

## Information on Digital Inter-Institutional Agreements

### Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility between Programme and Partner Countries

#### Requirements for Inter-Institutional Agreements 2021-2027

**IMPORTANT INFORMATION:** For the next Erasmus programme, Inter-Institutional Agreements must be renewed using the new online Inter-Institutional Agreement Manager or an equivalent system connected to the Erasmus Without Paper Network. Therefore, this template is provided for information purposes only and must not be used to renew or create agreements outside of the new online system. This document gives a preview of the proposed format and content of the new online Inter-Institutional Agreement. When the Inter-Institutional Agreement Manager is released, it will be accompanied by a more detailed data standard, to which all equivalent systems will then need to adhere.

#### Static information embedded in the system and applicable to all Inter-Institutional Agreements

\*The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of [the European Student Card Initiative](#).

#### Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.



General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)
"GHEORGHE ASACHI" TECHNICAL UNIVERSITY OF IASI	<b>RO IASI05</b>	Institutional coordinator: Ana-Maria Șoican, <a href="mailto:international@tuiasi.ro">international@tuiasi.ro</a> , +40 232 278 628 Faculty coordinator: Assoc.prof. Liliana Lazăr <a href="mailto:liliana.lazar@academic.tuiasi.ro">liliana.lazar@academic.tuiasi.ro</a> Contact person: Prof. Leonard Atanase <a href="mailto:leonard.atanase@yahoo.com">leonard.atanase@yahoo.com</a>
<b>CHARLES UNIVERSITY</b>  Faculty of Science  Department of Physical and Macromolecular Chemistry	<b>CZ PRAHA07</b>	International Relations Office Erasmus+ Institutional Coordinator: Ester Brožová <a href="mailto:erasmus.incoming@ruk.cuni.cz">erasmus.incoming@ruk.cuni.cz</a> Faculty coordinator: RNDr. Dagmar Chalupová, PhD <a href="mailto:erasmus@natur.cuni.cz">erasmus@natur.cuni.cz</a> +420 22195 1166 Departmental coordinator: Prof. RNDr. Blanka Vlčková, CSc <a href="mailto:vlc@natur.cuni.cz">vlc@natur.cuni.cz</a> RNDr Ivana Šloufová, PhD <a href="mailto:sloufovi@natur.cuni.cz">sloufovi@natur.cuni.cz</a> (since Oct. 2023) Contact person: Prof. RNDr Miroslav Štěpánek, PhD

Websites	URLs
General	<b>RO IASI05:</b> <a href="http://www.tuiasi.ro">www.tuiasi.ro</a> , <a href="http://www.international.tuiasi.ro">www.international.tuiasi.ro</a> <b>CZ PRAHA 07</b> <a href="https://cuni.cz/UKEN-145.html">https://cuni.cz/UKEN-145.html</a> <a href="http://www.cuni.cz">www.cuni.cz</a>
Faculty/Faculties	<b>RO IASI05:</b> <b>CZ PRAHA 07</b> <a href="http://www.natur.cuni.cz">www.natur.cuni.cz</a> <a href="https://www.natur.cuni.cz/eng/study/erasmus/courses">https://www.natur.cuni.cz/eng/study/erasmus/courses</a>
Course Catalogue	<b>RO IASI 05:</b> <a href="http://www.international.tuiasi.ro/erasmus-4/course-catalogue-for-erasmus-students">http://www.international.tuiasi.ro/erasmus-4/course-catalogue-for-erasmus-students</a> <b>CZ PRAHA 07</b> <a href="https://cuni.cz/UKEN-364.html">https://cuni.cz/UKEN-364.html</a>

## Calendar

Incoming student nominations must reach the institution by:

Autumn term [day/month]	Spring term [day/month]
<b>RO IASI05:</b> 01 <sup>st</sup> May	<b>RO IASI05:</b> 01 <sup>st</sup> October
<b>CZ PRAHA07:</b> 15 <sup>th</sup> April	<b>CZ PRAHA07:</b> 15 <sup>th</sup> September

Applications from incoming students must reach the institution by:

Autumn term [day/month]	Spring term [day/month]
<b>RO IASI05:</b> 15 <sup>th</sup> June	<b>RO IASI05:</b> 30 <sup>th</sup> November
<b>CZ PRAHA07:</b> 15 <sup>th</sup> May	<b>CZ PRAHA07:</b> 15 <sup>th</sup> October

## Application procedure for incoming students

Contact details (email, phone)	Website for information
<b>RO IASI05:</b> Doina Tiron, <a href="mailto:dtiron@tuiasi.ro">dtiron@tuiasi.ro</a> , +40 232 278628	<a href="http://www.international.tuiasi.ro/students/erasmus-with-eu-countries-k103/on-line-application">http://www.international.tuiasi.ro/students/erasmus-with-eu-countries-k103/on-line-application</a> <a href="https://www.erasmus-application.tuiasi.ro/">https://www.erasmus-application.tuiasi.ro/</a>
<b>CZ PRAHA07:</b> Charles University, European office <a href="mailto:erasmus.incoming@ruk.cuni.cz">erasmus.incoming@ruk.cuni.cz</a> +420 224 491 710	<a href="https://cuni.cz/UKEN-362.html">https://cuni.cz/UKEN-362.html</a>



