



Erasmus⁺ Programme



UNIVERSIDADE DE COIMBRA

Inter-institutional agreement 2018-2021

Higher Education Student and Staff Mobility

→Mobility for learners and staff←

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus⁺ programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus⁺ programme sets extra criteria, this Agreement will be reviewed.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ¹ (Name, E-mail, Phone)
CHARLES UNIVERSITY Faculty of Science Department of Biochemistry	CZ PRAHA07	Departmental Coordinator (Biochemistry): Mgr. Jan Bláha Ph.D. jan.blaha@natur.cuni.cz +420 221951272
UNIVERSITY OF COIMBRA Faculty of Science and Technology Department of Life Sciences	P COIMBRA01	Filomena Marques de Carvalho ERASMUS Institutional Coordinator International Relations Unit, University of Coimbra Colégio de S. Jerónimo, Largo D. Dinís, Apartado 3026 3001-401 COIMBRA, Portugal Phone: +351 239 857 003, Fax: +351 239 857 002 Email: dri@uc.pt Departmental Coordinator (Biology): Prof. António Carrico Portugal Tel: +351 239 855 248, Fax: +351 239 855 211 E-mail: aportuga@bot.uc.pt Departmental Coordinator (Biochemistry): António Jorge R. F. Guiomar Tel: +351239240707; Fax: +351238855211 E-mail: aguiomar@bioq.uc.pt

¹Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS ²	SMT ³
CZ PRAHA07	PCOIMBRA01	0421 511/512	Biology and Biochemistry	1 st , 2 nd , 3 rd	2/10	Upon individual agreement
P COIMBRA01	CZ PRAHA07	0511/05 12	Biology/Biochemistry	1 st , 2 nd , 3 rd	2/10	Upon individual agreement

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/Total number of days	
				STA ⁴	STT ⁵
CZ PRAHA07	P COIMBRA01	0421	Biology and Biochemistry	1/8	0/0
P COIMBRA01	CZ PRAHA07	0511/05 12	Biology/Biochemistry	1/8	0/0

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
CZ PRAHA07		English	Czech	B2	B2
P COIMBRA01		English	Portuguese	B2	B2

² Student Mobility for Studies

³ Student Mobility for Traineeship

⁴ Staff Mobility for Teaching

⁵ Staff Mobility for Training

D. Calendar

1. Student nomination/application deadlines:

Receiving institution	Winter term ⁶ [month]	Summer term ⁷ [month]
CZ PRAHA07	June 15 th	October 31 st
P COIMBRA01	June 1st	November 1st

2. The receiving institutions will send their decisions within 6-8 weeks after deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

E. Information

	CZ PRAHA07	P COIMBRA01
WWW for Incoming Students	http://www.cuni.cz/UK-928.html	http://www.uc.pt/en/driic/mobilidade/in/
WWW Course Catalogue	http://www.cuni.cz/UK-2047.html	http://www.uc.pt/en/ects/catalogo
Housing ⁸	http://www.cuni.cz/UK-2073.html	www.uc.pt/oo/accommodation
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	Núcleo de Alojamentos Tel.: +351 239 101 282 E-mail: alojamentos@sas.uc.pt
WWW Visa Information ⁹	http://www.cuni.cz/UK-2045.html	http://www.uc.pt/en/driic/mobilidade/ac/
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	dri.intstudy@uc.pt
WWW Insurance Information ¹⁰	http://www.cuni.cz/UK-2045.html	http://www.uc.pt/en/ects/info_caracter_geral/
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	dri.intstudy@uc.pt

⁶ To be adapted in case of a trimester system.

⁷ To be adapted in case of a trimester system.

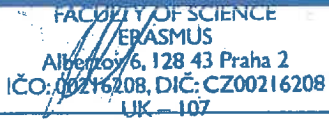

⁸ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁹ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

¹⁰ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

ECTS Users' Guide ¹¹	http://is.cuni.cz/studjum/eng/predmety/index.php	www.uc.pt/en/ects
WWW Students and Staff with Disabilities	http://www.cuni.cz/UK-2049.html	http://www.uc.pt/en/sasuc/Quick_search/Integration_Counselling/nee
Contact details	erasmus@ruk.cuni.cz +420 224 491 310	

F. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature Seal or Stamp ¹²
CZ PRAHA07	RNDr. Dagmar Chalupová, Ph.D. Faculty ERASMUS Coordinator	14. 2. 2018	
P COIMBRA01	Teresa Manuela Martins Antunes Head of Administration	5/3/18	

¹¹ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹² Scanned signatures, seals and stamps are accepted