



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-20[21] between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Adam Mickiewicz University in Poznan. Faculty of Geographical and Geological Sciences	PL POZNAN01	<b>Faculty Coordinator:</b> Dr Iwona Markuszewska    Ul. Dziegiełowa 27, 61-680 Poznań, Poland, tel. 0048 061 829 62 38 fax. 0048 061 829 62 30 e-mail: <a href="mailto:lwmark@amu.edu.pl">lwmark@amu.edu.pl</a> <b>Contact person:</b> Joanna Siwiec, Erasmus officer ul. Dziegiełowa 27 61-680 Poznań, Poland tel. +48 61 829 6123 fax. +48 61 829 6144 e-mail: <a href="mailto:erazmgeo@amu.edu.pl">erazmgeo@amu.edu.pl</a>	<a href="http://international.amu.edu.pl/">http://international.amu.edu.pl/</a> <a href="https://international.amu.edu.pl/amu-pie-short-courses2/amu-pie-short-courses">https://international.amu.edu.pl/amu-pie-short-courses2/amu-pie-short-courses</a>  <a href="http://wngig.amu.edu.pl/english/home/about-us">http://wngig.amu.edu.pl/english/home/about-us</a>
Charles University in Prague Faculty of Science Department of Physical Geography	CZ PRAHA07	RNDr. Dagmar Chalupová, Ph.D <a href="mailto:dagmar.chalupova@natur.cuni.cz">dagmar.chalupova@natur.cuni.cz</a> +420 22195 1367 Doc. RNDr. Zdeněk Lipský, CSc. <a href="mailto:zdenek.lipsky@natur.cuni.cz">zdenek.lipsky@natur.cuni.cz</a> Albertov 6 128 43 Prague	<a href="http://www.cuni.cz/UK-928.html">http://www.cuni.cz/UK-928.html</a> <a href="http://www.cuni.cz/UK-2047.html">http://www.cuni.cz/UK-2047.html</a>
[...]			

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Total number of students	Total number of months
PL POZNAN01	CZ PRAHA07	07,0	geography,	1 <sup>st</sup> /2 <sup>nd</sup>	2	10
		443	geology			
CZ PRAHA07	PL POZNAN01	07,0	geography	1 <sup>st</sup> /2 <sup>nd</sup>	2	10
		443	geology			

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
PL POZNAN01	CZ PRAHA07	07,0	geography	1 week	
		443	geology		
CZ PRAHA07	PL POZNAN01	07,0	geography	1 week	
		443	geology		



### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
PL POZNAN01		POLISH	ENGLISH	B1 ENGLISH (for classes taught in English) B1 POLISH (for classes taught in Polish)	B1 ENGLISH
CZ PRAHA 07		CZECH	ENGLISH	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution : <https://international.amu.edu.pl/amu-pie-short-courses2/amu-pie-short-courses>, <https://ects.amu.edu.pl/en/>

### D. Additional requirements

*[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]*

*[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]*

### E. Calendar

1. Applications/Information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
PL POZNAN01	June	November
CZ PRAHA07	June 15 <sup>th</sup>	October 31 <sup>st</sup>

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within 2 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## **F. Information**

### **1. Grading systems of the institutions**

- A/5 EXCELLENT - outstanding performance
- B/4+ VERY GOOD - above the average standard with only minor errors
- C/4 GOOD - generally sound work with some minor errors
- D/3+ SATISFACTORY - fair but with a number of notable errors
- E/3 SUFFICIENT - fair but with significant shortcomings
- F/2 FAIL

## Charles University grading System

Examination	Definition
C	course credit
C+Ex	course credit + examination
Ex	examination

- (4) Description of the institutional grading system: Charles University in Prague awards grades according to the Czech Grading Scale for Institutions of Higher Education which consists of 4-point scale.

Czech Grade	ECTS Grade
1 - Excellent (excellent performance)	A
2 - Very Good (above the average standard but with some errors)	B
3 - Good (generally sound work with a number of notable errors)	D
4 - Fail (unsatisfactory performance)	F
Pass (student achievements in some subjects are graded only as "pass", where student has obtained a satisfactory level)	Pass

- (5) ECTS grading scale:

ECTS Grade	% of successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	25	VERY GOOD - above the average standard but with some errors
C	30	GOOD - generally sound work with a number of notable errors
D	25	SATISFACTORY - fair but with significant shortcomings
E	10	SUFFICIENT - performance meets the minimum criteria
FX	-	FAIL - some more work required before the credit can be awarded
F	-	FAIL - considerable further work is required

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL POZNAN01	<a href="mailto:erasmus@amu.edu.pl">erasmus@amu.edu.pl</a>	<a href="http://www.poznan.uw.gov.pl/en">http://www.poznan.uw.gov.pl/en</a> <a href="http://www.ms.gov.pl/en/travel_to_poland/entering_poland/">http://www.ms.gov.pl/en/travel_to_poland/entering_poland/</a>
CZ PRAHA 07	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a>	<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>



### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL POZNAN01	erasmus@amu.edu.pl	<a href="http://www.erasmus.org.pl/coming-poland-formal-issues">http://www.erasmus.org.pl/coming-poland-formal-issues</a> <a href="https://www.ekuz.nfz.gov.pl/en/info-dla-uprawnionych-z-innych/general-information-concerning-access-health-care-during-temporary-st">https://www.ekuz.nfz.gov.pl/en/info-dla-uprawnionych-z-innych/general-information-concerning-access-health-care-during-temporary-st</a>
CZ PRAHA 07	erasmus@ruk.cuni.cz	<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
PL POZNAN01	erasmus@amu.edu.pl	<a href="http://erasmus.amu.edu.pl">http://erasmus.amu.edu.pl</a>
CZ PRAHA 07	erasmus@ruk.cuni.cz	<a href="http://www.cuni.cz/UK-2073.html">http://www.cuni.cz/UK-2073.html</a>

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
PL POZNAN01	Dr Iwona Markuszewska , Faculty Coordinator	29.10.2013	LLP-Erasmus Coordinator Faculty of Geographical and Geological Sciences <i>Iwona Markuszewska</i>
CZ PRAHA 01	Dr. Dagmar Chalupová, Ph.D.	11.11.2013	CHARLES UNIVERSITY in Prague Faculty of Science LLP ERASMUS Albertov 6, 128 43 Prague 2 UK-138 <i>Dagmar Chalupová</i>