



Erasmus+

Key Action 1 HE Mobility between programme countries

Inter-institutional agreement: 2018-2019 to 2020-21

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of institution	Durham University	Charles University, Faculty of Science
Address	International Office, Palatine Centre, Stockton Road, Durham DH1 3LE	Albertov 6, 128 43
Erasmus code	UK DURHAM01	CZ PRAHA07
EUC	2014-1-UK01-KA103-000223	50334-LA-1-2014-1-CZ-E4AKA1-ECHE
PIC	944658460	999923434
Website	https://www.dur.ac.uk/international/studyabroad/erasmus/	https://www.cuni.cz/UKEN-145.html https://www.natur.cuni.cz/eng/study/erasmus
Coordinator	Emma Pearce	Dagmar Chalupová
Phone	00 44 191 334 6325	0042 22195 1166
Fax	00 44 191 334 6326	
Email	incoming.exchange@durham.ac.uk	erasmus@natur.cuni.cz
Department Contact Name:	Lars Palsson	David Havlíček
Department Contact Email:	Lars.palsson@durham.ac.uk	david.havlicek@natur.cuni.cz

B. Mobility numbers per academic year

From	To	Subject area code and name	Study cycle ¹	Number of student mobility periods			
				SMS (Studying)		SMT (Traineeships)	
				students	Months per student ²	students	Months per student
UK DURHAM01	CZ PRAHA07	0531 Chemistry	1 st , 2 nd , 3 rd	1	6	N/A	N/A
CZ PRAHA07	UK DURHAM01	0531 Chemistry	1 st , 2 nd , 3 rd	1	9 or short term	N/A	N/A

Agreement Notes: Student's mobilities possible starting academic year 2019/20

¹ 1st(BA), 2nd (MA), or 3rd cycle (PGR/Phd)

² Please note that Durham does not work on a system of total months. Durham can only accept students for a full academic year unless this has been agreed prior to an agreement being drawn up. One term is 3 months, two terms is 6 months and a full year at Durham is classed as 9 months. For anything less than the full academic year, please see the additional requirements below.

1st cycle – 9 months

3rd cycle – 2 – 6 months. Please note that 3rd cycle mobilities are not guaranteed. A mobility will not be confirmed until a project supervisor has been sourced by the student and the supervisor has agreed to accept the student.

From	To	Subject area code and name	Number of other mobility periods			
			STA (Teaching)		STT (Training)	
UK DURHAM01	CZ PRAHA07	0531 Chemistry	1	5 days	N/A	N/A
CZ PRAHA07	UK DURHAM01	0531 Chemistry	1	5 days	1	60 days only in 2018/2019

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Language of instr. 1	Language of instr. 2	Recommended language of instruction level
			SMS SMP
UK DURHAM01	English		C1 Europass ³
CZ PRAHA07	English	Czech	B2

D. Course/Module Provision in English

Receiving Institution	Courses for Exchange students available in English? If yes, please provide details of courses available.
UK DURHAM01	Yes https://www.dur.ac.uk/international/studyabroad/erasmus/programmeinformation/#modulehb
CZ PRAHA07	Yes https://www.natur.cuni.cz/eng/study/erasmus/courses/

E. Additional Requirements

Receiving institution	Mobility	Information
UK DURHAM01	SMS SMP STA STT	<p>Applications will only be accepted on a full year basis unless otherwise agreed in advance of signatures.</p> <p>Students who are here for less than the full academic year will not receive grades on the official Transcript of Records. A Transcript Appendix will be produced containing marks achieved and sent directly to the home university via post and to the student via email. Durham University is not able to offer full credit recognition for less than the full academic year.</p> <p>Application information can be found on the website: https://www.dur.ac.uk/international/studyabroad/erasmus/incoming/howtoapply/ The Application form will be available from February of each year. Nominations should be received by 30 April.</p> <p>Durham University offers support for students with disabilities: https://www.dur.ac.uk/dusd/ All disabilities must be declared within the initial application form.</p>
CZ PRAHA07		<p>Application: https://www.cuni.cz/UKEN-362.html</p> <p>Welfare & Students with Disabilities: https://www.cuni.cz/UKEN-370.html</p>

³ Students from outside the EU will be required to provide proof of English Language ability if they require a visa to study in the UK.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution	Contact details	Website for information
UK DURHAM01	Incoming.exchange@durham.ac.uk	Students who are of a nationality outside of Europe will be required to provide proof of English Language. https://www.dur.ac.uk/international/studyabroad/incoming/englishlanguage/ Students who are of non EU nationality may be required to obtain a tier 4 visa to study in the UK for longer than 6 months. www.dur.ac.uk/immigration
CZ PRAHA07	erasmus@ruk.cuni.cz +420 224 491 710	http://www.cuni.cz/UK-2045.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Receiving institution	Contact details	Website for information
UK DURHAM01	Incoming.exchange@durham.ac.uk	Students are required to make their own insurance arrangements prior to arriving in Durham. www.dur.ac.uk/international/studyabroad/erasmus/incoming
CZ PRAHA07		

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Receiving institution	Contact details	Website for information
UK DURHAM01	Incoming.exchange@durham.ac.uk	Durham is unable to provide college accommodation for Erasmus students. Students should source private accommodation. www.dur.ac.uk/international/studyabroad/erasmus/incoming/accommodation
CZ PRAHA07	erasmus@ruk.cuni.cz +420 224 491 710	http://www.cuni.cz/UK-2045.html

Please see the below appendix for further information.



F. Calendar

Receiving institution	Term	Nomination	Application	Academic year
UK DURHAM01	Fall	30 th April	30 th May	October-December
	Spring	30 th September	31 st October	January- June
Applications	1. Applications should be sent to the incoming.exchange@durham.ac.uk 2. UK DURHAM01 will send its decision as soon as possible and no later than 8 weeks after receiving the completed application.			
Transcripts	A Transcript of Records will be issued no later than 8 weeks after the assessment period has finished. Students who are here for less than the full academic year will not receive grades on the official Transcript of Records. A Transcript Appendix will be produced containing marks achieved and sent directly to the home university via post and to the student via email. Durham University is not able to offer full credit recognition for less than the full academic year. For 2nd cycle students, this could be in October/November.			
CZ PRAHA07	Fall	31th October	31th October	October-February
	Spring	15 th June	15 th June	March-June
Applications	Application: https://www.cuni.cz/UKEN-362.html			
Transcripts	Transcripts are issued in the Faculty Erasmus office.			

G. Termination of the agreement

A notice at least one academic year should be given for the termination of the agreement. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

H. Signatures of the institutions (legal representatives) scanned/electronic signatures are accepted

Institution	Name, function	Signature	Date
UK DURHAM01	Emma Pearce, Exchanges and Study Abroad Manager; Erasmus+ Coordinator		6/3/2019
CZ PRAHA07	Dagmar Chalupová Faculty Erasmus Coordinator	 CHARLES UNIVERSITY FACULTY OF SCIENCE ERASMUS Albertov 6, 128 43 Praha 2 IČO: 00216208, DIČ: CZ00216208 UK – 107	5/3/2019

Appendix: Additional Information

1. Grading systems of the institutions

Receiving institution	ECTS Course Catalogue
UK DURHAM01	www.dur.ac.uk/international/studyabroad/erasmus/incoming/ectsguide
CZ PRAHA07	https://www.cuni.cz/UKEN-361.html