



# Erasmus<sup>+</sup> Programme

## Inter-institutional agreement 2015-2021 Higher Education Student and Staff Mobility →Mobility for learners and staff←

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus<sup>+</sup> programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus<sup>+</sup> programme sets extra criteria this Agreement will be reviewed.

### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details <sup>1</sup> (Name, E-mail, Phone)
<b>CHARLES UNIVERSITY IN PRAGUE</b> Faculty of Science Department of Physical Geography	<b>CZ PRAHA07</b>	RNDr. Dagmar Chalupová, Ph.D. dagmar.chalupova@natur.cuni.cz +420 22195 1367
<b>Universidad de Santiago de Compostela</b>	<b>E SANTIAGO1</b>	<b>Institutional Coord.: Enrique López Veloso</b> International Relations Office - Casas Reais nº 8 - E-15782 Santiago de Compostela - Spain Tel. 0034 881 812 854 - Fax 0034 881 812 843 - e-mail: <a href="mailto:erasmus@usc.es">erasmus@usc.es</a> <b>Departmental Coord:</b> Valeriá Paul Email: v.paul.carril@usc.es <b>Faculty of History and Geography</b>

### B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS <sup>2</sup>	SMT <sup>3</sup>
CZ PRAHA07	E SANTIAGO1	443	Geography	1 <sup>st</sup>	2/10	0/0
E SANTIAGO1	CZ PRAHA07	443	Geography	1 <sup>st</sup>	2/10	0/0

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<sup>2</sup> Student Mobility for Studies

<sup>3</sup> Student Mobility for Traineeship

FROM	TO	Subject area	Subject area name	Total Number of staff mobility/Total number of days	
		ISCED	ISCED	STA <sup>4</sup>	STT <sup>5</sup>
CZ PRAHA07	E SANTIAGO01	443	Geography	2/16	0/0
E SANTIAGO01	CZ PRAHA07	443	Geography	2/16	0/0

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
CZ PRAHA07	443	English	Czech	B2	B2
E SANTIAGO01	443	Spanish	Galician	B1 Spanish DELE <sup>6</sup> certificate	B1 in Spanish or B2 in English recommended No certificate is required.

#### E SANTIAGO01:

- Incoming Erasmus students must take at least 50% of their workload from the USC Faculty that coordinates the bilateral agreement. The rest of their workload can be made up of courses from different faculties.
- Incoming Erasmus students are not allowed to register for courses/modules of study levels that differ from the one/s agreed in the present document.

### D. Calendar

#### 1. Student nomination/application deadlines:

Receiving institution	Winter term <sup>7</sup> [month]	Summer term <sup>8</sup> [month]
CZ PRAHA07	June 15 <sup>th</sup>	October 31 <sup>st</sup>
E SANTIAGO01	Nomination: 30 June Application: 15 July	Nomination: 31 October Application: 30 November

**E SANTIAGO01:** Nominated students receive by e-mail their login details to our online application form that they have to complete within the deadline above. Once completed, they receive an acceptance letter by e-mail within a 6-8 weeks.

#### 2. The receiving institutions will send their decisions within 6-8 weeks after deadline.

<sup>4</sup> Staff Mobility for Teaching

<sup>5</sup> Staff Mobility for Training

<sup>6</sup> \*Diploma de Español como lengua extranjera. If not available, we may accept other certificates of Spanish as a foreign language, or at least formal confirmation from the home university that student has B1 level Spanish.

<sup>7</sup> To be adapted in case of a trimester system.

<sup>8</sup> To be adapted in case of a trimester system.



