



Erasmus⁺ Programme

Inter-institutional agreement 2015-2021

Higher Education Student and Staff Mobility

—Mobility for learners and staff—

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus⁺ programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus⁺ programme sets extra criteria this Agreement will be reviewed.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ¹ (Name, E-mail, Phone)
CHARLES UNIVERSITY IN PRAGUE Faculty of Science Department of Cell Biology	CZ PRAHA07	Institutional Coordinator RNDr. Dagmar Chalupová, Ph.D. Charles University in Prague, Faculty of Science Na Slupi 16 128 43, Prague 2, Czech Republic erasmus@natur.cuni.cz +420 221 951 166 Dept. Contact Person RNDr. Lenka Libusová, Ph.D. Charles University in Prague, Faculty of Science Viničná 7 128 43, Prague 2, Czech Republic lenka.libusova@natur.cuni.cz +420 221 951 780
UNIVERSITY OF SUSSEX School of Life Sciences Study Abroad Guide : http://www.sussex.ac.uk/study/sabroad/guide Course catalogue: http://www.sussex.ac.uk/study/sabroad/guide/modules	UK BRIGHT001	Institutional Coordinator Emily Sinclair Head of International Programmes Sussex Abroad Fr103, Friston Building Sussex University Brighton BN1 9SP Tel: +44 1273 877033 Email: e.sinclair@sussex.ac.uk Dept. Contact Person Biochemistry: Mark Paget M.Paget@sussex.ac.uk Biology: Jorn Scharlemann J.Scharlemann@sussex.ac.uk

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

For agreements running over successive years, the sending and receiving institutions agree to balance outgoing and incoming student numbers over the full term of the agreement.

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS ²	SMT ³
CZ PRAHA07	UK BRIGHT001	421	Biology and biochemistry	1 st , 2 nd	2/10	0/0
UK BRIGHT001	CZ PRAHA07	421	Biology and biochemistry	1 st , 2 nd	2/10	0/0

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/Total number of days	
				STA ⁴	STT ⁵
CZ PRAHA07	UK BRIGHT001	421	Biology and biochemistry	1/5	0/0
UK BRIGHT001	CZ PRAHA07	421	Biology and biochemistry	1/5	0/0

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
CZ PRAHA07		English	Czech	B2	B2
UK BRIGHT001		English		B2	C1

Conditions for incoming students to Sussex: Where English is not the applying student's native language, they must be able to prove a good level of English competence. We ask that the sending institution includes proof of the student's level of English (as below) when sending through the

² Student Mobility for Studies

³ Student Mobility for Traineeship

⁴ Staff Mobility for Teaching

⁵ Staff Mobility for Training

application. We are happy to accept confirmation of the level of spoken and written English from the sending institution's own language department where they will have been tested.

Please note it is not possible to accept PhD students under this agreement.

*Students applying for Masters-level courses should be of a suitable level and can choose from the options listed in the Study Abroad Guide:

<http://www.sussex.ac.uk/study/sabroad/guide/modules>

Please note that some Masters-level modules may not be available at the time of enrolment.

Please note that the required level of English for Masters-level courses is IELTS (International English Language Testing System) 6.5 overall and not less than 6.0 in each of the four components.

Students must be academically qualified to take the courses for which they apply. They are normally expected to have completed at least one year of higher education in their own country to apply for undergraduate modules and three years for the Masters modules.

D. Calendar

1. Student nomination/application deadlines:

Receiving institution	Winter term ⁶ [month]	Summer term ⁷ [month]
CZ PRAHA07	June 15 th	October 31 st
UK BRIGHT001	April 1 st (for nominations) May 1 st (for applications to be received)	September 15 th (for nominations) October 15 th (for applications to be received)

- The receiving institutions will send their decisions within 6-8 weeks after deadline.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

E. Information

	CZ PRAHA07	UK BRIGHT001
WWW for Incoming Students	http://www.cuni.cz/UK-928.html	http://www.sussex.ac.uk/study/sabroad/guide
WWW Course Catalogue	http://www.cuni.cz/UK-2047.html	http://www.sussex.ac.uk/study/sabroad/guide/modules
Housing ⁸	http://www.cuni.cz/UK-2073.html	University-managed accommodation is guaranteed for full year exchange students who apply for housing before the deadline

⁶ To be adapted in case of a trimester system.

⁷ To be adapted in case of a trimester system.

⁸ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

		of 1 st August. Accommodation for part year applicants is more limited and they will be notified in July if we are unable to offer housing. http://www.sussex.ac.uk/study/sabroad/guide/life/housing
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	Contact: Liz Akerblom e.h.akerblom@sussex.ac.uk Tel: +44 1273 877026
WWW Visa Information ⁹	http://www.cuni.cz/UK-2045.html	http://www.sussex.ac.uk/students/induction/international/immigration
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	Contact: Liz Akerblom e.h.akerblom@sussex.ac.uk Tel: +44 1273 877026
WWW Insurance Information ¹⁰	http://www.cuni.cz/UK-2045.html	Please see the International Students' Pre-Arrival Guide: http://www.sussex.ac.uk/students/induction/international
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	Contact: Liz Akerblom e.h.akerblom@sussex.ac.uk Tel: +44 1273 877026
ECTS Users' Guide ¹¹	http://is.cuni.cz/studium/eng/predmety/index.php	For our European (Erasmus) partner institutions, we use ECTS credits to calculate the number of courses the student needs to take. Please note 60 ECTS credits is equal to 120 Sussex credits. http://www.sussex.ac.uk/study/sabroad/guide/modules/choose For information on grade distribution, please also see the Examination and Assessment Regulations: http://www.sussex.ac.uk/adge/standards/examsandassessment

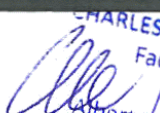
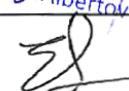
⁹ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

¹⁰ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

¹¹ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

WWW Students and Staff with Disabilities	http://www.cuni.cz/UK-2049.html	UKBRIGHTO01: Information about the welcome and orientation of students and staff with disabilities at UK BRIGHTO01 is available on request as this will depend on individuals' needs. For students, please contact Liz Akerblom e.h.akerblom@sussex.ac.uk Incoming staff should contact David Brimage d.brimage@sussex.ac.uk
Contact details	erasmus@ruk.cuni.cz +420 224 491 310	Contact: Liz Akerblom e.h.akerblom@sussex.ac.uk Tel: +44 1273 877026
Additional requirements		Outgoing Sussex students will contact the International Office at the partner university to sign a provisional learning agreement in the May/June before they commence their studies. This is a requirement of the UK's National Agency but Sussex understands that modules on offer may have changed by the time the student starts their studies. As part of Sussex's ongoing quality assurance procedures, we may need to request information from our partner universities relating to your assessment and examination processes.

F. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature Seal or Stamp ¹²
CZ PRAHA07	RNDr. Dagmar Chalupová, Ph.D. Faculty ERASMUS Coordinator	22/01/15	 CHARLES UNIVERSITY in Prague Faculty of Science ERASMUS Albertov 6, 128 43 Prague 2 UK - 156
UK BRIGHTO01	Emily Sinclair, Head of International Programmes	22/01/15	



¹² Scanned signatures, seals and stamps are accepted