Student Mobility for Studies

³ Student Mobility for Traineeship

PL POZNAN01	CZ PRAHA07	421	Biology	2 nd	1/10	-
CZ PRAHA07	PL POZNAN01	421	Biology	3 rd	1/10	1/5
PL POZNAN01	CZ PRAHA07	421	Biology	3 rd	1/10	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
CZ PRAHA07	421	English	Czech	B2	B2
PL POZNAN01	421	English	Polish	B2	B2

PL POZNAN01

For more details on the language of instruction recommendations, see the course catalogue of each institution :
<https://international.amu.edu.pl/amu-pie-short-courses2/amu-pie-short-courses>, <https://ects.amu.edu.pl/en/>

D. Calendar

1. Student nomination/application deadlines:

Receiving institution	Winter term ⁴ [month]	Summer term ⁵ [month]
CZ PRAHA07	June 15 th	October 31 st
PL POZNAN01	June	November

2. The receiving institutions will send their decisions within 6-8 weeks after deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

PL POZNAN01:

Partner institutions should send nominations using the on-line application form
<http://incoming.amu.edu.pl>

2. The receiving institution will send its decision within **2 weeks**.

⁴ To be adapted in case of a trimester system.

⁵ To be adapted in case of a trimester system.

3. A Transcript of Records will be issued by the receiving institution no later than **4 weeks** after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement
[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

Transcript of Records

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the end of the exchange period given that the transcript form and all relevant course work has been graded.

Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

1. Grading systems of the institutions

PL POZNAN01

- A/5 EXCELLENT - outstanding performance
 B/4+ VERY GOOD - above the average standard with only minor errors
 C/4 GOOD - generally sound work with some minor errors
 D/3+ SATISFACTORY - fair but with a number of notable errors
 E/3 SUFFICIENT - fair but with significant shortcomings
 F/2 FAIL


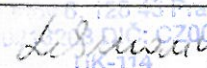
E. Information

	CZ PRAHA07	PL POZNAN01
WWW for Incoming Students	http://www.cuni.cz/UK-928.html	http://international.amu.edu.pl/home/home/erasmus-llp http://erasmus.amu.edu.pl/for-incoming-students
WWW Course Catalogue	http://www.cuni.cz/UK-2047.html	http://international.amu.edu.pl/amu-pie-short-courses2/amu-pie-short-courses
Housing ⁶	http://www.cuni.cz/UK-2073.html	http://erasmus.amu.edu.pl
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	erasmus@amu.edu.pl

⁶ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

WWW Visa Information ⁷	http://www.cuni.cz/UK-2045.html	http://www.poznan.uw.gov.pl/en http://www.msz.gov.pl/en/travel to poland/entering poland/
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	erasmus@amu.edu.pl
WWW Insurance Information ⁸	http://www.cuni.cz/UK-2045.html	http://www.erasmus.org.pl/coming-poland-formal-issues https://www.ekuz.nfz.gov.pl/en/info dla uprawnionych z innych/general-information-concerning-access-health-care-during-temporary-st
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	erasmus@amu.edu.pl
ECTS Users' Guide ⁹	http://is.cuni.cz/studium/eng/predmety/index.php	https://ects.amu.edu.pl/pl/programmes-all/BL/ , http://brjk.amu.edu.pl/materiay-pomocnicze/publikacje-raporty-deklaracje/ects ,
WWW Students and Staff with Disabilities	http://www.cuni.cz/UK-2049.html	http://erasmus.amu.edu.pl
Contact details	erasmus@ruk.cuni.cz +420 224 491 310	erasmus@amu.edu.pl

F. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature Seal or Stamp ¹⁰
CZ PRAHA07	<i>Dagmar Chaloupová</i> Dean Faculty Erasmus Coordinator	13.11.2013	 UNIVERZITA KARLOVA v Praze Přírodovědecká fakulta Fakulta ERASMUS Prague 2
PL POZNAN01	dr hab. Teresa Lehman Faculty Erasmus Coordinator	12.11.2013	 100-120-43 Praha 2 CZ00216208 UK-114

⁷ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

⁸ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

⁹ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹⁰ Scanned signatures, seals and stamps are accepted