



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2016-20[21]² between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ³ (email, phone)	Website (eg. of the course catalogue)
University of Ljubljana Katja Cerjak Kongresni trg 12 1000 Ljubljana Faculty of Arts Aškerčeva 2 1000 Ljubljana	SI LJUBLJA01	University of Ljubljana: Incoming: intern.office@uni-lj.si Tel: 00 3861 2418592 Faculty coordinator: Name: Anja Golec Tel: +386 1 241 1356 E-mail: anja.golec@ff.uni-lj.si Departmental coordinator: Name: Dean Komel Tel: +386 1 241 1494 E-mail: dean.komel@guest.arnes.si	http://www.uni-lj.si/ http://www.ff.uni-lj.si/
Charles University in Prague Faculty of Science Department of Philosophy and History of Sciences	CZ PRAHA07	Institutional Coordinator: Dagmar Chalupová, Ph.D. Albertov 6, 128 43 Praha 2 www.natur.cuni.cz ,	http://www.cuni.cz/UK-928.html http://www.cuni.cz/UK-

		dagmar.chalupova@natur.cuni.cz +420221951367 Departmental Coordinator: Lucie Čermáková, Ph.D. Viničná 7, 128 43 Praha 2, Czech Republic lucie.cermakova@natur.cuni.cz +420608666136	2047.html
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B. Mobility numbers⁴ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Students Student months	
SI LJUBLJA01	CZ PRAHA07	226	Philosophy and Ethics (Philosophy of Science and History of Science) 51% of Courses from the Faculty of Science	1 st , 2 nd , 3 rd	3/15	0/0
CZ PRAHA07	SI LJUBLJA01	226	Philosophy and Ethics (Philosophy of Science and History of Science)	1 st , 2 nd , 3 rd	3/15	0/0

*Optional: subject area code & name and study cycle are optional.

<http://www.uis.unesco.org/education/pages/international-standard-classification-of-education.aspx>

⁴ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Duration in weeks	Teaching hours per week
SI LJUBLJA01	CZ PRAHA07	226	Philosophy and Ethics (Philosophy of Science and History of Science)	2/20	-
CZ PRAHA07	SI LJUBLJA01	226	Philosophy and Ethics (Philosophy of Science and History of Science)	2/20	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ⁵	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
SI LJUBLJA01		Slovene	English	B2	B2
CZ PRAHA07		Czech	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

⁵ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

University of Ljubljana accepts students with disabilities after the consultations with Faculty International Offices.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SI LJUBLJA01	May 15th	November 15th
CZ PRAHA07	June 15 th	October 31 st

2. The receiving institution will send its decision within 8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

http://www.uni-lj.si/en/mobility_programmes/incoming_students.aspx

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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SI LJUBLJA01	<i>Incoming:</i> intern.office@uni-lj.si Tel: 00 3861 2418592	http://www.uni-lj.si/international_cooperation_and_exchange/
CZ PRAHA07	erasmus@ruk.cuni.cz +420 224 491 710	http://www.cuni.cz/UK-2045.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	<i>Incoming:</i> intern.office@uni-lj.si Tel: 00 3861 2418592	http://www.uni-lj.si/International_cooperation_and_exchange/
CZ PRAHA07	erasmus@ruk.cuni.cz +420 224 491 710	http://www.cuni.cz/UK-2045.html



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SI LJUBLJA01	<i>Incoming:</i> intern.office@uni-lj.si Tel: 00 3861 2418592	http://www.uni-lj.si/International_cooperation_and_exchange/
CZ PRAHA07	erasmus@ruk.cuni.cz +420 224 491 710	http://www.cuni.cz/UK-2073.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁶
SI LJUBLJA01	prof. Branka Kalenić Ramšak Dean of the Faculty by the Authorisation of the Rector		
CZ PRAHA07	RNDr. Dagmar Chalupová, Ph.D. Faculty ERASMUS Coordinator	1.12.2017	 CHARLES UNIVERSITY in Prague Faculty of Science ERASMUS Albertov 6, 128 43 Prague 2 UK - 156

⁶ Scanned signatures are accepted