



Erasmus+ Programme

Inter-institutional agreement 2014-2021

Higher Education Student and Staff Mobility

→Mobility for learners and staff←

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus+ programme sets extra criteria this Agreement will be reviewed.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ¹ (Name, E-mail, Phone)
CHARLES UNIVERSITY IN PRAGUE Faculty of Science Department of Social Geography and Regional Development	CZ PRAHA07	RNDr. Jiří Vágner, Ph.D. vagner@natur.cuni.cz +420 22195 1397
UNIVERSITY OF LATVIA International Relations Department	LV RIGA01	Alina Grzibovska ad@lu.lv Phone: +371 67034334

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS ²	SMT ³
CZ PRAHA07	LV RIGA01	443	Geography	1 st , 2 nd , 3 rd	2/10	0/0
LV RIGA01	CZ PRAHA07	443	Geography	1 st , 2 nd , 3 rd	2/10	0/0

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/Total number of days	
				STA ⁴	STT ⁵
CZ PRAHA07	LV RIGA01	443	Geography	1/5	0/0
LV RIGA01	CZ PRAHA07	443	Geography	1/5	0/0

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

² Student Mobility for Studies

³ Student Mobility for Traineeship

⁴ Staff Mobility for Teaching

⁵ Staff Mobility for Training

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
CZ PRAHA07	443	English	Czech	B2	B2
LV RIGA01	443	Latvian for all programs	English for several programs and courses for exchange students	English B1	English B2

D. Calendar

1. Student nomination/application deadlines:

Receiving institution	Recommended language of instruction level	
	Student Mobility for Studies	Staff Mobility for Teaching
CZ PRAHA07	B2	B2
LV RIGA01	English B1	English B2

- The receiving institutions will send their decisions within 6-8 weeks after deadline.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

E. Information

	CZ PRAHA07	LV RIGA01
WWW for Incoming Students	http://www.cuni.cz/UK-928.html	http://www.lu.lv/eng/istudents/exchange/
WWW Course Catalogue	http://www.cuni.cz/UK-2047.html	http://www.lu.lv/eng/istudents/exchange/
Housing ⁸	http://www.cuni.cz/UK-2073.html	http://www.lu.lv/eng/services/accommodation/
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	dormitory@lu.lv +371 67034337
WWW Visa Information ⁹	http://www.cuni.cz/UK-2045.html	http://www.lu.lv/eng/istudents/exchange/visas/
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	Sarmite.rutkovska@lu.lv + 371 670334336
WWW Insurance Information ¹⁰	http://www.cuni.cz/UK-2045.html	http://www.lu.lv/eng/istudents/exchange/advice/insurance/
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	Sarmite.rutkovska@lu.lv + 371 670334336

⁶ To be adapted in case of a trimester system.

⁷ To be adapted in case of a trimester system.



⁸ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁹ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

¹⁰ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

ECTS Users' Guide ¹¹	http://is.cuni.cz/studium/eng/predmety/index.php	http://www.lu.lv/eng/istudents/exchange/academic/
WWW Students and Staff with Disabilities	http://www.cuni.cz/UK-2049.html	Applicants with special needs will be contacted before the final approval of the acceptance. Final decision depends on extra services/ facilities available
Contact details	erasmus@ruk.cuni.cz +420 224 491 310	

F. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature Seal or Stamp ¹²
CZ PRAHA07	RNDr. Dagmar Chalupová, Ph.D. Faculty ERASMUS Coordinator	<i>20.11.2013</i>	 CHARLES UNIVERSITY in Prague Faculty of Science LLP ERASMUS Albertov 6, 128 43 Prague 2 UK-138
LV RIGA01	Mrs. Alina Grzibovska Director of International Relations Department	19 -11- 2013	

¹¹ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹² Scanned signatures, seals and stamps are accepted

