



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2020/2021² between programme countries [Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
University of Rostock International Office	D ROSTOCK 01	Institutional Coordinator Sören Koeppel P.: +49 381 498 1209 info.rih@uni-rostock.de	https://www.uni-rostock.de/en/international-affairs/incoming/gueststudies-erasmus/
Faculty of Economic and Social Sciences		Departmental Coordinator Prof. Dr. Jörn Dosch	https://www.isd.uni-rostock.de/

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Institute of Sociology and Demographics		P.: + 49 381 498 43 55 joern.dosch@uni-rostock.de	
Charles University, Faculty of Science	CZ PRAHA 07	Faculty Coordinator Dr. Jakub Hraníček P.: +420 221 95 1232 erasmus@natur.cuni.cz	www.cuni.cz Catalogue: https://is.cuni.cz/studium/eng/prijimacky/index.php?do=obory Faculty website: List of courses in English for Erasmus students: https://www.natur.cuni.cz/eng/study/erasmus/courses Faculty website: https://www.natur.cuni.cz/eng
Department of Demography and Geodemography		Departmental Coordinator Dr. Tomáš Kučera P.: +420 221 951 417 or 602 635 223 kucera@natur.cuni.cz	

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM	TO	Subject area	Subject area	Study cycle	Number of student mobility periods
[Erasmus]	[Erasmus]				

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

code of the sending institution]	code of the receiving institution]	code * [ISCED]	name *	[short cycle, 1 st , 2 nd or 3 rd]*	Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
D ROSTOC01	CZ PRAHA07	031	Social and behavioural sciences	1 st , 2 nd , 3 rd	4 x 6 months = 24 total months	-
CZ PRAHA07	D ROSTOC01	031	Social and behavioural sciences	1 st , 2 nd , 3 rd	4 x 6 months = 24 total months	-

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
D ROSTOCK01	CZ PRAHA07	031	Social and behavioural sciences	1 x 14 days = 2 weeks	-
CZ PRAHA07	D ROSTOCK01	031	Social and behavioural sciences	1 x 14 days = 2 weeks	-

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D ROSTOCK01		German	English (only available sometimes in selected courses)	B1	B2
CZ PRAHA07		Czech	English (only available sometimes in selected courses)	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D ROSTOCK01	July 15 th	January 15 th

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

CZ PRAHA07	June 15 th	October 31 st
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[to be adapted in case of a trimester system]*

2. D ROSTOCK01: The receiving institution will send its decision within 5 weeks.

CZ PRAHA07: The receiving institution will send its decision within 5 weeks.

3. D ROSTOCK01: A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

CZ PRAHA07: A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁷. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

D ROSTOCK01:

European ECTS grading scale

A	Excellent	Outstanding performance with only minor errors
B	Good	Above the average standard but with some errors
C	Satisfactory	Generally good work with a number of notable errors
D / E	Pass / Sufficient	Passable performance, meeting the minimum criteria
F	Fail*	Considerable further work is required
DNA	Did not attend*	Absent from exam
I	Incomplete*	No exam taken / did not fulfill all course requirement
S	Signed*	Completed practice / training
R	Refused*	Did not complete practice / training
* no credit		

Local Grading

1,0 – 1,3	sehr gut
1,7 – 2,3	gut
2,7 – 3,3	befriedigend
3,7 – 4,0	ausreichend
5,0	nicht ausreichend (nicht bestanden) nicht angetreten

Equivalent ECTS Grading

A	Excellent
B	Good
C	Satisfactory
D / E	Pass / Sufficient
F	Fail
DNA	Did not attend

CZ PRAHA07:

- <http://www.cuni.cz/UKEN-361.html>

⁷ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D ROSTOCK01	incoming.rih@uni-rostock.de P.: +49 381 498 1222	https://www.uni-rostock.de/en/international-affairs/incoming/gueststudies-erasmus/visa-and-residence-permit/
CZ PRAHA07	marie.sindelarova@ruk.cuni.cz P.: +420 224 491 310	http://www.cuni.cz/UK-2045.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D ROSTOCK01	incoming.rih@uni-rostock.de P.: +49 381 498 1222	https://www.uni-rostock.de/en/international-affairs/incoming/gueststudies-erasmus/faq-frequently-asked-questions/
CZ PRAHA07	marie.sindelarova@ruk.cuni.cz P.: +420 224 491 310	http://www.cuni.cz/UK-2045.html

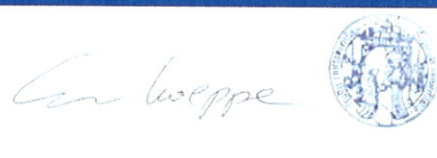
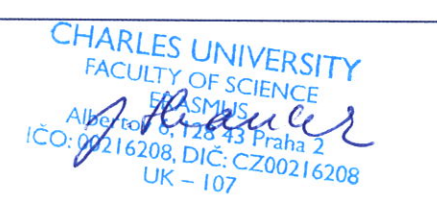
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D ROSTOCK01	incoming.rih@uni-rostock.de P.: +49 381 498 1222	https://www.uni-rostock.de/en/international-affairs/incoming/gueststudies-erasmus/living-arrangements-in-rostock/
CZ PRAHA07	marie.sindelarova@ruk.cuni.cz P.: +420 224 491 310	http://www.cuni.cz/UK-2073.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸
D ROSTOCK01	Sören Koeppe ERASMUS+ Institutional Coordinator	13.11.19	
CZ PRAHA07	Dr. Jakub Hraníček ERASMUS+ Faculty Coordinator	28.11.2019	

⁸ Scanned signatures are accepted