



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2017-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ¹	Website
Charles University Prague	CZ PRAHA07	Tomas Kucera Dept. Erasmus Co-ordinator kucera@natur.cuni.cz +420 602 635 223 Dagmar Chalupova Institutional Coordinator dagmar.chalupova@natur.cuni.cz +420 221 951 589	https://www.natur.cuni.cz/geography/departement-of-demography-and-geodemography/studium/erasmus-1/erasmus-en https://www.natur.cuni.cz/eng/study/erasmus?set_language=en
Rijksuniversiteit Groningen	NL GRONING01	Department Erasmus coordinator: P.J.M van Steen p.j.m.van.steen@rug.nl (+31) 50 363 3874 Or (+31) 50 363 3902 Institutional coordinator: R.J. van Groningen r.j.van.groningen@rug.nl	www.rug.nl www.rug.nl/frw/is www.rug.nl/ocasys (course catalogue)

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers² per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code [ISCED]	Subject area name	Study cycle	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships *
CZ PRAHA07	NL GRONING01	0314	Geography/ Demography	1 st	2/5	0/0
CZ PRAHA07	NL GRONING01	0314	Geography/ Demography	2 nd	1/5	0/0
NL GRONING01	CZ PRAHA07	0314	Geography/ Demography	1 st	2/5	0/0
NL GRONING01	CZ PRAHA07	0314	Geography/ Demography	2 nd	1/5	0/0

FROM	TO	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
CZ PRAHA07	NL GRONING01	0314	Geography/ Demography	1/7	0/0
NL GRONING01	CZ PRAHA07	0314	Geography/ Demography	1/7	0/0

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the **required** language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ PRAHA 07		English Czech, Slovak	Czech/ English	B2 equivalent B2 equivalent	B2 equivalent B2 equivalent
NL GRONING01		English	English	English B2/C1	English B2/C1

Any changes in the requirements will be communicated to the partner before the application deadline by email.

D. Additional requirements

CZ PRAHA07: See <http://www.cuni.cz/UKEN-145.html>

NL GRONING01:

- Visiting exchange students can take a maximum of 15 EC (usually 3 courses of 5 EC each) from the master program in Population Studies (as well as other courses from other programs), subject to prior approval from the master program coordinator
- Exchange students should be nominated, see www.rug.nl/frw/is item #1 (Visiting the Faculty of Spatial Sciences as an exchange student)
- Exchange students should attend the Welcoming Ceremony, see www.rug.nl/education/international-students/getting-started/
- It is not possible for visiting exchange students to defend their BA/MA thesis at the host university.
- Applicants with special needs will be contacted before the final approval of the acceptance. Final decision depends on extra services/ facilities available. See also www.rug.nl/education/international-students/studying-with-disability

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

E. Calendar

1. Applications (both online and hard copy) from nominated students must reach the receiving institution by (any changes in these dates will be communicated by email):

Receiving institution	Autumn term*	Spring term*
CZ PRAHA07	1 May	1 October
NL GRONING01	1 May	1 November

2. The receiving institution will send its decision within 4 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement
A notice of at least one academic year will be given

F. Information

1. Grading systems of the institutions

CZ PRAHA07: See <http://www.cuni.cz/UKEN-361.html>

NL GRONING01:

ECTS grade	Local grade	Local definition
F	5 or lower	Fail
E	5.5 or 6	Satisfactory
D	6.5	Satisfactory Plus
C	7	Good
B	8	Very Good
A	9 or 10	Excellent

A student's workload is measured in ECTS credits. According to Dutch law, one credit represents 28 hours of work and 60 credits represents one year of full-time study. The academic year lasts 42 weeks.

<http://www.rug.nl/education/find-out-more/studying-at-university/workload>

The grading system used in the Netherlands is on a scale from 1 (very poor) to 10 (outstanding). The lowest passing grade is 6; 9s are seldom given and 10s are extremely rare. Grades 1-3 are hardly ever used. The above scale is used for all types of evaluations/examinations. The letter O stands for 'onvoldoende' (failure); it indicates a student has submitted at least one, but not all assignments required for the course. End marks for courses are delivered in round figures (e.g., 10, 9, 8, 7 or

6). Partial marks for assignments, papers, exams are available for course participants, but are not included on transcripts.

For each degree program at the University of Groningen the ECTS grading table is available. See <http://www.rug.nl/education/find-out-more/studying-at-university/the-ects-grading-table>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
CZ PRAHA07	http://www.cuni.cz/UKEN-199.html +420 224 491 675	http://www.cuni.cz/UKEN-199.html
NL GRONING01	Tamara Kaspers t.kaspers@rug.nl Tel + 31 50 363 3902	http://www.rug.nl/education/international-students/visa-immigration/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details (email, phone)	Website for information
CZ PRAHA07	http://www.cuni.cz/UKEN-145.html erasmus@ruk.cuni.cz +420-224 491 675	http://www.cuni.cz/UK-2045.html
NL GRONING01	Tamara Kaspers t.kaspers@rug.nl Tel + 31 50 363 3902	http://www.rug.nl/education/international-students/health-insurance/




4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details (email, phone)	Website for information
CZ PRAHA07	erasmus@ruk.cuni.cz	http://www.cuni.cz/UKEN-365.html
NL GRONING01	Tamara Kaspers t.kaspers@rug.nl Tel + 31 50 363 3902	WWW.SSHXL.NL/EN/CITIES/GRONINGEN

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature ⁴
CZ PRAHA07	<i>Dagmar Chalupová</i> Faculty ERASMUS Coordinator	<i>24.1.2012</i>	 CHARLES UNIVERSITY FACULTY OF SCIENCE ERASMUS Albertov 6, 128 43 Praha 2 ICO: 00216208, DIČ: CZ00216208 UK - 107
NL GRONING01	Drs Regine J. van Groningen, institutional Erasmus coordinator	15-12- 2016	  / university of groningen

⁴ Scanned signatures are accepted