## Additional requirements

Requirement	Details	Website for information (if applicable)
Academic requirements	<b>RO IASI05:</b> <ul style="list-style-type: none"> <li>- Number of ECTS completed: minimum 30 ECTS for the previous academic year</li> <li>- Subject area code – ISCED: according to the ISCED Annex</li> <li>- EQF level: UG/ Msc/ Ph.D.</li> </ul>	<a href="http://www.international.tuiasi.ro/students/erasmus-with-eu-countries-k103/on-line-application">http://www.international.tuiasi.ro/students/erasmus-with-eu-countries-k103/on-line-application</a> <a href="https://www.erasmus-application.tuiasi.ro/">https://www.erasmus-application.tuiasi.ro/</a>
	<b>CZ PRAHA07</b> <ul style="list-style-type: none"> <li>- Number of ECTS completed:</li> <li>- Subject area code – ISCED</li> </ul>	<a href="https://cuni.cz/UKEN-145.html">https://cuni.cz/UKEN-145.html</a>
CV	<b>RO IASI05:</b> N/A for SMS, only for SMP <b>CZ PRAHA07:</b> N/A	N/A
Motivation letter	<b>RO IASI05:</b> N/A for SMS, only for SMP <b>CZ PRAHA07:</b> N/A	N/A
Other	<b>RO IASI05:</b> Requested documents to be uploaded with the online application: <ul style="list-style-type: none"> <li>- Scanned copy of the passport or national identity card</li> <li>- Scanned copy of the transcript of records with previous years of study</li> <li>- Document / certificate attesting the level in English (B1 being the minimum required )</li> <li>- Learning Agreement</li> <li>- Accommodation form.</li> </ul>	N/A
	<b>CZ PRAHA07:</b> <a href="https://cuni.cz/UKEN-1558.html">https://cuni.cz/UKEN-1558.html</a> <a href="https://www.natur.cuni.cz/eng/study/for-foreign-affairs/erasmus/incoming">https://www.natur.cuni.cz/eng/study/for-foreign-affairs/erasmus/incoming</a>	N/A

The institution will send its decision in 2 weeks since the submission of the

application, and no later than 5 weeks.

### Inclusion and accessibility

The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Available infrastructure adjusted for people with:		Description of infrastructure (optional)	Contact details (email, phone)	Website for information
<ul style="list-style-type: none"> <li>- Reduced mobility</li> <li>- Hearing Impairments</li> <li>- Visual impairments</li> </ul>	<b>RO IASI05:</b>	<a href="https://campus.tuiasi.ro/en/home/">https://campus.tuiasi.ro/en/home/</a>	Doina Tiron, <a href="mailto:dtiron@tuiasi.ro">dtiron@tuiasi.ro</a> , +40 232 278628	<a href="http://www.international.tuiasi.ro">www.international.tuiasi.ro</a>
	<b>CZ PRAHA07</b>		Charles University, European office	<a href="https://cuni.cz/UKEN-370.html">https://cuni.cz/UKEN-370.html</a>
			<a href="mailto:erasmus.incoming@ruk.cuni.cz">erasmus.incoming@ruk.cuni.cz</a>	

Available support services for people with:		Description of support services (optional)	Contact details (email, phone)	Website for information
<ul style="list-style-type: none"> <li>- Reduced mobility</li> <li>- Hearing Impairments</li> <li>- Visual impairments</li> </ul>	<b>RO IASI05:</b>	<a href="https://campus.tuiasi.ro/en/home/">https://campus.tuiasi.ro/en/home/</a>	Doina Tiron, <a href="mailto:dtiron@tuiasi.ro">dtiron@tuiasi.ro</a> , +40 232 278628	<a href="http://www.international.tuiasi.ro">www.international.tuiasi.ro</a>
	<b>CZ PRAHA07</b>		Charles University, European office	<a href="https://cuni.cz/UKEN-370.html">https://cuni.cz/UKEN-370.html</a>
			<a href="mailto:erasmus.incoming@ruk.cuni.cz">erasmus.incoming@ruk.cuni.cz</a>	



## Housing

institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact details (email, phone)	Website for information
<b>RO IASI05:</b> Doina Tiron, <a href="mailto:dtiron@tuiasi.ro">dtiron@tuiasi.ro</a> , +40 232 278628	<a href="http://www.international.tuiasi.ro">www.international.tuiasi.ro</a> <a href="https://campus.tuiasi.ro/en/phases-of-accommodation/">https://campus.tuiasi.ro/en/phases-of-accommodation/</a>
<b>CZ PRAHA07:</b> Charles University, European office <a href="mailto:erasmus.incoming@ruk.cuni.cz">erasmus.incoming@ruk.cuni.cz</a> +420 224 491 710	<a href="https://cuni.cz/UKEN-365.html">https://cuni.cz/UKEN-365.html</a>

