Erasmus\(^+\) Programme

Inter-institutional agreement 2018-2021
Higher Education Student and Staff Mobility
—Mobility for learners and staff—

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus\(^+\) programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus\(^+\) programme sets extra criteria this Agreement will be reviewed.

A. Information about higher education institutions

<table>
<thead>
<tr>
<th>Name of the institution</th>
<th>Erasmus code</th>
<th>Contact details(^1) (Name, E-mail, Phone)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Charles University in Prague</td>
<td>CZ PRAHA07</td>
<td>Daniel Niznansky <a href="mailto:niznansk@natur.cuni.cz">niznansk@natur.cuni.cz</a></td>
</tr>
<tr>
<td>Faculty of Science</td>
<td></td>
<td>+420 22195 1246</td>
</tr>
<tr>
<td>Department of Inorganic Chemistry</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Universidad Autónoma de Madrid</td>
<td>E MADRID 04</td>
<td>María Teresa Parra Catalán <a href="mailto:orci.ciencias@uam.es">orci.ciencias@uam.es</a></td>
</tr>
<tr>
<td>Faculty of Sciences</td>
<td></td>
<td>+34914978048</td>
</tr>
<tr>
<td>Department of Inorganic Chemistry</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

B. Mobility numbers per academic year

<table>
<thead>
<tr>
<th>FROM</th>
<th>TO</th>
<th>Subject area ISCED</th>
<th>Subject area name ISCED</th>
<th>Study cycle</th>
<th>Total Number of students/Total number of months</th>
</tr>
</thead>
<tbody>
<tr>
<td>CZ PRAHA07</td>
<td>E MADRID 01</td>
<td>442</td>
<td>Chemistry</td>
<td>1(^{st}), 2(^{nd}), 3(^{rd})</td>
<td>2/10</td>
</tr>
<tr>
<td>E MADRID 04</td>
<td>CZ PRAHA07</td>
<td>442</td>
<td>Chemistry</td>
<td>1(^{st}), 2(^{nd})</td>
<td>2/10</td>
</tr>
</tbody>
</table>

\(^1\) Contact details to reach the senior officer in charge of this agreement and of its possible updates.
\(^2\) Student Mobility for Studies
\(^3\) Student Mobility for Traineeship
C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

<table>
<thead>
<tr>
<th>Receiving institution</th>
<th>Optional Subject area ISCED</th>
<th>Language of instruction 1</th>
<th>Language of instruction 2</th>
<th>Recommended language of instruction level</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Student Mobility for Studies</td>
</tr>
<tr>
<td>CZ PRAHA07</td>
<td></td>
<td>English</td>
<td>Czech</td>
<td>B2</td>
</tr>
<tr>
<td>E MADRID 04</td>
<td></td>
<td>Spanish</td>
<td>Spanish</td>
<td>B1</td>
</tr>
</tbody>
</table>

D. Calendar

1. Student nomination/application deadlines:

<table>
<thead>
<tr>
<th>Receiving institution</th>
<th>Winter term⁴ [month]</th>
<th>Summer term⁵ [month]</th>
</tr>
</thead>
<tbody>
<tr>
<td>CZ PRAHA07</td>
<td>June 15ᵗʰ</td>
<td>October 31ˢᵗ</td>
</tr>
<tr>
<td>E MADRID 04</td>
<td>May 31ˢᵗ</td>
<td>October 31ˢᵗ</td>
</tr>
</tbody>
</table>

2. The receiving institutions will send their decisions within 6-8 weeks after deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1ˢᵗ. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

E. Information

<table>
<thead>
<tr>
<th></th>
<th>CZ PRAHA07</th>
<th>XX PARTNER01</th>
</tr>
</thead>
</table>

⁴ To be adapted in case of a trimester system.
⁵ To be adapted in case of a trimester system.
### Housing
Housing information and contact details can be found at:


**Contact details**
- erasmus@ruk.cuni.cz
- +420 224 491 710
- Erasmus.uam@uam.es
- +34 91 497 5133

### WWW Visa Information
WWW Visa Information details can be found at:


**Contact details**
- erasmus@ruk.cuni.cz
- +420 224 491 710
- oficina.acogida@uam.es
- phone: +34 91 497 74 12/ 69 07/ 69 06/ 36 99

### WWW Insurance Information
WWW Insurance Information details can be found at:


**Contact details**
- erasmus@ruk.cuni.cz
- +420 224 491 710
- Erasmus.uam@uam.es
- +34 91 497 5133

### ECTS Users’ Guide
ECTS Users’ Guide information can be found at:


**Contact details**
- erasmus@ruk.cuni.cz
- +420 224 491 710
- Erasmus.uam@uam.es
- +34 91 497 5133

### WWW Students and Staff with Disabilities
WWW Students and Staff with Disabilities details can be found at:


**Contact details**
- erasmus@ruk.cuni.cz
- +420 224 491 310
- Erasmus.uam@uam.es
- +34 91 497 5133

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### F. SIGNAT uES OF THE INSTITUTIONS (legal representatives)

| Institution | Name function | Date       | Signature Seal or Stamp
|-------------|---------------|------------|-----------------------|
| CZ PRAHA07  | RNDr. Dagmar Chalupová, Ph.D. Faculty ERASMUS Coordinator | 16.5.2017  | ![Signature]
| E MADRID 04 | Amaya Mendikoetxea, Vice Rector for International Relations vicerrectorado.internacional@uam.es | 25/05/17   | ![Signature]

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6 The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

7 The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

8 The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

9 Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users’ guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

10 Scanned signatures, seals and stamps are accepted.
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<table>
<thead>
<tr>
<th>Institution</th>
<th>Name function</th>
<th>Date</th>
<th>Signature Seal or Stamp</th>
</tr>
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<tbody>
<tr>
<td>CZ PRAHA07</td>
<td>RNDr. Dagmar Chalupová, Ph.D. Faculty ERASMUS Coordinator</td>
<td>06/2017</td>
<td>Charles University FACULTY OF SCIENCE ERASMUS Albertov 6, 128 43 Praha 2 IČ: 60216208, DIČ: CZ00216208 UK – 107</td>
</tr>
<tr>
<td>E MADRID 04</td>
<td>Amaya Mendikoetxea, Vice Rector for International Relations <a href="mailto:vicerrectorado.internacional@uam.es">vicerrectorado.internacional@uam.es</a></td>
<td>25/05/17</td>
<td></td>
</tr>
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