



# Erasmus+ Programme

## Inter-institutional agreement 2014-2021

### Higher Education Student and Staff Mobility

#### –Mobility for learners and staff–

The Institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This Inter-Institutional agreement will come into effect only in the event that both Institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus+ programme sets extra criteria this Agreement will be reviewed.

#### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details <sup>1</sup> (Name, E-mail, Phone)
<b>CHARLES UNIVERSITY IN PRAGUE</b> Faculty of Science Department of Social Geography and Regional Development	<b>CZ PRAHA07</b>	RNDr. Jiří Vágner, Ph.D. vagner@natur.cuni.cz +420 22195 1397
<b>UNIVERSITY OF EASTERN FINLAND, SAVONLINNA CAMPUS</b> Centre for Tourism Studies	SF KUOPIO12 <del>SF SAVONLINNA04</del>	Mia Laurila, Anja Tuohino mia.laurila@uef.fi, anja.tuohino@uef.fi +358 2944 58194, +358 50 554 0659

#### B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS <sup>2</sup>	SMT <sup>3</sup>
CZ PRAHA07	SF KUOPIO12 <del>SF SAVONLINNA04</del>	345	Tourism	1 <sup>st</sup> , 2 <sup>nd</sup>	2/12	0/0
<del>SF</del> SAVONLINNA04	CZ PRAHA07	345	Tourism	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2/12	0/0

SF KUOPIO12

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<sup>2</sup> Student Mobility for Studies

<sup>3</sup> Student Mobility for Traineeship



FROM	TO	Subj ect area	Subject area name ISCED	Total Number of staff mobility/Total number of days	
		ISCED		STA <sup>4</sup>	STT <sup>5</sup>
CZ PRAHA07	SF KUOPIO12 <del>SF SAVONLINNA04</del>	345	Tourism	1x8	1
<del>SF SAVONLINNA04</del>	CZ PRAHA07	345	Tourism	1x8	1

### C. Recommended language skills

The sending institution, following agreement with the receiving Institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Langua ge of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
CZ PRAHA07	345	English	Czech	B2	B2
<del>SF SAVONLINNA04</del>	345	English	Finnish	B2	B2

### D. Calendar

#### 1. Student nomination/application deadlines:

Receiving institution	Winter term <sup>6</sup> [month]	Summer term <sup>7</sup> [month]
CZ PRAHA07	June 15 <sup>th</sup>	October 31 <sup>st</sup>
<del>SF SAVONLINNA04</del>	June 15 <sup>th</sup>	October 31 <sup>st</sup>

- The receiving Institutions will send their decisions within 6-8 weeks after deadline.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1<sup>st</sup>. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

### E. Information

<sup>4</sup> Staff Mobility for Teaching

<sup>5</sup> Staff Mobility for Training

<sup>6</sup> To be adapted in case of a trimester system.




<sup>7</sup> To be adapted in case of a trimester system.



SF KUOP1012

CZ PRAHA07		SF SAVONLINNA04
WWW for Incoming Students	<a href="http://www.cuni.cz/UK-928.html">http://www.cuni.cz/UK-928.html</a>	<a href="http://www.uef.fi/en/studies/new-students">http://www.uef.fi/en/studies/new-students</a>
WWW Course Catalogue	<a href="http://www.cuni.cz/UK-2047.html">http://www.cuni.cz/UK-2047.html</a>	<a href="http://www.uef.fi/en/studies/studying-at-uef">http://www.uef.fi/en/studies/studying-at-uef</a>
Housing <sup>8</sup>	<a href="http://www.cuni.cz/UK-2073.html">http://www.cuni.cz/UK-2073.html</a>	<a href="http://www.sao.fi">http://www.sao.fi</a> , <a href="mailto:anja.tuohino@uef.fi">anja.tuohino@uef.fi</a>
Contact details	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	<a href="http://www.uef.fi/en/studies/contact-information">http://www.uef.fi/en/studies/contact-information</a>
WWW Visa Information <sup>9</sup>	<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>	<a href="http://www.uef.fi/en/studies/visas-and-residence-permits">http://www.uef.fi/en/studies/visas-and-residence-permits</a>
Contact details	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	<a href="mailto:anja.tuohino@uef.fi">anja.tuohino@uef.fi</a>
WWW Insurance Information <sup>10</sup>	<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>	<a href="http://www.uef.fi/en/studies/insurance">http://www.uef.fi/en/studies/insurance</a>
Contact details	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	<a href="mailto:anja.tuohino@uef.fi">anja.tuohino@uef.fi</a>
ECTS Users' Guide <sup>11</sup>	<a href="http://is.cuni.cz/studium/eng/pre-dmetv/index.php">http://is.cuni.cz/studium/eng/pre-dmetv/index.php</a>	<a href="http://www.uef.fi/en/studies/credits-and-grades">http://www.uef.fi/en/studies/credits-and-grades</a>
WWW Students and Staff with Disabilities	<a href="http://www.cuni.cz/UK-2049.html">http://www.cuni.cz/UK-2049.html</a>	<a href="http://www.uef.fi/en/studies/student-health-care">http://www.uef.fi/en/studies/student-health-care</a>
Contact details	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 310	<a href="mailto:anja.tuohino@uef.fi">anja.tuohino@uef.fi</a>

