



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2018-2021<sup>2</sup> between programme countries

#### [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

| Name of the institution<br>(and department, where relevant)  | Erasmus code | Contact details <sup>4</sup><br>(email, phone)  | Website<br>(eg. of the course catalogue)  |
|--|--------------|---|---|
| CHARLES UNIVERSITY<br>IN PRAGUE<br>Faculty of Science<br>Department of Social<br>Geography and<br>Regional Development | CZ PRAHA07   | RNDr. Jiří Vágner, Ph.D.<br>Department ERASMUS<br>Coordinator<br>Albertov 6<br>128 43 Praha 2<br><a href="mailto:vagner@natur.cuni.cz">vagner@natur.cuni.cz</a> ;<br>++420 22195 1397 | <a href="https://www.natur.cuni.cz/eng?set_language=en">https://www.natur.cuni.cz/eng?set_language=en</a>               |
| UTRECHT UNIVERSITY   | NL UTRECHT01 | Mirjam van Deutekom<br>International Office   | <a href="http://www.uu.nl/en/education/exchange-and-visiting-">http://www.uu.nl/en/education/exchange-and-visiting-</a> |

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

|  |  |   |                 |
|--|--|---|-----------------|
|  |  | Faculty of Geosciences<br>Utrecht University<br>Budapestlaan 4b<br>NL-3584 CD Utrecht<br>+31 30 253 96 35<br><a href="mailto:International.geo@uu.nl">International.geo@uu.nl</a> | <u>students</u> |
|--|--|---|-----------------|

## B. Mobility numbers<sup>3</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

| FROM<br>[Erasmus code of the sending institution] | TO<br>[Erasmus code of the receiving institution] | Subject area code<br>*<br>[ISCED] | Subject area name<br>* | Study cycle<br>[short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]<br>* | Number of student mobility periods |   |
|---|---|-----------------------------------|------------------------|--|------------------------------------|---|
|   |   |                                   |                        |  | Student Mobility for Studies       | Student Mobility for Traineeships<br>[total number of months of the study periods or average duration*] |
| CZ PRAHA07  | NL Utrecht 01                                     | 7.0 443                           | Geosciences            | 1 <sup>st</sup> , 2 <sup>nd</sup>  | 2/20                               | To be decided   |
| NL Utrecht 01                                     | CZ PRAHA07  | 7.0 443                           | Geosciences            | 1 <sup>st</sup> , 2 <sup>nd</sup>  | 2/20                               | To be decided   |

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

| FROM<br>[Erasmus code of the sending institution] | TO<br>[Erasmus code of the receiving institution] | Subject area code<br>*<br>[ISCED] | Subject area name<br>* | Number of staff mobility periods |  |
|---|---|-----------------------------------|------------------------|----------------------------------|--|
|   |   |                                   |                        | Staff Mobility for Teaching      | Staff Mobility for Training<br>[total number of days of teaching periods or average duration*] |

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

|              |              |        |             |      |               |
|--------------|--------------|--------|-------------|------|---------------|
| CZ PRAHA07   | NL UTRECHT01 | 7.0443 | Geosciences | 2/10 | To be decided |
| NL UTRECHT01 | CZ PRAHA07   | 7.0443 | Geosciences | 2/10 | To be decided |

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution<br>[Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level <sup>6</sup>               |   |
|---|------------------------|---------------------------|---------------------------|--|---|
|   |                        |                           |                           | Student Mobility for Studies<br><i>Minimum recommended level: B1</i> | Staff Mobility for Teaching<br><i>Minimum recommended level: B2</i> |
| CZ PRAHA07                              | 7.0443                 | English                   | Czech                     | B1   | B2  |
| NL UTRECHT01                            | 7.0443                 | English                   | Dutch                     | 1 <sup>st</sup> cycle: B2<br>2 <sup>nd</sup> cycle: C1               | B2  |

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

#### Disabilities

#### CZ PRAHA07

Students coming to Charles University will receive an email with the application information after nomination.

#### NL UTRECHT01:

Students coming to Utrecht University will receive an email with the application information after nomination.

