



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20[21]² **between programme countries**

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details⁴ (email, phone)	Website (eg. of the course catalogue)
Aalborg Universitet	DK ALBORG01	Institutional Coordinator Gitte. N. Jensen International Office http://www.internationaloffice.aau.dk/ gij@adm.aau.dk +45 9940 7501 Departmental Coordinator Jens Peter Cederholm pce@land.aau.dk	studyguide.aau.dk http://www.sadp.aau.dk/programmes/surveying-planning-and-land-management/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Study Board: Surveying, Planning and Land management	
Charles University in Prague Faculty of Science Department of Applied Geoinformatics and Cartography	CZ PRAHA07	Institutional Coordinator Dagmar Chalupova dagmar.chalupova@natur.cuni.cz Departmental Coordinator Marketa Potuckova mpot@natur.cuni.cz	http://www.cuni.cz/UK-928.html course catalogue http://www.cuni.cz/UK-2047.html
[...]			

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
DK ALBORG01	CZ PRAHA07	581	Architecture and town planning	2nd	2 x 5	
CZ PRAHA07	DK ALBORG01	581	Architecture and town planning	2nd	2 x 5	

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods Staff Mobility for Teaching Staff Mobility for Training * [total number of days of teaching periods or average duration *]	
CZ PRAHA07	DK ALBORG01	581	Architecture and town planning	8	0
CZ PRAHA07	DK ALBORG01	581	Architecture and town planning	8	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level ⁶ Student Mobility for Studies [Minimum recommended level: B1] Staff Mobility for Teaching [Minimum recommended level: B2]	
DK ALBORG01		English	Danish	www.apply.aau.dk/how-to-apply-Erasmus-Erasmus-Mundus-student/entry-admission-requirements/	
CZ PRAHA07		English	Czech	B2	B2

Note: the recommended language of instruction level at AAU applies to **all** study programmes/courses.

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

DK ALBORG01: Enrolment only if 30 ECTS per semester

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
DK ALBORG01	1 May	1 October
CZ PRAHA07	15 June	31 October

[to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within

DK ALBORG01: 6-8 weeks

CZ PRAHA07: 6-8 weeks

3. A Transcript of Records will be issued by the receiving institution

DK ALBORG01: only upon request from the student in question and

CZ PRAHA07: no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

DK ALBORG01:

CZ PRAHA07: Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1st.

[In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.]

F. Information

1. Grading systems of the institutions

DK ALBORG01: <http://studyindenmark.dk/study-in-denmark/the-danish-way-of-teaching-1/the-danish-grading-system>

CZ PRAHA07: <http://is.cuni.cz/studium/eng/predmety/index.php>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
DK ALBORG01	incoming-student@adm.aau.dk +45 9940 7504	www.apply.aau.dk/how-to-apply-Erasmus-Erasmus-Mundus-student/residence-permit-visa/
CZ PRAHA07	erasmus@ruk.cuni.cz +420 224 491 710	http://www.cuni.cz/UK-2045.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
DK ALBORG01	incoming-student@adm.aau.dk +45 9940 7504	www.apply.aau.dk/how-to-apply-Erasmus-Erasmus-Mundus-student/insurance/
CZ PRAHA07	erasmus@ruk.cuni.cz +420 224 491 710	http://www.cuni.cz/UK-2045.html




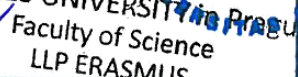
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
DK ALBORG01	Lene Møller lm@adm.aau.dk +45 9940 9658	www.internationaloffice.aau.dk/international-accommodation-office/
CZ PRAHA07	erasmus@ruk.cuni.cz +420 224 491 710	http://www.cuni.cz/UK-2073.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
DK ALBORG01	Eskild Holm, Dean		 
CZ PRAHA07	RNDr. Dagmar Chalupová, Ph.D. Faculty ERASMUS Coordinator	13.12. 2023	  CHARLES UNIVERSITY in Prague Faculty of Science LLP ERASMUS Albertov 6, 128 43 Prague 2 UK-138