

Erasmus+ Programme

Key Action 1

– Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2017 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
Universiteit van Amsterdam College of Social Sciences	NL AMST 01	Heleen Straesser Dept. Erasmus Co-ordinator H.M.Straesser@uva.nl ↓ + 31 20 525 4474/8300	http://www.uva.nl/en/education/other-programmes/exchange/faculty-exchange-programmes/social-sciences/social-sciences.html
Charles University Prague	CZ PRAHA 07	Tomas Kucera	
[...]			

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle 1 st	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
					[total number of months of the study periods or average duration*]	
NL AMST 01	CZ PRAHA 07	07.1/443	Human Geograp hy	1 st UG	15 (3*5)	0
		07.6/581	Planning	1 st UG	15 (3*5)	0
CZ PRAHA 07	NL AMST 01	07.1/443	Human Geograp hy	1 st UG	15 (3*5)	0
		07.6/581	Planning	1 st UG	15 (3*5)	0

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM	TO	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]			Staff Mobility for Teaching	Staff Mobility for Training *
				[total number of days of teaching periods or average duration ¹]	
NL AMST 01	CZ PRAHA 07	07.1/443	Human Geograph y	5	5
		07.6/581	Planning	5	

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the **required** language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies	Staff Mobility for Teaching [Minimum recommended level: B2]
NL AMST 01		English		Required: TOEFL: 88 IELTS: 6,5 CAE C, CPE C (equiv to CEFR C1)	
CZ PRAHA 07					

For more details on the language requirements, see the exchange website uva.nl/en/education/other-programmes/exchange/faculty-exchange-programmes/social-sciences/application-and-admission/application-and-admission.html

Any changes in the requirements will be communicated to the partner before the application deadline by email

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

See <http://www.uva.nl/en/education/other-programmes/exchange/faculty-exchange-programmes/social-sciences/application-and-admission/application-and-admission.html>

- *For students:* Having completed 09.0 EC with a C average (ECTS system) in a relevant discipline before starting in the Undergraduate Certificate Programme Social Sciences (for exchange students).
- *For students:* Only native speakers of English are exempted from the English language test requirement. The test scores given above are not recommendations, but requirements
- Partners may request a waiver for the English language test in case their students can submit an equivalent score on an institutional language test or a national monitored language test
- Partners are requested to nominate their selected students before the given application deadlines by email to international-office-csw@uva.nl
- Students submit an online application first, and then send in their paper application (hard copy) signed by the partner institution and with official transcripts enclosed to the UvA International Office Social Sciences. Partners may send the paper application with official transcript by email to international-office-csw@uva.nl as well

E. Calendar

1. Applications (both online and hard copy) from nominated students must reach the receiving institution by (any changes in these dates will be communicated by email) :

Receiving institution	Autumn term*	Spring term*
NL AMST 01	6 May	1 October

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement
A notice of at least one academic year will be given

F. Information

1. Grading systems of the institutions

UvA Grades	UvA Letter	Grade point	UvA Descriptive grade	Grade point	UK Letter*	US Letter*		
9.0 - 10.0	A+	9.5	Excellent	9.0	A+	A+		
8.5 - 8.9	A	8.5			Good	8.0	A	A
8.3 - 8.4			A-					
8.0 - 8.2	A-							
7.8 - 7.9	B+	7.5	Satisfactory	7.0			B	B+
7.5 - 7.7							B	
7.3 - 7.4	B-	6.8			C	B		
7.0 - 7.2	C+	6.5			Sufficient	6.0	D	C
6.7 - 6.9							C	E
6.5 - 6.6	C	6.0	Fail	4.0			F	F
6.4							D	5.0
6.1 - 6.3	D	5.0					Fail	4.0
5.5 - 6.0					F	4.0		

* The given conversion scheme is suggested for broad orientation purposes only. For more information on the Dutch grading culture in comparison to other cultures, please consult www.nuffic.nl.

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
NL AMST 01	International-office- csw@uva.nl + 31 20 525 8300	http://www.uva.nl/en/education/other-programmes/practical-matters/visas-and-permits/visas-and-permits.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
NL AMST 01	<u>International-office-csw@uva.nl</u>	<u>http://www.uva.nl/en/education/other-programmes/practical-matters/insurance/insurance.html</u>

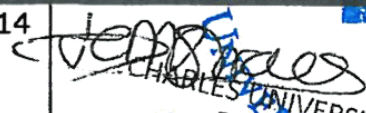
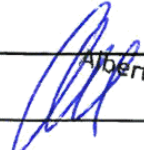
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details (email, phone)	Website for information
NL AMST 01	International-office-csw@uva.nl	<u>http://www.uva.nl/en/education/other-programmes/practical-matters/housing/housing.html</u>

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature ⁴
NL AMST 01	Heleen Straesser Dept. Erasmus Co-ordinator	17-01-14	
	<i>Daymar Chalupova</i>	<i>20.1.2014</i>	

⁴ Scanned signatures are accepted