



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2018/2019- 2020/2021² between programme countries [Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
Hogeschool van Arnhem en Nijmegen (HAN University of Applied Sciences)	NL ARNHEM27	Institutional Coordinator Faculty of Engineering : Mr Gerrit Jan Brethouwer MBA Director of International Relations Faculty of Engineering Ruitenberglaan 26, 6826 CC Arnhem, T: +31 26 36 58326,	www.han.nl/international/english/international-programmes/other-courses/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<p>GerritJan.Brethouwer@han.nl</p> <p>Department Coordinator Institute of Engineering: Mr Gerrit Jan Brethouwer MBA</p> <p>Administrative contact: Ms Annika Treiber, Ruitenberglaan 26, 6826 CC Arnhem, T: +31 26 36 58129, annika.treiber@han.nl</p>	
<p>Charles University</p> <p>Faculty of Science</p> <p>Department of Biochemistry</p>	CZ PRAHA07	<p>institutional coordinator :</p> <p>RNDr. Dagmar Chalupová, Ph.D.</p> <p>ERASMUS Coordinator at Faculty of Science</p> <p>dagmar.chalupova@natur.cuni.cz</p> <p>Departmental coordinator (Biochemistry) :</p> <p>Mgr. Jan Bláha Ph.D.</p> <p>jan.blaha@natur.cuni.cz</p> <p>+420 221951272</p> <p>Administrative contact person:</p> <p>Kateřina Tesařková</p> <p>Erasmus office at Faculty of Science</p> <p>Na Slupi 16, Prague 2, 12843</p> <p>katerina.tesarikova@natur.cuni.cz</p>	<p>http://www.cuni.cz/UK-928.html</p> <p>http://is.cuni.cz/studium/eng/predmety/index.php</p> <p>http://www.cuni.cz/UK-2047.html</p>

B. Mobility numbers⁵ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
NL ARNHEM27	CZ PRAHA07	421 (051)	Biochemistry	1 st , 2 nd	2/10	0
						0
CZ PRAHA07	ARNHEM27	421 (051)	Biochemistry	1 st , 2 nd	2/10	0
						0

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
NL ARNHEM27	CZ PRAHA07	421 (051)	Biochemistry	1/8	
CZ PRAHA07	ARNHEM27	421 (051)	Biochemistry	1/8	

⁵ Mobility numbers can be given per sending/receiving Institutions and per education field (optional*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

C. Recommended language skills

The sending Institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies <i>Minimum recommended level: B1</i>	Staff Mobility for Teaching <i>Minimum recommended level: B2</i>
NL ARNHEM27		Dutch	English (where indicated)	www.han.nl/erasmus+	B2
CZ PRAHA07		English	Czech	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

NL ARNHEM27: In case of additional requirements with regards to academic, organisational or other aspects (e.g. students with special needs) please follow the link below: www.han.nl/erasmus+

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications/information on nominated students must reach the receiving Institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
NL ARNHEM27	May 25th (May 1 st when in need of visa)	October 25th (October 1 st when in need of visa)
CZ PRAHA07	June 15 th	October 31 st

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The institutions decide in mutual agreement on the procedure of modifying or terminating the agreement. In the event of unilateral termination, a notice of at least one academic year has to be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Grading Information at NL ARNHEM27: www.han.nl/erasmus+

For information on grading at CZ PRAHA07, please visit:
<https://www.natur.cuni.cz/eng/study/erasmus/courses/>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
NL ARNHEM27	immigration@han.nl	www.han.nl/international/english/information-for-international-students/visa/
CZ PRAHA07	erasmus@ruk.cuni.cz +420 224 491 710	http://www.cuni.cz/UK-2045.html

3. Insurance

The sending and receiving Institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
NL ARNHEM27	Internationaloffice.arnhem@han.nl or Internationaloffice.nijmegen@han.nl	www.han.nl/international/english/information-for-international-students/insurance/
CZ PRAHA07	erasmus@ruk.cuni.cz +420 224 491 710	http://www.cuni.cz/UK-2045.html


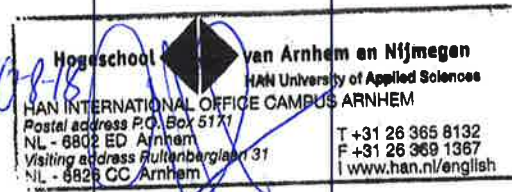
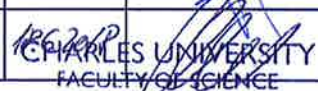
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
NL ARNHEM27	Han.housingoffice@han.nl	www.han.nl/international/english/information-for-international-students/housing/
CZ PRAHA07	erasmus@ruk.cuni.cz +420 224 491 710	http://www.cuni.cz/UK-2073.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
NL ARNHEM27	Mr. Gerrit Jan Brethouwer MBA Director of International Relations Faculty of Engineering	08-15	  Hogeschool van Arnhem en Nijmegen HAN University of Applied Sciences HAN INTERNATIONAL OFFICE CAMPUS ARNHEM Postal address P.O. Box 5171 NL - 6802 ED Arnhem Visiting address Ruitenberglaan 31 NL - 6828 CC Arnhem T +31 26 365 8132 F +31 26 369 1367 www.han.nl/english
CZ PRAHA07	RNDr. Dagmar Chalupová, Ph.D. Faculty ERASMUS Coordinator	16-2-2017	 CHARLES UNIVERSITY FACULTY OF SCIENCE ERASMUS Albertov 6, 128 43 Praha 2 IČO: 00216208, DIČ: CZ00216208 UK - 107

⁷ Scanned signatures are accepted