



Erasmus⁺ Programme

Inter-institutional agreement 2014-2017

Higher Education Student and Staff Mobility

–Mobility for learners and staff–

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus⁺ programme. This inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus⁺ programme sets extra criteria this Agreement will be reviewed.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ¹ (Name, E-mail, Phone)
CHARLES UNIVERSITY IN PRAGUE Faculty of Prague Department of Demography and Geodemography	CZ PRAHA07	Dr. Tomáš Kučera kucera@natur.cuni.cz (+420) 221 951 417 or 602 635 223
THE UNIVERSITY OF MALTA	MT MALTA01	Ms Stefania Fabri, Director, International & EU Office. International & EU Office, Room 105, Administration Building, University of Malta, Msida, Malta Tel: 00356 2340 3416/2804 E-mail: erasmus@um.edu.mt stefania.fabri@um.edu.mt

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS ²	SMT ³
CZ PRAHA07	MT MALTA01	76	Social Services (Social Gerontology)	1 st , 2 nd , 3 rd	2/5	0/0
CZ PRAHA07	MT MALTA01	76	Social Services (Social Gerontology)	1 st , 2 nd , 3 rd	1/5	0/0
MT MALTA01	CZ PRAHA07	31	Social and Behavioral Sciences (Demography)	1 st , 2 nd , 3 rd	2/5	0/0
MT MALTA01	CZ PRAHA07	31	Social and Behavioral Sciences (Demography)	1 st , 2 nd , 3 rd	1/5	0/0

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

² Student Mobility for Studies

³ Student Mobility for Traineeship

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/Total number of days	
				STA ⁴	STT ⁵
CZ PRAHA07	MT MALTA01	31	Social and Behavioral Sciences (Demography)	2/12	1/15
MT MALTA01	CZ PRAHA07	76	Social Services (Social Gerontology)	2/12	1/15

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
CZ PRAHA07		English	Czech	B2	B2
MT MALTA01		English		B2	B2

D. Additional requirements

1. Erasmus coordinators are requested to submit the students' nomination by the stipulated dates. For further information regarding deadlines, kindly visit the following link: <http://www.um.edu.mt/int-eu/erasmus/incoming/deadlines/>

2. Students are to submit the following documents with regards to the application procedures:

Enrolment form, health form, important information form, photocopy of their passport/identity card, copy of the European Health Insurance Card, copy of their travel insurance, English Language Proficiency declaration and the learning agreement. The learning agreement should be approved prior to the student arrival at the University of Malta. For further information kindly visit the following link: <http://www.um.edu.mt/int-eu/erasmus/incoming/enrolment>

3. At the beginning of every academic semester the International & EU Office organises an Orientation Session for the Erasmus students starting their studies at the University of Malta. New Erasmus students are expected to be in Malta by the stipulated date in order to follow this orientation session.

4. Visiting students are to remain in Malta until the end of their semester examinations and should hand in all their assignments and sit for their exams prior to their departure.

Students should highlight any disabilities at application stage so that their needs and requirements can be addressed and the right support assured prior to their acceptance. The

⁴ Staff Mobility for Teaching

⁵ Staff Mobility for Training

ACCESS-disability Support Unit has been set up at the University of Malta in order to ensure support to both local and visiting students and staff with disability.

E. Calendar

1. Student nomination/application deadlines:

Receiving institution	Winter term ⁶ [month]	Summer term ⁷ [month]
CZ PRAHA07	June 15 th	October 31 st
MT MALTA 01	1 st June	1 st November

- The receiving institutions will send their decisions within 6-8 weeks after deadline.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

MT MALTA01:

- The receiving institution will send its decision within 3-4 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 12 weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement

This Collaboration Agreement may be terminated on the following grounds:

- End of stipulated period of validity.
- Mutual agreement between the parties.
- Written notice of termination with 6 months in advance, provided the termination shall not become effective until the end of the stay of the students enrolled in both institutions on the date of notification.

F. Information

	CZ PRAHA07	MT MALTA01
WWW for Incoming Students	http://www.cuni.cz/UK-928.html	http://www.um.edu.mt/int-eu/erasmus/incoming
WWW Course Catalogue	http://www.cuni.cz/UK-2047.html	http://www.um.edu.mt/arts/sociology
Housing ⁸	http://www.cuni.cz/UK-2073.html	https://secure.um.edu.mt/int-eu/erasmus/incoming/accommodation
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	info@universityresidence.com

⁶ To be adapted in case of a trimester system.

⁷ To be adapted in case of a trimester system.

⁸ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