## Visa

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact details (email, phone)	Website for information
<b>RO IASI05:</b> Doina Tiron, <a href="mailto:dtiron@tuiasi.ro">dtiron@tuiasi.ro</a> , +40 232 278628	<a href="http://www.international.tuiasi.ro">www.international.tuiasi.ro</a> <a href="https://www.mae.ro/en">https://www.mae.ro/en</a>
<b>CZ PRAHA07:</b> Charles University, European office <a href="mailto:erasmus.incoming@ruk.cuni.cz">erasmus.incoming@ruk.cuni.cz</a> , +420 224 491 710	<a href="https://cuni.cz/UKEN-366.html">https://cuni.cz/UKEN-366.html</a>

## Insurance

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact details (email, phone)	Website for information
<b>RO IASI05:</b> Doina Tiron, <a href="mailto:dtiron@tuiasi.ro">dtiron@tuiasi.ro</a> , +40 232 278628	<a href="http://www.international.tuiasi.ro">www.international.tuiasi.ro</a> The student must send before his arrival a copy of his health insurance by e-mail to dtiron@tuiasi.ro
<b>CZ PRAHA07:</b> Charles University, European office <a href="mailto:erasmus.incoming@ruk.cuni.cz">erasmus.incoming@ruk.cuni.cz</a> +420 224 491 710	<a href="https://cuni.cz/UKEN-366.html">https://cuni.cz/UKEN-366.html</a>

## Additional information

Information on:		Contact details (email, phone)	Website for information
Recognition process	<b>RO IASI05</b>	According to the Regulations of the university	<a href="http://www.international.tuiasi.ro">www.international.tuiasi.ro</a>
	<b>CZ PRAHA07</b>	<a href="mailto:erasmus.incoming@ruk.cuni.cz">erasmus.incoming@ruk.cuni.cz</a>	
Other useful information	RO IASI05	N/A	<a href="http://www.international.tuiasi.ro">www.international.tuiasi.ro</a>
	Partner institution	N/A	

A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.  
[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

*\*After creating the profile of the higher education institution and adding the relevant general information, the higher education institution can proceed to generate Inter-Institutional Agreements with their selected partners.*



**Terms of the agreement to be set for each agreement and approved by the institutions (Information only accessible to the relevant parties).**

**Mobility numbers per academic year**

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional) [ISCED]	Subject area name (optional)	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] (optional)	Number of student mobility periods	
					Student Mobility for Studies [total number of months]	Student Mobility for Traineeships [total number of months]
RO IASI05	CZ PRAHA07	0531	Chemistry	3 <sup>rd</sup>	10	10
CZ PRAHA07	RO IASI05	0531	Chemistry	3 <sup>rd</sup>	10	10

☒ **Blended mobility option for students**

***\*By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.***



FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional) [ISCED]	Subject area name (optional)	Number of staff mobility periods	
				Staff Mobility for Teaching <i>[total number of days of teaching periods]</i>	Staff Mobility for Training (optional)
RO IASI05	CZ PRAHA07	0531	Chemistry	20	20
		0711	Chemical engineering and processes		
CZ PRAHA07	RO IASI05	0531	Chemistry	20	20
		0711	Chemical engineering and processes		

### Recommended language skills

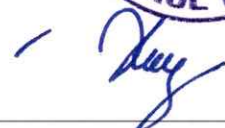

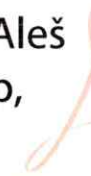
The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended [language skills](#) at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language(s) of instruction level	
				Student Mobility for Studies <i>[Minimum recommended level: B1]</i>	Staff Mobility for Teaching <i>[Minimum recommended level: B2]</i>
RO IASI05	All subjects	English	Romanian	Minimum recommended level: <b>B1</b> for English language	Minimum recommended level: <b>B2</b> for English language
CZ PRAHA07	All subjects	English		Minimum recommended level: <b>B1</b> for English language	Minimum recommended level: <b>B2</b> for English language

## Termination of the agreement

*It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."*

## SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
RO IASI05 "GHEORGHE ASACHI" TECHNICAL UNIVERSITY OF IASI	Professor Dan CASCAVAL, Ph.D., RECTOR		 
CZ PRAHA07 CHARLES UNIVERSITY	RNDr. Aleš SOUKUP, Ph.D. Vice-dean for Development and Foreign Relations, Faculty of Science, Charles University		RNDr. Aleš Soukup, Ph.D.  Digitálně podepsal RNDr. Aleš Soukup, Ph.D. Datum: 2023.10.04 19:42:21 +02'00'

**"Inter-Institutional Agreements can also be digitally signed"**