



## Erasmus+ Programme

### Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014/15-2016/17 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
The University of Northumbria at Newcastle (Known as Northumbria University)	UK NEWCAST02	Gillian Halse International Partnerships co-ordinator 44 191 2273018 <a href="mailto:gillian.halse@northumbria.ac.uk">gillian.halse@northumbria.ac.uk</a>	<a href="http://www.northumbria.ac.uk">www.northumbria.ac.uk</a>
Charles University in Prague	CZ PRAHA07	RNDr Michal Vinkler Ph.D. Department of Zoology	<a href="http://www.cuni.cz">http://www.cuni.cz</a>

		Vinická 7, Praha 2, 128 44  <a href="mailto:michal.vinkler@natur.cuni.cz">michal.vinkler@natur.cuni.cz</a> +420 221 951 845	

**B. Mobility numbers per academic year**

*This agreement is for three academic years: 2014/15, 2015/16, 2016/17*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  Total number of months	Student Mobility for Traineeships *
UK NEWCAST 02	CZ PRAHA07	421	Biology and Biochemi stry	1 <sup>st</sup> (UG)	10 Months (2 students)	NA
CZ PRAHA07	UK NEWCAST 02	421	Biology and Biochemi stry	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	10 Months (2 students)	NA

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
UK NEWCAST0 2	CZ PRAHA07	421	Biology and Biochemistry	3-5	n/a
CZ PRAHA07	UK NEWCAST0	421	Biology and Biochemistry	3-5	n/a

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
			Student Mobility for Studies	Staff Mobility for Teaching
UK NEWCAST02	English		B2	B2
CZ PRAHA07	English		B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution

### D. Additional requirements

Northumbria has a Disability Support team who provide information, advice, guidance and support to disabled students at all stages of their university career and also to provide this to other staff working with disabled students.

### E. Calendar

1. Application from nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term September	Spring term* January
UK NEWCAST02	30 April	31 October
CZ PRAHA07	15 June	31 October

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

If either institution wishes to terminate the agreement, one year's notice must be given in writing. For example, notice to terminate mobility from 2015/16 must be given by 1 September 2014.

## F. Information

### 1. Grading systems of the institutions

Northumbria works on 120 credits per year; this is equivalent to 60 ECTS. For example, a Northumbria module (course) worth 20 credits is equal to 10 ECTS. The pass mark for modules is 40%. Links to grading information at Northumbria can be found on the additional information sheet.

Information regarding grading systems of the **Charles University in Prague**:

WWW for Incoming Students	<a href="http://www.cuni.cz/UK-928.html">http://www.cuni.cz/UK-928.html</a>
WWW Course Catalogue	<a href="http://www.cuni.cz/UK-2047.html">http://www.cuni.cz/UK-2047.html</a>
ECTS Users' Guide <sup>2</sup>	<a href="http://is.cuni.cz/studium/eng/predmety/index.php">http://is.cuni.cz/studium/eng/predmety/index.php</a>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK NEWCA	Visa Information <a href="mailto:sv.welfareandinternational@northumbria">sv.welfareandinternational@northumbria</a>	<a href="http://www.northumbria.ac.uk/sd/central/stud_serv/sws/int_adviser/">http://www.northumbria.ac.uk/sd/central/stud_serv/sws/int_adviser/</a>

<sup>2</sup> Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.



ST02	<a href="mailto:er.study-abroad@northumbria.ac.uk">ac.uk</a> Request for a Visa letter <a href="mailto:er.study-abroad@northumbria.ac.uk">er.study-abroad@northumbria.ac.uk</a>	
CZ PRAHA07	Visa Information <a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
UK NEWCAST02	<a href="mailto:er.study-abroad@northumbria.ac.uk">er.study-abroad@northumbria.ac.uk</a>	
CZ PRAHA07	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>

### **4. Housing**

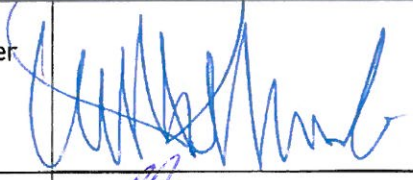
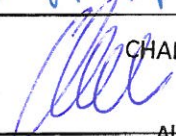
The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
UK NEWCAST02	<a href="mailto:rc.accommodation@northumbria.ac.uk">rc.accommodation@northumbria.ac.uk</a> 44 (0)191 2274209	<a href="http://www.northumbria.ac.uk/accommodation">www.northumbria.ac.uk/accommodation</a>

CZ PRAHA07	erasmus@ruk.cuni.cz +420 224 491 710	<a href="http://www.cuni.cz/UK-2073.html">http://www.cuni.cz/UK-2073.html</a>
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**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature
UK NEWCAST02	Professor Ian Postlethwaite Deputy Vice-Chancellor (Academic)	25 October 2013	
CZ PRAHA07	Dr. Dagmar Chalupová, Faculty Erasmus Coordinator	25 October 2013	 CHARLES UNIVERSITY in Prague Faculty of Science LLP ERASMUS Albertov 6, 128 43 Prague 2 UK-138