<sup>6</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Students and staff with disabilities are welcome to **Utrecht University**. Arrangements for the exchange have to be agreed on before nomination. Utrecht University infrastructure to welcome students with disabilities: <https://students.uu.nl/en/practical-information/advising-and-counselling/disability-or-chronic-illness>

## E. Calendar

1. Applications/Information on nominated students must reach the receiving institution by:

| Receiving institution<br>[Erasmus code] | Autumn term*<br>[month]  | Spring term*<br>[month]   |
|---|--|---|
| CZ PRAHA07                              | June 15  | October 31  |
| NL UTRECHT01                            | <p>For students who need an Entry Visa:<br/>Nomination deadline March 1<br/>Application deadline April 1</p> <p>For students who do not need an Entry Visa:<br/>Nomination deadline April 1<br/>Application deadline May 1</p> | <p>For students who need an Entry Visa:<br/>Nomination deadline August 1<br/>Application deadline September 1</p> <p>For students who do not need an Entry Visa:<br/>Nomination deadline September 1<br/>Application deadline October 1</p> |

2. The receiving institution will send its decision within [5] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

## F. Information

### 1. Grading systems of the institutions

CZ PRAHA07:

For information about our grading systems please go to:

<https://www.cuni.cz/UKEN-145.html>

NL UTRECHT01:

Information about the grading system can be found on:

<https://students.uu.nl/en/practical-information/policies-and-procedures/uu-grades-abroad-grading-tables>

| DUTCH GRADING SYSTEM | NL Utrecht01  |
|----------------------|---|
| 1-10                 | Utrecht University uses a ten-point grading scale, in which 10 is the highest grade. Grades of 6 and up count as a pass. A grade of 10 is awarded only for exceptionally good work.   |
| Final grades         | Final grades obtained for course modules will be rounded off to one decimal place, except in the case of a 5 or 6:<br>- Final grades between 4.95 and 5.49 will be rounded off to a 5 (unsatisfactory).<br>- Final grades between 5.50 and 5.99 will be rounded off to a 6 (pass).<br>Grades for component parts of course modules will not be rounded off. |
| NV/NS                | You did not attend the course module (no show).   |
| NVD/NC               | You did not complete all the compulsory component parts of the course module.   |
| ND                   | A preliminary final grade. This means that you were unable to take a test due to circumstances beyond your control  |

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:



| Institution<br>[Erasmus<br>code] | Contact details<br>(email, phone)                            | Website for information   |
|----------------------------------|--|---|
| CZ PRAHA07                       | <a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> | <a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>   |
| NL<br>UTRECHT01                  | International.geo@uu.nl                                      | <a href="http://www.uu.nl/en/education/welcome-to-utrecht/to-do/entry-visaresidence-permit">http://www.uu.nl/en/education/welcome-to-utrecht/to-do/entry-visaresidence-permit</a> |

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus<br>code] | Contact details<br>(email, phone) | Website for information   |
|----------------------------------|-----------------------------------|---|
| CZ PRAHA07                       |                                   | <a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>   |
| NL<br>UTRECHT01                  |                                   | <a href="http://www.uu.nl/en/education/welcome-to-utrecht/to-do/insurance">http://www.uu.nl/en/education/welcome-to-utrecht/to-do/insurance</a> |

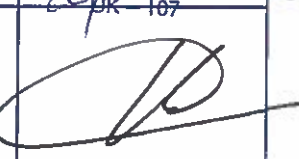
### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone) | Website for information   |
|-------------------------------|-----------------------------------|---|
| CZ PRAHA07                    |                                   | <a href="http://www.cuni.cz/UK-2073.html">http://www.cuni.cz/UK-2073.html</a>   |
| NL UTRECHT01                  |                                   | <a href="http://www.uu.nl/en/education/welcome-to-utrecht/to-do/arrange-housing">http://www.uu.nl/en/education/welcome-to-utrecht/to-do/arrange-housing</a> |

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

| Institution<br>[Erasmus<br>code] | Name, function   | Date        | Signature <sup>7</sup>  |
|----------------------------------|--|-------------|---|
| CZ PRAHA07                       | RNDr. Dagmar Chalupová, Ph.D.<br>Faculty ERASMUS Coordinator | 23. 1. 2018 | ERASMUS<br>Albertov 6, 128 43 Praha 2<br>IČO 00216208, DIČ: CZ00216208<br>107       |
| NL<br>UTRECHT0<br>1              | Prof. dr. P. Hoekstra<br>Dean<br>Faculty of Geosciences      | 26/1/2018   |  |

<sup>7</sup> Scanned signatures are accepted