



# Erasmus+ Programme

**Key Action 1**  
**– Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**

## Inter-institutional<sup>1</sup> agreement

**2015/2016 – 2020-2021<sup>2</sup>**  
**between programme countries**

**[Minimum requirements]<sup>3</sup>**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### A. Information about higher education institutions

<b>Name of the institution</b> (and department, where relevant)	<b>Erasmus code</b>	<b>Contact details<sup>4</sup></b> (email, phone)	<b>Website</b> (eg. of the course catalogue)
<b>Szegedi Tudományegyetem</b> - University of Szeged	<b>HU SZEGED01</b>	Gabriella BALOG MOLNAR Head of International Mobility Centre, Institutional ERASMUS Coordinator  Address: H-6720 Szeged Dugonics tér 13. Phone/Fax: +36 62 420 895 e-mail: Gabriella.Balog.Molnar@rekt.szte.hu	<a href="http://www.u-szeged.hu/erasmus/">http://www.u-szeged.hu/erasmus/</a>  <a href="http://www.u-szeged.hu/erasmus/course-descriptions">http://www.u-szeged.hu/erasmus/course-descriptions</a>
		Departmental Coordinator: Department of Economic and Social Geography	Gyula NAGY Address: H-6722 Szeged, Egyetem utca 2. Phone: +3662-544176 Fax: +3662-544178 Email: <a href="mailto:gynagy@geo.u-szeged.hu">gynagy@geo.u-szeged.hu</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

			szeged.hu geo.nagy.gyula@gmail.com
<b>CHARLES UNIVERSITY IN PRAGUE</b>  Faculty of Science Department of Social Geography and Regional Development	<b>CZ PRAHA07</b>	Institutional Erasmus coordinator:	Mgr. Michal Maršálek michal.marsalek@ruk.cuni.cz +420 22449 1310
		Administrative (Faculty) coordinator:	RNDr. Dagmar Chalupová, Ph.D. Erasmus@natur.cuni.cz ++420 22195 1165
		Academic (Departmental) coordinator:	RNDr. Jiří Vágner, Ph.D.  vagner@natur.cuni.cz  +420 22195 1397

## B. Mobility numbers<sup>5</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
HU SZEGED01	CZ PRAHA07	443	Earth Science (Geography)	1, 2, 3	2 x 5 months (=10 total)	Only by individual agreement
CZ PRAHA07	HU SZEGED01	443	Earth Science (Geography)	1, 2, 3	2 x 5 months (=10 total)	Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*):

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

HU SZEGED01	CZ PRAHA07	443	Earth Science (Geography)	2 x 7 days (Min 2 days)	2 x 7 days (Min 2 days)
CZ PRAHA07	HU SZEGED01	443	Earth Science (Geography)	2 x 7 days (Min 2 days)	2 x 7 days (Min 2 days)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
HU SZEGED01		HU	EN	B1	B2
CZ PRAHA07		EN	CZ	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

### D. Additional requirements

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
HU SZEGED01	30 June	31 October
CZ PRAHA07	June 15 <sup>th</sup>	October 31 <sup>st</sup>

#### CZ PRAHA07

Autumn semester: from 1<sup>st</sup> October , till 11<sup>th</sup> January

Spring semester: from ca. 15<sup>th</sup> February, till ca. 17<sup>th</sup> May

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 2 weeks after the assessment period has finished at the receiving HEI.
4. Termination or modification of the agreement

The inter-institutional agreement may be terminated by either party. The agreement will remain in effect until one party notifies the other of its wish to terminate. This should be done in writing, and a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. The agreement can be cancelled activities can be added to it, and changes in mobility data can be made annually provided they are communicated before January 1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## **F. Information**

### **1. Grading systems of the institutions**

#### **HU SZEGED01**

<http://www.u-szeged.hu/erasmus/grading-system>

#### **CZ PRAHA07**

ECTS Grade system for ERASMUS students

### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
HU SZEGED01		<a href="http://konzuliszolgalat.kormany.hu/en">http://konzuliszolgalat.kormany.hu/en</a>
CZ PRAHA07		<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact

points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU SZEGED01		<a href="http://www.u-szeged.hu/erasmus/student-guide">http://www.u-szeged.hu/erasmus/student-guide</a>
CZ PRAHA07		<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>

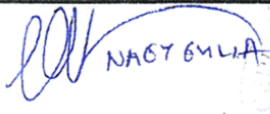
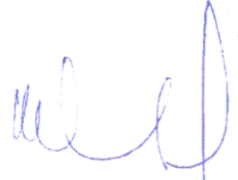
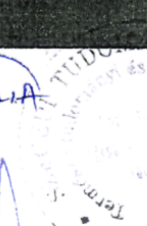


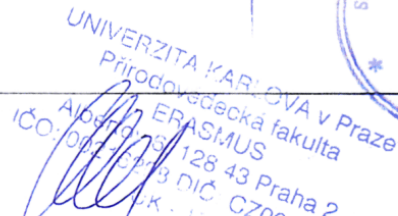
#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
HU SZEGED01		<a href="http://www.u-szeged.hu/erasmus/student-guide">http://www.u-szeged.hu/erasmus/student-guide</a>
CZ PRAHA07		<a href="http://www.cuni.cz/UK-2073.html">http://www.cuni.cz/UK-2073.html</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
HU SZEGED01	<u>Departmental Co-ordinator:</u> Gyula NAGY  <u>Institutional Co-ordinator:</u> Gabriella BALOG MOLNÁR Head of International Mobility Centre	24/06/2015  2015 JÚN. 29	   
CZ PRAHA07	RNDr. Dagmar Chalupová, Ph.D. Faculty ERASMUS Coordinator	29.6.2015	 

<sup>7</sup> Scanned signatures are accepted