3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement  
A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## E. Information

CZ PRAHA07		E SANTIAGO1
WWW for Incoming Students	<a href="http://www.cuni.cz/UK-928.html">http://www.cuni.cz/UK-928.html</a>	<a href="http://www.usc.es/gl/perfis/internacional/programas/erasmus/estudiantes_incoming.html">http://www.usc.es/gl/perfis/internacional/programas/erasmus/estudiantes_incoming.html</a>
WWW Course Catalogue	<a href="http://www.cuni.cz/UK-2047.html">http://www.cuni.cz/UK-2047.html</a>	<a href="http://www.usc.es/gl/centros/xehistoria/titulacions.html?plan=12713&amp;estudio=12714&amp;codEstudio=12317&amp;valor=9">http://www.usc.es/gl/centros/xehistoria/titulacions.html?plan=12713&amp;estudio=12714&amp;codEstudio=12317&amp;valor=9</a>
Housing <sup>9</sup>	<a href="http://www.cuni.cz/UK-2073.html">http://www.cuni.cz/UK-2073.html</a>	<a href="http://www.usc.es/en/servizos/sur/index.html">http://www.usc.es/en/servizos/sur/index.html</a> A yearly call for applications is published in May. Incoming students who wish to be placed in one of the dormitories must take part in that call.
Contact details	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	<a href="mailto:mobilidade.sur@usc.es">mobilidade.sur@usc.es</a>
WWW Visa Information <sup>10</sup>	<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>	<a href="http://www.exteriores.gob.es/Portal/en/ServicioAlCiudadano/InformacionParaExtranjeros/Paginas/Inicio.aspx">http://www.exteriores.gob.es/Portal/en/ServicioAlCiudadano/InformacionParaExtranjeros/Paginas/Inicio.aspx</a>
Contact details	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	<a href="mailto:international@usc.es">international@usc.es</a>
WWW Insurance Information <sup>11</sup>	<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>	<a href="http://ec.europa.eu/social/main.jsp?langId=en&amp;catId=559">http://ec.europa.eu/social/main.jsp?langId=en&amp;catId=559</a> All incoming Erasmus students are charged 15 euro for a compulsory insurance for international students
Contact details	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	<a href="mailto:erasmus@usc.es">erasmus@usc.es</a>
ECTS Users' Guide <sup>12</sup>	<a href="http://is.cuni.cz/studium/eng/predmety/index.php">http://is.cuni.cz/studium/eng/predmety/index.php</a>	

<sup>9</sup> The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

<sup>10</sup> The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

<sup>11</sup> The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

<sup>12</sup> Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.



WWW Students and Staff with Disabilities	<a href="http://www.cuni.cz/UK-2049.html">http://www.cuni.cz/UK-2049.html</a>	<a href="http://www.usc.es/en/servizos/sepiu/integracion.html">http://www.usc.es/en/servizos/sepiu/integracion.html</a>
Contact details	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 310	<a href="mailto:sepiu.santiago@usc.es">sepiu.santiago@usc.es</a>

## 1. Grading systems of the institutions

### E SANTIAGO01:

Local Grade		ECTS Grade	Definition
Matrícula de Honor	10	A+	<b>EXCELENT</b> – Outstanding performance with only minor errors. Just in very exceptional cases
Sobresaliente	9-9.9	A	<b>VERY GOOD</b> – Above the average standard but with some errors
Notable	7-8.9	B	<b>GOOD</b> – Generally sound work with a number of notable errors
Aprobado	5-6.9	C/D/E	<b>SATISFACTORY/SUFFICIENT</b> – Performance meets the minimum criteria. Average performance
Suspense	0-4.9	F/FX	<b>FAIL</b> - Failed
Apto	-	-	<b>PASS</b> - Passed

## F. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature Seal or Stamp <sup>13</sup>
<b>CZ PRAHA07</b>	<b>RNDr. Dagmar Chalupová, Ph.D.</b> <b>Faculty ERASMUS Coordinator</b>	30.9.2011	CHARLES UNIVERSITY in Prague Faculty of Science ERASMUS Albertov 6, 128 43 Prague 2 UK - 156
<b>E SANTIAGO01</b>	<b>Institutional Coord.: E. López Veloso</b> International Relations Office - Casas Reais nº 8 - E-15782 Santiago de Compostela - Spain Tel. 0034 881 812 854 – Fax 0034 881 812 843 – e-mail: <a href="mailto:erasmus@usc.es">erasmus@usc.es</a>	30/09/2015	 Fco. Enrique López Veloso 

<sup>13</sup> Scanned signatures, seals and stamps are accepted