



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2018 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
University of Stirling School of Natural Sciences Division of Psychology	UK STIRLIN01	Contact person in this agreement: Dr Craig Roberts Tel: +44 (0) 1786 46 7654 craig.roberts@stir.ac.uk Erasmus Institutional Coordinator: Ms. Jo Hagerty, International Exchanges Manager Student Recruitment, Admissions and	www.stir.ac.uk/exchange

		International Affairs University of Stirling, Stirling FK9 4LA T: +44 (0) 1786 466018 E: erasmus@stir.ac.uk	
Charles University in Prague Faculty of Science Department of Zoology	CZ PRAHA07	Contact person of this agreement: Faculty Erasmus Coordinator: Dr. Dagmar Chalupova dagmar.chalupova@natur.cuni.cz +420 221 951 367 Erasmus Institutional Coordinator: Michal Maršálek Ovocny Trh 3-5 116 36 PRAHA Czech Republic michal.marsalek@ruk.cuni.cz Tel: +420 244 911 11	http://www.cuni.cz

B. Mobility numbers per academic year

The partners commit to amend the tables below in case of changes in the mobility data by:

UK STIRLIN01: no later than 20th of January in the preceding academic year.

CZ PRAHA07: no later than 20th of January in the preceding academic year.

FROM	TO	Subject area code	Subject area name	Study cycle	
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	[ISCED]		[short cycle, 1 st , 2 nd or 3 rd]	

Number of
students /
total months

UK STIRLIN01	CZ PRAHA07	421	Biology			---
CZ PRAHA07	UK STIRLIN01	421	Biology			---

FROM	TO	Subject area code	Subject area name		
					Staff Mobility for Training
UK STIRLIN01	CZ PRAHA07	310	Social and behavioural science (broad Programmes)	1 teacher, 3 weeks in total	N/A
CZ PRAHA07	UK STIRLIN01	310	Social and behavioural science (broad programmes)	1 teacher, 3 weeks in total	N/A

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instructio n 1	Language of instructio n 2	Recommen d language of instruction level	
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				Student Mobility for Studies <i>Minimum recommended level: B1</i>	Staff Mobility for Teaching <i>Minimum recommended level: B2</i>
UK STIRLIN01	310	English	NA (except in School of Modern Languages)	CEFR: B2	CEFR: B2
CZ PRAHA07	310	Czech	English	CEFR: B2	CEFR: B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff, measures for preparing, receiving and integrating mobile students and/or staff)

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
UK STIRLIN01	Nominations: March 15 th Applications: April 1 st	Nominations: October 1 st Applications: October 15 th
CZ PRAHA07	15th June	31 October

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement: A unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

UK STIRLIN01: Information regarding grading systems of the **University of Stirling**:

<http://www.stir.ac.uk/academicpolicy/handbook/assessmentincludingacademicmisconduct/#q-2>

CZ PRAHA07: Information regarding grading systems of the **Charles University in Prague**:

WWW for Incoming Students	http://www.cuni.cz/UK-928.html
WWW Course Catalogue	http://www.cuni.cz/UK-2047.html
ECTS Users' Guide ¹	http://is.cuni.cz/studium/eng/predmety/index.php

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK STIRLIN01	: +44 (0) 1786 466018 E: erasmus@stir.ac.uk	http://www.stir.ac.uk/study-abroad-exchanges/
CZ PRAHA07	Visa Information erasmus@ruk.cuni.cz +420 224 49 1 710	http://www.cuni.cz/UK-2045.html

¹ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:


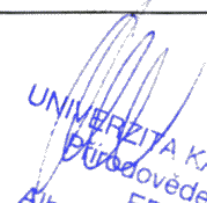
Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK STIRLIN01		Inbound Students Students registered for a semester or year at a Scottish university are entitled to treatment on the UK's National Health Service (NHS). Students will register with the local health centre during the matriculation (registration) process which then entitles them to free health care (apart from dentistry work).
CZ PRAHA07		http://www.cuni.cz/UK-2045.html

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK STIRLIN01	T: +44 (0) 1786 466018 E: erasmus@stir.ac.uk	http://www.stir.ac.uk/campus-life/accommodation/visitingstudents/
CZ PRAHA07		http://www.cuni.cz/UK-2073.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
UK STIRLIN01	<p>Head of International Affairs: Stephanie Niven</p> <p>Assistant Director, Directorate of Development and External Affairs University of Stirling Stirling, FK9 4LA</p> <p>T: +44 (0) 1786 467035 E: s.j.niven@stir.ac.uk W: www.stir.ac.uk</p>	12/2/15	
CZ PRAHA07	<p>Faculty Erasmus Coordinator: Dr. Dagmar Chalupová</p> <p>Committee for International Relations; Research Support Department Charles University in Prague Faculty of Science Albertov 6, 128 43 PRAHA 2</p> <p>Tel.: +420 221 95 1367 email: dagmar.chalupova@natur.cuni.cz</p>	4.3.2015	 UNIVERZITA KARLOVA v Praze Přírodovědecká fakulta ERASMUS Albertov 6, 128 43 Praha 2 IČO: 00216208 DIČ: CZ00216208 UK - 155

² Scanned signatures are accepted