#### F. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature Seal or Stamp <sup>12</sup>
CZ PRAHA07	RNDr. Dagmar Chalupová, Ph.D. Faculty ERASMUS Coordinator	18.11. 2013	 UNIVERSITY in Prague Faculty of Science LLP ERASMUS Albertov 5, 128 43 Prague 2 UK-138
SF SAVONLINNA04	Ph.D. Antti Honkanen Director, Professor	15.11.2013	  UNIVERSITY OF EASTERN FINLAND

<sup>8</sup> The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

<sup>9</sup> The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

<sup>10</sup> The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

<sup>11</sup> Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

<sup>12</sup> Scanned signatures, seals and stamps are accepted

## INFORMATION SHEET



### UNIVERSITY OF EASTERN FINLAND, UEF (Itä-Suomen yliopisto)

Erasmus ID Code	SF KUOPIO12
Website	<a href="http://www.uef.fi">www.uef.fi</a>
Erasmus Institutional Coordinator	Ms Mia Laurila P.O. Box 111, FI-80101 Joensuu, Finland <a href="mailto:mia.laurila@uef.fi">mia.laurila@uef.fi</a> tel. +358 2944 58194, fax +358 13 318 110
Erasmus Agreements	Ms Minchun Ryhänen P.O. Box 111, FI-80101 Joensuu, Finland <a href="mailto:minchun.ryhanen@uef.fi">minchun.ryhanen@uef.fi</a> tel. +358 2944 58307, fax +358 13 318 155
Academic Coordinators at Departments and Schools	Please see a list of the coordinators at <a href="http://www.uef.fi/studies/international-academic-coordinators">http://www.uef.fi/studies/international-academic-coordinators</a>

Academic Year	Autumn semester: September-December Spring semester: January-May
Nominations	Nominations are required from home coordinators by e-mail Deadlines 15 April and 15 September
Application Deadlines	30 April (for autumn semester and full academic year) 30 September (for spring semester) Online application system
Orientation Programme	At the beginning of each semester (in September and in January)
Programmes Taught in English	Please see <a href="http://www.uef.fi/studies">http://www.uef.fi/studies</a>

### INTERNATIONAL MOBILITY SERVICES [international@uef.fi](mailto:international@uef.fi)

Incoming Students	Ms Päivi Halttilahti	tel. +358 2944 58065
	Ms Kirsi Konttinen	tel. +358 2944 58170
Outgoing Students	Ms Mia Laurila	tel. +358 2944 58194
	Ms Mirka Niskala	tel. +358 2944 58151
Outgoing Staff	Ms Merja Kuokkanen	tel. +358 2944 58180
Accommodation	Student Housing Company Joensuun Elli	<a href="mailto:opiskelija-asunnot@joensuunelli.fi">opiskelija-asunnot@joensuunelli.fi</a> <a href="http://www.joensuunelli.fi">www.joensuunelli.fi</a>
	Kuopio Student Housing Company Kuopas	<a href="mailto:asiakaspalvelu@kuopas.fi">asiakaspalvelu@kuopas.fi</a> <a href="http://www.kuopas.fi">www.kuopas.fi</a>

JOENSUU CAMPUS <a href="mailto:international@uef.fi">international@uef.fi</a> P.O. Box 111 FI-80101 Joensuu, Finland fax +358 13 318 110	KUOPIO CAMPUS <a href="mailto:international@uef.fi">international@uef.fi</a> P.O. Box 1627 FI-70211 Kuopio, Finland fax +358 17 16 2323	SAVONLINNA CAMPUS <a href="mailto:international@uef.fi">international@uef.fi</a> P.O. Box 86 FI-57101 Savonlinna, Finland fax +358 15 531 060
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