



Erasmus⁺ Programme



Inter-institutional agreement 2014-2021

Higher Education Student and Staff Mobility

→Mobility for learners and staff←

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus⁺ programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus⁺ programme sets extra criteria this Agreement will be reviewed.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ¹ (Name, E-mail, Phone)
CHARLES UNIVERSITY IN PRAGUE Faculty of Science Department of Social Geography and Regional Development	CZ PRAHA07	RNDr. Jiří Vágner, Ph.D. vagner@natur.cuni.cz +420 22195 1397
UNIVERSITETET I BERGEN Universitetet i Bergen Department of Geography	N BERGEN01	Academic Coordinator Department of Geography: Grethe Meling; +47 55 58 30 73; post@geog.uib.no Institutional Coordinator: Kristin Torp Skogedal, (from 01.12.13) Division of Student Affairs, P.O.Box 7800, 5020 Bergen, Norway; Tel. +47 55 58 90 26 E-mail: Kristin.skogedal@adm.uib.no Incoming Erasmus students: Exchange-students@uib.no

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS ²	SMT ³
CZ PRAHA07	N BERGEN01	443	Geography	1 st , 2 nd , 3 rd	2/12	0/0
N BERGEN01	CZ PRAHA07	443	Geography	1 st , 2 nd , 3 rd	2/12	0/0

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/Total number of days	
				STA ⁴	STT ⁵
CZ PRAHA07	N BERGEN01	443	Geography	1/5	0/0
N BERGEN01	CZ PRAHA07	443	Geography	1/5	0/0

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
CZ PRAHA07		English	Czech	B2	B2
N BERGEN01		English	Norwegian	B1 No certificate required for admission	English OR Norwegian: B2 is recommended.

² Student Mobility for Studies

³ Student Mobility for Traineeship

⁴ Staff Mobility for Teaching

⁵ Staff Mobility for Training

D. Additional requirements

N BERGEN01:

An Introductory Programme is offered for all international students. Throughout the Introductory Programme students will be introduced to different aspects of being a student in Bergen and Norway through practical information and entertaining lectures:

<http://www.uib.no/education/practical-information/new-students>

Language courses: the University of Bergen offers Norwegian Language Courses to non-native speakers of Norwegian. <http://www.uib.no/education/admission/norwegian-language-courses/norwegian-language-courses-for-agreement-and-programme-students>

The University of Bergen welcomes students and staff with disabilities. For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please contact the coordinator at the Faculty of Mathematics and Natural Sciences, Thale.Asli@mnfa.uib.no

E. Calendar

1. Student nomination/application deadlines:

Receiving institution	Winter term ⁶ [month]	Summer term ⁷ [month]
CZ PRAHA07	June 15 th	October 31 st
N BERGEN01	15 MAY	15 OCTOBER

2. The receiving institutions will send their decisions within 6-8 weeks after deadline.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

N BERGEN01:

2. The receiving institution will send its decision within 4-6 weeks.
 3. All students at the University of Bergen must order their own transcripts of records online by logging on to our electronic student system StudentWeb. Results are available 3-4 weeks after the examination date.
4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.


⁶ To be adapted in case of a trimester system.

⁷ To be adapted in case of a trimester system.

F. Information

	CZ PRAHA07	N BERGEN01
WWW for Incoming Students	http://www.cuni.cz/UK-928.html	http://www.uib.no/education/admission/exchange/erasmus
WWW Course Catalogue	http://www.cuni.cz/UK-2047.html	http://www.uib.no/education/studies/courses-for-exchange-students
Housing ⁸	http://www.cuni.cz/UK-2073.html	http://www.uib.no/education/practical-information/prospective-students/student-accommodation
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	Exchange-students@uib.no
WWW Visa Information ⁹	http://www.cuni.cz/UK-2045.html	http://www.uib.no/education/practical-information/prospective-students/residence-permit
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	Exchange-students@uib.no
WWW Insurance Information ¹⁰	http://www.cuni.cz/UK-2045.html	http://www.uib.no/education/practical-information/prospective-students/finances-and-insurance#insurance
Contact details	erasmus@ruk.cuni.cz +420 224 491 710	Exchange-students@uib.no
ECTS Users' Guide ¹¹	http://is.cuni.cz/studium/eng/predmety/index.php	-
WWW Students and Staff with Disabilities	http://www.cuni.cz/UK-2049.html	
Contact details	erasmus@ruk.cuni.cz +420 224 491 310	Hilde.Rognas@svfa.uib.no

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature Seal or Stamp ¹²
CZ PRAHA07	RNDr. Dagmar Chalupová, Ph.D. Faculty ERASMUS Coordinator	4.12. 2013	 CHARLES UNIVERSITY in Prague Faculty of Science LLP ERASMUS Albertov 6, 128 43 Prague 2 UK-138



⁸ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁹ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

¹⁰ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

¹¹ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

¹² Scanned signatures, seals and stamps are accepted

N BERGEN01	Institutional Erasmus Coordinator: Helge Bjørlo, Senior Executive Officer	11.12.2013	 
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