



Erasmus+ Programme


Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2020

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions [contact details]

Between	University	Necmettin Erbakan University		 KONYA NECMETTİN ERBAKAN ÜNİVERSİTESİ
	ERASMUS Code	TR KONYA04		
	Department	Faculty of Sciences		
Coordinator				
Title and Name	Prof. Dr. Muhsin Kar		Phone	0090 (0) 332 201 00 88
Address	International Office		Fax	0090 (0) 332 201 00 84
	Necmettin Erbakan University		E-Mail	erasmus@konya.edu.tr
	Ahmet Keleşoğlu Faculty of Education, B2 Blok 202, Post Code: 42090, Meram/KONYA			
Website (eg. of the course catalogue)		www.konya.edu.tr/bologna		

and the	University	CHARLES UNIVERSITY IN PRAGUE		
	ERASMUS Code	CZ PRAHA07		
	Department	Faculty of Science, Department of Plant Experimental Biology		
Coordinator				
Title and Name	RNDr. Edita Tylová Ph.D. Departmental coordinator		Phone	+420 221951679
Address			Fax	+420 221951704
			E-Mail	edmunz@natur.cuni.cz
Title and Name	RNDr. Dagmar Chalupová Ph.D. Faculty Erasmus coordinator		Phone	+420 221951166
Address	Erasmus office, Na Slupi 16, 12844 Prague 2		E-Mail	erasmus@natur.cuni.cz
Website (eg. of the course catalogue)		www.cuni.cz/UK-2047.html		

B. Mobility numbers per academic year

Mobility numbers can be given per sending/receiving institutions and per education field (optional*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

[Paragraph to be added, if the agreement is signed for more than one academic year: The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

Student Mobility – Mobility for Studies and Traineeships													
Subject Area Code ISCED*	Subject area name*	Country Code		Number of students mobility periods for									
				STUDIES					TRAINEESHIPS				
		From	To	Number of persons x Number of month				total number of months of the study periods or average duration*	Number of persons x Number of month				
				1 st	2 nd	3 rd	short cycle		1 st	2 nd	3 rd	short cycle	
421	Biology and biochemistry	TR	CZ	-	-	-	-	-	-	-	-	-	
421	Biology and biochemistry	CZ	TR	-	-	-	-	-	-	-	-	-	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

Teaching Staff Mobility (STA)					
Subject Area Code ISCED*	Subject area name*	Country Code		Number of staff mobility periods for teaching staff (STA)	
		From	To	number of persons	total number of days of teaching periods or average duration
421	Biology and biochemistry	TR	CZ	1	10
-	-	CZ	TR	0	0

Staff Training Mobility (STT)				
Working field	Country Code		Number of staff mobility periods for staff training (STT)	
	From	To	number of persons	total number of days of teaching periods or average duration
-	TR	CZ	-	-
-	CZ	TR	-	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR KONYA 04		Turkish	English	B1	B1-B2
CZ PRAHA07		English	Czech	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]
[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

- Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR KONYA 04	September 15 th	February 15 th
CZ PRAHA07	June 15 th	October 31 st

- The receiving institution will send its decision within 10 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
- Termination of the agreement
[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

- Grading systems of the institutions

Receiving institution [Erasmus code]	Grading system
TR KONYA 04	http://konya.edu.tr/koordinatorklukler/erasmus?lang=en
CZ PRAHA07	http://www.cuni.cz/UK-928.html

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KONYA 04	<p>Incoming students: Exchange student service erasmus@konya.edu.tr 0090 (0) 332 201 00 88</p> <p>Outgoing students: Meryem Alkış erasmus@konya.edu.tr 0090 (0) 332 201 00 88</p> <p>Incoming and outgoing staff Mustafa Işık erasmus@konya.edu.tr 0090 (0) 332 201 00 88</p>	<p>http://www.konya.edu.tr/fakulteler/erasmus/genel/246</p> <p>http://www.konya.edu.tr/fakulteler/erasmus/genel/246</p>
CZ PRAHA07	<p>Visa Information¹ Contact details</p>	<p>http://www.cuni.cz/UK-2045.html erasmus@ruk.cuni.cz +420 224 491 710</p>

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR KONYA 04	<p>Incoming students: Exchange student service erasmus@konya.edu.tr 0090 (0) 332 201 00 88</p> <p>Outgoing students: Meryem Alkış erasmus@konya.edu.tr 0090 (0) 332 201 00 88</p> <p>Incoming and outgoing staff Mustafa Işık erasmus@konya.edu.tr 0090 (0) 332 201 00 88</p>	<p>http://www.konya.edu.tr/fakulteler/erasmus/genel/246</p> <p>http://www.konya.edu.tr/fakulteler/erasmus/genel/246</p>
CZ PRAHA07	<p>Incoming Students Course Catalogue Insurance Information² ECTS Users' Guide³ Students and Staff with Disabilities Contact details</p>	<p>http://www.cuni.cz/UK-928.html http://www.cuni.cz/UK-2047.html http://www.cuni.cz/UK-2045.html http://is.cuni.cz/studium/eng/predmetv/index.php http://www.cuni.cz/UK-2049.html erasmus@ruk.cuni.cz +420 224 491 310</p>

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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¹ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

² The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

³ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

TR KONYA 04	Incoming students: Exchange student service erasmus@konya.edu.tr 0090 (0) 332 201 00 88	http://www.konya.edu.tr/fakulteler/erasmus/genel/246
	Outgoing students: Meryem Alkış erasmus@konya.edu.tr 0090 (0) 332 201 00 88	http://www.konya.edu.tr/fakulteler/erasmus/genel/246
CZ PRAHA07	Housing Contact details	http://www.cuni.cz/UK-2073.html erasmus@ruk.cuni.cz +420 224 491 710

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Scanned signatures are accepted

Institution: Necmettin Erbakan Üniversitesi

Institution: Charles University in Prague, Faculty of Science

Name and function of representative

Name and function of representative:

Institutional Coordinator
Prof. Dr. Muhsin Kar

Faculty Erasmus Coordinator
RNDr. Dagmar Chalupová Ph.D.

Signature :

Signature :

Date:

Date:

[Handwritten signature of Prof. Dr. Muhsin Kar]
16.10.2014 (SEAL)

[Handwritten signature of RNDr. Dagmar Chalupová]
16.10.2014
CHARLES UNIVERSITY in Prague
Faculty of Science
ERASMUS
Albertov 6, 128 43 Prague 2
UK - 156 (SEAL)

- Inter-institutional agreements can be signed by two or more higher education Institutions
- Higher Education Institutions have to agree on the period of validity of this agreement
- Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.
- Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Contact Information of International Office

International Office
Ankara Cd. No 74
TR- 42250 KONYA

Institutional Coordinator:
KAR, Prof. Dr. Muhsin
Phone : 0090 (0) 332 201 00 88
Fax : 0090 (0) 332 201 00 84
E-Mail : erasmus@konya.edu.tr

Institutional Coordinator:
Mgr. Michal Maršálek
Phone.: (+420) 224 491 310
Fax : (+420) 224 229 487
E-mail: michal.marsalek@ruk.cuni.cz
www: <http://www.cuni.cz/UK-39.html>

Departmental Coordinator: -----

Phone : 0090 (0) 332 -----
Fax : 0090 (0) 332 -----
E-Mail :

Departmental Coordinator:
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