



# Erasmus<sup>+</sup> Programme

## Inter-institutional agreement 2014-2021 Higher Education Student and Staff Mobility → Mobility for learners and staff →

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus<sup>+</sup> programme. This inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus<sup>+</sup> programme sets extra criteria, this Agreement will be reviewed.

### A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details <sup>1</sup> (Name, E-mail, Phone)
<b>CHARLES UNIVERSITY IN PRAGUE</b> (UNIVERZITA KARLOVA V PRAZE)	<b>CZ PRAHA07</b>	<b>Institutional coordinator:</b> <b>Faculty coordinator:</b> Outgoing students: Vít Prokopius <a href="mailto:vit.prokopius@ff.cuni.cz">vit.prokopius@ff.cuni.cz</a> Tel.: +420 221 619 840 Fax: +420 221 619 382 Incoming students: Jana Tvrzová <a href="mailto:jana.tvrzova@ff.cuni.cz">jana.tvrzova@ff.cuni.cz</a> Tel.: +420 221 619 841 Fax: +420 221 619 382
<b>Faculty of Science</b> <b>Department of Social Geography and Regional Development</b>		<b>RNDr. Jiří Vágner, Ph.D.</b> E: <a href="mailto:vagner@natur.cuni.cz">vagner@natur.cuni.cz</a> T: +420 22195 1397
<b>UNIVERSITY OF PRIMORSKA</b> Faculty of Humanities <b>International Office</b> Titov trg 5, 6000 Koper, Slovenia	<b>SI KOPER03</b>	Nevija Božić and/ or Valentina Bertok Ph: ++386 (0) 5 663 77 60 F: ++386 (0) 5 663 77 42 E: <a href="mailto:nevija.bozic@fhs.upr.si">nevija.bozic@fhs.upr.si</a> / <a href="mailto:valentina.bertok@fhs.upr.si">valentina.bertok@fhs.upr.si</a>
<b>Faculty of Humanities</b> <b>Department of Geography</b>		Dr. Gregor Kovačič E: <a href="mailto:gregor.kovacic@fhs.upr.si">gregor.kovacic@fhs.upr.si</a>

### B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS <sup>2</sup>	SMT <sup>3</sup>
CZ PRAHA07	SI KOPER03	0532	Earth Sciences	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2 / 10 (2 x 5 month or 1 x 10 month)	
SI KOPER03	CZ PRAHA07	0532	Earth Sciences	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2 / 10 (2 x 5 month or 1 x 10 month)	

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<sup>2</sup> Student Mobility for Studies

<sup>3</sup> Student Mobility for Traineeship

FROM	TO	Subject area	Subject area name	Total Number of staff mobility/Total number of days	
		ISCED	ISCED	STA <sup>4</sup>	STT <sup>5</sup>
CZ PRAHA07	SI KOPER03	0532	Earth Sciences	1 week/8 teaching h	
SI KOPER03	CZ PRAHA07	0532	Earth Sciences	1 week/8 teaching h	
CZ PRAHA07	SI KOPER03		Other staff mobilities		2 x 5 to 10 days / each
SI KOPER03	CZ PRAHA07		Other staff mobilities		2 x 5 to 10 days / each

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
CZ PRAHA07		English	Czech	B2	B2
SI KOPER03		Slovene	English	B1 – English	B2

### D. Calendar

1. Student nomination/application deadlines:

Receiving institution	Winter term <sup>6</sup> [month]	Summer term <sup>7</sup> [month]
CZ PRAHA07	June 15 <sup>th</sup>	October 31 <sup>st</sup>
SI KOPER03	June 15 <sup>th</sup>	November 15 <sup>th</sup>

#### CZ PRAHA07

- The receiving institutions will send their decisions within 6-8 weeks after deadline.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

#### SI KOPER03

- The receiving institution (SI KOPER03) will send its decision within [5] weeks.
- A Transcript of Records will be issued by the receiving institution (SI KOPER03) no later than [5] weeks after the assessment period has finished at the receiving HEI.

6. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1<sup>st</sup>. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

### E. Information

CZ PRAHA07		SI KOPER03
WWW for Incoming Students	<a href="http://www.cuni.cz/UK-928.html">http://www.cuni.cz/UK-928.html</a>	T: ++386 (0) 5 611 75 11 E: <a href="mailto:erasmus@upr.si">erasmus@upr.si</a> W : <a href="http://www.upr.si">http://www.upr.si</a>

<sup>4</sup> Staff Mobility for Teaching



<sup>5</sup> Staff Mobility for Training

<sup>6</sup> To be adapted in case of a trimester system.

<sup>7</sup> To be adapted in case of a trimester system.

WWW Course Catalogue	<a href="http://www.cuni.cz/UK-2047.html">http://www.cuni.cz/UK-2047.html</a>	<a href="http://www.upr.si">www.upr.si</a> (section International Relations)			
Housing <sup>8</sup>	<a href="http://www.cuni.cz/UK-2073.html">http://www.cuni.cz/UK-2073.html</a>	<a href="http://www.upr.si">www.upr.si</a> (section International Relations)			
Contact details	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	See first page of this agreement – part A			
WWW Visa Information <sup>9</sup>	<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>	<a href="http://www.upr.si">www.upr.si</a> (section International Relations)			
Contact details	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	See first page of this agreement – part A			
WWW Insurance Information <sup>10</sup>	<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>	<a href="http://www.upr.si">www.upr.si</a> (section International Relations)			
Contact details	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	See first page of this agreement – part A			
ECTS Users' Guide <sup>11</sup>	<a href="http://is.cuni.cz/studium/eng/predmetv/index.php">http://is.cuni.cz/studium/eng/predmetv/index.php</a>	Slovenian Grading System		ECTS Grading System	
		10	Excellent	A	
		9	Very good	B	
		8	Very good	C	
		7	Good	D	
		6	Satisfactory	E	
		5 and less	Fail	F	
WWW Students and Staff with Disabilities	<a href="http://www.cuni.cz/UK-2049.html">http://www.cuni.cz/UK-2049.html</a>	<i>The institution (SI KOPER03) welcomes students and staff with disabilities.</i>			
Contact details	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 310	<a href="http://www.upr.si">www.upr.si</a> (section International Relations)			

## F. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature Seal or Stamp <sup>12</sup>
CZ PRAHA07	RNDr. Dagmar Chalupová, Ph.D. Faculty ERASMUS Coordinator		 Faculty of Science LLP ERASMUS Albertov 6, 128 43 Prague 2 UK-138
SI KOPER03	Izr. prof. dr., Irena Lazar, Dean By authorization number 1143- 103/2013, date: 7.11.2013	10.02.2014	

<sup>8</sup> The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

<sup>9</sup> The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

<sup>10</sup> The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

<sup>11</sup> Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

<sup>12</sup> Scanned signatures, seals and stamps are accepted