



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2016-20[21]<sup>2</sup> between programme countries

#### [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
<b>CHARLES UNIVERSITY IN PRAGUE</b> Faculty of Science Department of Social Geography and Regional Development	CZ PRAHA07	RNDr. Jiří Vágner, Ph.D.  vagner@natur.cuni.cz  +420 22195 1397	<a href="http://www.cuni.cz/UK-2047.html">http://www.cuni.cz/UK-2047.html</a>  <a href="http://www.cuni.cz/UK-928.html">http://www.cuni.cz/UK-928.html</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<b>OSNABRÜCK UNIVERSITY</b> School of Cultural Studies and Social Sciences Institute of Geography	D OSNABUR0 1	Institutional Coordinator:  Verena Blum <u>Verena.blum@uos.de</u>  0049 541 969 4708  Departmental Coordinator:  Prof. Dr. Martin Franz <u>martin.franz@uni-  osnabrueck.de</u>  0049 541 969 4277	<a href="http://www.uos.de">www.uos.de</a>  <a href="https://www.uni-osnabrueck.de/studium/im_studium/veranstaltungssuche.html">https://www.uni-  osnabrueck.de/studiu  m/im_studium/veranst  altungssuche.html</a>
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## B. Mobility numbers<sup>5</sup> per academic year

*[Paragraph to be added, if the agreement is signed for more than one academic year:*

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods or average duration*]	
CZ PRAHA07	D OSNABUR 01	0532	Earth Sciences	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2/10	0/0
D OSNABUR 01	CZ PRAHA07	0532	Earth Sciences	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2/10	0/0

*[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of*

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods  Staff Mobility for Teaching  Staff Mobility for Training *  [total number of days of teaching periods or average duration *]	
CZ PRAHA07	D OSNABURO 1	0532	Earth Sciences	2/10	0/0
D OSNABURO 1	CZ PRAHA07	0532	Earth Sciences	2/10	0/0

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>6</sup>  Student Mobility for Studies [Minimum recommended level: B1]  Staff Mobility for Teaching [Minimum recommended level: B2]	
CZ PRAHA07		English	Czech	B2	B2
D OSNABUR01		German	English	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## D. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

D OSNABRU01: Osnabrück University is prepared to welcome students or staff with visual or hearing impairment. However, a few of the buildings are not accessible for students or staff with serious physical impairments (esp. serious walking impairment; wheelchair bound).

CZ PRAHA07: <http://www.cuni.cz/UK-2049.html>; [erasmus@ruk.cuni.cz](mailto:erasmus@ruk.cuni.cz)

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CZ PRAHA07	15 <sup>th</sup> July	30 <sup>th</sup> October
D OSNABUR01	July 01 (autumn term starts in October)	January 01 (spring term starts in April)

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.*

## F. Information

## **1. Grading systems of the institutions**

*[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>7</sup>. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]*

Osnabrück University	
German grade	Description
1,0 / 1,3	Very Good/ Excellent
1,7 / 2,0 / 2,3	Good
2,7 / 3,0 / 3,3	Satisfactory
3,7 / 4,0	Sufficient
5,0	Fail

**Grading system CZ PRAHA 07 - <http://www.cuni.cz/UK-5381.html>**

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ PRAHA0 7	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>
D OSNABU R01	Ms. Karoline Bachteler Phone: +49 541 969 4765 ; Fax:	<a href="http://www.uni-osnabrueck.de/en/prospective_students/service/visa_and_entry_requirements.html">http://www.uni-osnabrueck.de/en/prospective_students/service/visa and entry requirements.html</a>

<sup>7</sup> [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

	+49 541 969 - 4495 ; Email: <a href="mailto:karoline.bachteler@uos.de">karoline.bachteler@uos.de</a>	
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### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
CZ PRAHA07	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>
D OSNABUR 01	Ms. Karoline Bachteler Phone: +49 541 969 4765 ; Fax: +49 541 969 -4495 ; Email: <a href="mailto:karoline.bachteler@uos.de">karoline.bachteler@uos.de</a>	<a href="http://www.uni-osnabrueck.de/en/prospective_students/service/health_insurance.html">http://www.uni-osnabrueck.de/en/prospective_students/service/health_insurance.html</a>

### **4. Housing**

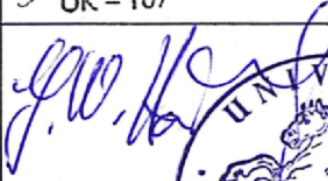

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
CZ PRAHA07	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	<a href="http://www.cuni.cz/UK-2073.html">http://www.cuni.cz/UK-2073.html</a>

D OSNABUR 01	Ms. Sabine Jones  Phone: +49 541 969 4955 ; Fax: +49 541 969 - 4495 ; Email: <a href="mailto:sabine.jones@uos.de">sabine.jones@uo s.de</a>	<a href="http://www.uni-osnabrueck.de/en/prospective_students/service/looking_for_a_room.html">http://www.uni- osnabrueck.de/en/prospective_students/service/looking_for _a_room.html</a>
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## G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>8</sup>
CZ PRAHA07	RNDr. Dagmar Chalupová, Ph.D.  Faculty ERASMUS Coordinator	12.9.2016	CHARLES UNIVERSITY FACULTY OF SCIENCE ERASMUS Albertov 6, 128 43 Praha 2 IČO: 00216208, DIČ: CZ00216208 UK – 107
D OSNABUR01	Prof. Dr. Joachim Härtling, Vice-President of Academic Affairs (by the authorization of the President)	23.09.16	 

<sup>8</sup> Scanned signatures are accepted