



# Erasmus<sup>+</sup> Programme

LOGO

## Inter-institutional agreement 2014-2021

### Higher Education Student and Staff Mobility

#### –Mobility for learners and staff–

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus<sup>+</sup> programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus<sup>+</sup> programme sets extra criteria this Agreement will be reviewed.

#### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details <sup>1</sup> (Name, E-mail, Phone)
<b>CHARLES UNIVERSITY IN PRAGUE</b> Faculty of Science Department of Physical Geography	<b>CZ PRAHA07</b>	RNDr. Dagmar Chalupová, Ph.D. dagmar.chalupova@natur.cuni.cz +420 22195 1367
<b>TRINITY COLLEGE DUBLIN</b> <b>THE UNIVERSITY OF DUBLIN</b> <b>DEPARTMENT OF GEOGRAPHY</b>	<b>IRL DUBLIN01</b>	<u>Institutional Erasmus Coordinator:</u> Catherine Williams, European Officer International Admissions & Study Abroad, Academic Registry, Trinity College Dublin Dublin 2, Ireland Phone: [+353] 1 896 1396 Fax: [+353] 1 677 1698 E-mail: <a href="mailto:catherine.williams@tcd.ie">catherine.williams@tcd.ie</a>  <u>Academic Coordinator</u> Dr Mark Hennessy Department of Geography, Trinity College Dublin Email: <a href="mailto:mhnnessy@tcd.ie">mhnnessy@tcd.ie</a>

#### B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS <sup>2</sup>	SMT <sup>3</sup>
CZ PRAHA 07	IRL DUBLIN 01	443	Geography	1 <sup>st</sup>	2/20	0/0
IRL DUBLIN 01	CZ PRAHA 07	443	Geography	1 <sup>st</sup>	2/20	0/0

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<sup>2</sup> Student Mobility for Studies

<sup>3</sup> Student Mobility for Traineeship

FROM	TO	Subject area	Subject area name	Total Number of staff mobility/Total number of days	
		ISCED	ISCED	STA <sup>4</sup>	STT <sup>5</sup>
CZ PRAHA 07	IRL DUBLIN 01	443	Geography	2/10	0/0
IRL DUBLIN 01	CZ PRAHA 07	443	Geography	2/10	0/0

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
	ISCED			Student Mobility for Studies	Staff Mobility for Teaching
CZ PRAHA07		English	Czech	B2	B2
IRL DUBLIN01		English		B2	B2

### D. Calendar

1. Student nomination/application deadlines:

Receiving institution	Winter term <sup>6</sup> [month]	Summer term <sup>7</sup> [month]
CZ PRAHA07	June 15 <sup>th</sup>	October 31 <sup>st</sup>
IRL DUBLIN01	June 1 <sup>st</sup>	September 30 <sup>th</sup>

2. The receiving institutions will send their decisions within 6-8 weeks after deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.  
IRL DUBLIN01: The Transcript of Records is forwarded directly to the student's home university during July/August. Students attending for Michaelmas Term (1<sup>st</sup> semester) only will have transcripts issued during the month of March. Please see the [Grading systems and transcripts](#) document for more information.

<sup>4</sup> Staff Mobility for Teaching

<sup>5</sup> Staff Mobility for Training

<sup>6</sup> To be adapted in case of a trimester system.

<sup>7</sup> To be adapted in case of a trimester system.



4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1<sup>st</sup>. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## E. Information

	CZ PRAHA07	IRL DUBLIN 01
WWW for Incoming Students	<a href="http://www.cuni.cz/UK-928.html">http://www.cuni.cz/UK-928.html</a>	<a href="http://www.tcd.ie/international/apply/erasmus-incoming/">http://www.tcd.ie/international/apply/erasmus-incoming/</a>
WWW Course Catalogue	<a href="http://www.cuni.cz/UK-2047.html">http://www.cuni.cz/UK-2047.html</a>	<a href="http://www.tcd.ie/international/module-directory/index.php">http://www.tcd.ie/international/module-directory/index.php</a>
Housing <sup>8</sup>	<a href="http://www.cuni.cz/UK-2073.html">http://www.cuni.cz/UK-2073.html</a>	<a href="http://www.tcd.ie/international/pre-arrival/accommodation/index.php">http://www.tcd.ie/international/pre-arrival/accommodation/index.php</a>
Contact details	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	<a href="mailto:residences@tcd.ie">residences@tcd.ie</a> <a href="mailto:trinity.hall@tcd.ie">trinity.hall@tcd.ie</a> <a href="mailto:accommodation@tcdsu.org">accommodation@tcdsu.org</a>
WWW Visa Information <sup>9</sup>	<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>	<a href="http://www.tcd.ie/international/pre-arrival/visas-and-immigration/">http://www.tcd.ie/international/pre-arrival/visas-and-immigration/</a>
Contact details	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	<a href="mailto:academic.registry@tcd.ie">academic.registry@tcd.ie</a>
WWW Insurance Information <sup>10</sup>	<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>	<a href="http://www.tcd.ie/international/pre-arrival/health-insurance/">http://www.tcd.ie/international/pre-arrival/health-insurance/</a>
Contact details	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	<a href="mailto:academic.registry@tcd.ie">academic.registry@tcd.ie</a>
ECTS Users' Guide <sup>11</sup>	<a href="http://is.cuni.cz/studium/eng/predmety/index.php">http://is.cuni.cz/studium/eng/predmety/index.php</a>	<a href="http://www.tcd.ie/disability/">http://www.tcd.ie/disability/</a>
WWW Students and Staff with Disabilities	<a href="http://www.cuni.cz/UK-2049.html">http://www.cuni.cz/UK-2049.html</a>	<a href="mailto:disab@tcd.ie">disab@tcd.ie</a>

<sup>8</sup> The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

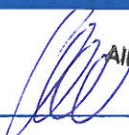


<sup>9</sup> The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

<sup>10</sup> The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

<sup>11</sup> Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Contact details	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 310	
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#### F. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature Seal or Stamp <sup>12</sup>
CZ PRAHA07	RNDr. Dagmar Chalupová, Ph.D. Faculty ERASMUS Coordinator	24. 2014	 FACULTY OF SCIENCE LLP ERASMUS Albertov 6, 128 43 Prague 2 UK-138
IRL DUBLIN01	Professor Jane Ohlmeyer Vice President for Global Relations	21.03.14	 

<sup>12</sup> Scanned signatures, seals and stamps are accepted