



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2016-2021<sup>2</sup> between programme countries

#### [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
Université Claude Bernard LYON 1	F LYON01	<b>Prof Denis BOURGEOIS</b> <b>Institutional Coordinator</b>  <b>Dana-Maria DAIA</b> <b>Erasmus+ Administrative Coordinator</b> Direction des Relations Internationales Campus de Rockefeller 8, Avenue Rockefeller F 69373 LYON Cedex 08- Phone: +33 4 78777568 <a href="mailto:dana-maria.daia@univ-lyon1.fr">dana-maria.daia@univ-lyon1.fr</a>	<a href="http://www.univ-lyon1.fr">http://www.univ-lyon1.fr</a>  <a href="http://www.univ-lyon1.fr/you-are-foreign-student/foreign-students-in-exchange-programs-693217.kjsp?RH=1406185235951">http://www.univ-lyon1.fr/you-are-foreign-student/foreign-students-in-exchange-programs-693217.kjsp?RH=1406185235951</a>  <a href="http://offre-de-formationen.univ-lyon1.fr/front_index.php">http://offre-de-formationen.univ-lyon1.fr/front_index.php</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<b>Charles University in Prague</b>	<b>CZ PRAHA07</b>	RNDr. Dagmar Chalupova, Ph.D. Faculty ERASMUS Coordinator Na Slupi 16, 128 43 Praha 2 E-mail: <a href="mailto:erasmus@natur.cuni.cz">erasmus@natur.cuni.cz</a> Tel./fax: (+420) 22195 1166  Daniel Niznansky Faculty of Science Department of Inorganic Chemistry Albertov 6 12843 Praha 2 e-mail: <a href="mailto:niznansk@natur.cuni.cz">niznansk@natur.cuni.cz</a> tel: +420 221951246	General Information for Erasmus Students: Website: <a href="http://www.runi.cz/UK-229.html">http://www.runi.cz/UK-229.html</a> e-mail: <a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a>  Course catalogue: <a href="http://www.cuni.cz/UK-2047.html">http://www.cuni.cz/UK-2047.html</a>
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## B. Mobility numbers<sup>5</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
F LYON01	CZ PRAHA07	442	Chemistry	1 <sup>st</sup> , 2 <sup>nd</sup>	2 x 6 months	
CZ PRAHA07	F LYON01	442	Chemistry	1 <sup>st</sup> , 2 <sup>nd</sup>	2 x 6 months	

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code]	TO [Erasmus code]	Subject area t area	Subject area name	Number of staff mobility periods
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<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

of the sending institution]	of the receiving institution]	code * [ISCED]	*	Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
F LYON01	CZ PRAHA07	442	Chemistry	1 x 7 days	
CZ PRAHA07	F LYON01	442	Chemistry	1 x 7 days	

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
F LYON01		French	English	B2	B2
CZ PRAHA07		English	Czech	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

F LYON01 welcomes students with disabilities. The arrangements need to be discussed in advance. Further information at: <http://handy.univ-lyon1.fr>

CZ PRAHA07 welcomes students with disabilities. The arrangements need to be discussed. Further information at: <http://www.cuni.cz/UK-2049.html>

### E. Calendar

1. Applications/Information on nominated students must reach the receiving institution by:

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
F LYON01	June 6 <sup>th</sup> for medicine and ISTR students: 1 <sup>st</sup> semester, 2 <sup>nd</sup> semester and whole academic year  June 6 <sup>th</sup> (other discipline students): 1 <sup>st</sup> semester, whole academic year	No spring term for medicine and ISTR students  November 4 <sup>th</sup>
CZ PRAHA07	Autumn Term: June 15 <sup>th</sup>	Spring Term: October 31 <sup>th</sup>

[\* to be adapted in case of a trimester system]

- The receiving institution will send its decision within 4-6 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. (It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines)
- Termination of the agreement

This agreement will take effect in the **2016** academic year being valid for a period of **5** years, and will be tacitly renewed for further identical periods.

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## F. Information

### 1. Grading systems of the institutions

*It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users guide (7). A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution*

(7) [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

### University Claude Bernard – LYON 1 : Examinations and Grading

The typical grading system in France is based on a maximum score of 20 points, so that exams are usually passed as soon as the score reaches 10/20 or higher.

The final grade obtained for a teaching unit may be the result of a weighted average of different grades obtained along the semester (contrôle continu), or of a single final examination.

Depending on the teaching unit, either of the two options are adopted.

Grades	LYON 1	ECTS
Excellent	17 à 20	A

Very good	15-16	B
Good	13-14	C
Satisfactory	11-12	D
Passed	10	E
Fail	8 - 9	FX
	0 à 8	F

## **2. Visa**

*The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:*

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
F LYON01	<a href="mailto:BOREAL.DEVU@univ-lyon1.fr">BOREAL.DEVU@univ-lyon1.fr</a>	<a href="http://etu.univ-lyon1.fr/international/etudiants-etranagers/">http://etu.univ-lyon1.fr/international/etudiants-etranagers/</a>
CZ PRAHA07	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> tel: +420 224 491 710	<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
F LYON01	<a href="mailto:dana-maria.daia@univ-lyon1.fr">dana-maria.daia@univ-lyon1.fr</a>	<a href="http://www.univ-lyon1.fr/studying-at-lyon-1/foreign-students-in-exchange-programs-693217.kjsp?RH=1268409670032">http://www.univ-lyon1.fr/studying-at-lyon-1/foreign-students-in-exchange-programs-693217.kjsp?RH=1268409670032</a>
CZ PRAHA07	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> tel: +420 224 491 710	<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>


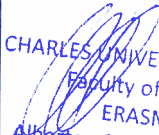
#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
F LYON01	<a href="mailto:dana-maria.daia@univ-lyon1.fr">dana-maria.daia@univ-lyon1.fr</a>	<a href="http://www.univ-lyon1.fr/studying-at-lyon-1/foreign-students-in-exchange-programs-693217.kjsp?RH=1268409670032">http://www.univ-lyon1.fr/studying-at-lyon-1/foreign-students-in-exchange-programs-693217.kjsp?RH=1268409670032</a>
CZ PRAHA07	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> tel: +420 224 491 710	<a href="http://www.cuni.cz/UK-2073.html">http://www.cuni.cz/UK-2073.html</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
F LYON01	<b>Prof Denis BOURGEOIS</b>  Vice President LYON 1 Delegate International Relations and European Affairs		
CZ PRAHA07	<b>RNDr. Dagmar Chalupova, Ph.D.</b> Faculty ERASMUS Coordinator	4.5.2016	 CHARLES UNIVERSITY in Prague Faculty of Science ERASMUS Albertov 6, 128 43 Prague 2 UK - 156

<sup>7</sup> Scanned signatures are accepted