



Erasmus+ Programme

Inter-institutional agreement 2017-2021

Higher Education Student and Staff Mobility

→Mobility for learners and staff←

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus+ programme sets extra criteria, this Agreement will be reviewed.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ¹ (Name, E-mail, Phone)
CHARLES UNIVERSITY Faculty of Science Department of Philosophy and History of Sciences	CZ PRAHA07	Institutional Coordinator: Dagmar Chalupová, Ph.D. Albertov 6, 128 43 Praha 2 dagmar.chalupova@natur.cuni.cz +420221951367 Departmental Coordinator: Lucie Čermáková, Ph.D. Viničná 7, 128 43 Praha 2, Czech Republic lucie.cermakova@natur.cuni.cz +420608666136
UNIVERSITY OF LEEDS	UK LEEDS01	Dr Clive Souter, Head of Study Abroad. Institutional Coordinator d.c.souter@leeds.ac.uk Liz Simpson, Study Abroad Manager. e.simpson@adm.leeds.ac.uk / +44 113 343 4354 School contact: Gregory Radick 0113 343 3269 G.M.Radick@leeds.ac.uk

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months
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¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

					SMS ²	SMT ³
CZ PRAHA07	UK LEEDS01	224	History, philosophy and related subjects	3 rd		2/10
UK LEEDS01	CZ PRAHA07	224	History, philosophy and related subjects	3 rd		2/10

FROM	TO	Subject area	Subject area name	Total Number of staff mobility/Total number of days	
		ISCED	ISCED	STA ⁴	STT ⁵
CZ PRAHA07	UK LEEDS01	224	History, philosophy and related subjects	2/20	0/0
UK LEEDS01	CZ PRAHA07	224	History, philosophy and related subjects	2/10	0/0

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
CZ PRAHA07		English	Czech	B2	B2
UK LEEDS01		English		B2	C1

D. Calendar

1. Student nomination/application deadlines:

Receiving institution	Winter term ⁶ [month]	Summer term ⁷ [month]
CZ PRAHA07	June 15 th	October 31 st
UK LEEDS01	June 15 th	October 31 st

² Student Mobility for Studies

³ Student Mobility for Traineeship

⁴ Staff Mobility for Teaching

⁵ Staff Mobility for Training

⁶ To be adapted in case of a trimester system.

⁷ To be adapted in case of a trimester system.

2. The receiving institutions will send their decisions within 6-8 weeks after deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

E. Information

CZ PRAHA07		XX PARTNER01
WWW for Incoming Students	http://www.cuni.cz/UK-928.html	https://www.leeds.ac.uk/info/130117/exchange_and_study_abroad/471/about_studying_abroad_at_leeds
WWW Course Catalogue	http://www.cuni.cz/UK-2047.html	N/A
Housing ⁸	http://www.cuni.cz/UK-2073.html	The Accommodation Office
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	accom@leeds.ac.uk / +44 113 343 7777
WWW Visa Information ⁹	http://www.cuni.cz/UK-2045.html	International Student Office
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	internationalstudents@leeds.ac.uk
WWW Insurance Information ¹⁰	http://www.cuni.cz/UK-2045.html	www.leeds.ac.uk/insurance
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	insurance@leeds.ac.uk
ECTS Users' Guide ¹¹	http://is.cuni.cz/studium/eng/predmety/index.php	
WWW Students and Staff with Disabilities	http://www.cuni.cz/UK-2049.html	http://ses.leeds.ac.uk/info/21810/disabled_students
Contact details	erasmus@ruk.cuni.cz +420 224 491 310	

F. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature Seal or Stamp ¹²
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⁸ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁹ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

¹⁰ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

¹¹ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹² Scanned signatures, seals and stamps are accepted

CZ PRAHA07	RNDr. Dagmar Chalupová, Ph.D. Faculty ERASMUS Coordinator	16.2.2017	CHARLES UNIVERSITY FACULTY OF SCIENCE ERASMUS Albertov 6, 128 43 Praha 2 IČO: 00216208, DIČ: CZ00216208 UKF-107
UK LEEDS01	Liz Simpson Study Abroad Manager	15/2/2017	UNIVERSITY OF LEEDS 