

Erasmus⁺ Programme

Inter-institutional agreement 2015/16-2020/21

Higher Education Student and Staff Mobility –Mobility for learners and staff (Key Action 1)–

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

UNIVERZA V LJUBLJANI SI LJUBLJA01	UNIVERZITA KARLOVA V PRAZE CZ PRAHA 07
<u>Institutional Coordinator:</u> University of Ljubljana Incoming: intern.office@uni-lj.si Tel: 00 3861 2418592 <u>Faculty coordinator:</u> Name: Anja Golec Tel: +386 1 241 1356 E-mail: anja.golec@ff.uni-lj.si <u>Departmental Coordinator:</u> Department of Geography dr. Boštjan Rogelj Tel: ++386 1241 1232 E-mail: boštjan.rogelj@ff.uni-lj.si	<u>Institutional Coordinator:</u> Faculty of Science RNDr. Dagmar Chalupová, Ph.D. erasmus@natur.cuni.cz +420 22195 1165 <u>Departmental Coordinator:</u> Department of Social Geography and Regional Development RNDr. Jiří Vágner, Ph.D. vagner@natur.cuni.cz +420 22195 1397

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS ¹	SMT ²
SI LJUBLJA01	CZ PRAHA 07	443	Geographical Sciences	1 st , 2 nd , 3 rd	2x6 months	/
CZ PRAHA 07	SI LJUBLJA01	443	Geographical Sciences	1 st , 2 nd , 3 rd	2x6 months	/

¹ Student Mobility for Studies

² Student Mobility for Traineeship

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/Total number of days STA ³ STT ⁴	
SI LJUBLJA01	CZ PRAHA 07	443	Geographical Sciences	10 days	5 days
CZ PRAHA 07	SI LJUBLJA01	443	Geographical Sciences	10 days	5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
SI LJUBLJA01	443	Slovene	English	B2	B2
CZ PRAHA07	443	English	Czech	B2	B2

If applicable, please indicate the required type and score of standardized language tests:

SI Ljubljana01:

E. Calendar

1. Nomination deadlines:

Receiving institution	Winter term ⁵ [month]	Summer term ⁶ [month]
SI LJUBLJA01	May 15th	November 15th
CZ PRAHA07	June 15 th	October 31 st

- The receiving Institutions will send their decisions within 6-8 weeks after deadline.
- A transcript of records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- Termination of this agreement or changes in the data set above can be amended annually, if communicated before December 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

³ Staff Mobility for Teaching

⁴ Staff Mobility for Training

⁵ To be adapted in case of a trimester system.

⁶ To be adapted in case of a trimester system.

F. Information

SI LJUBLJA01		CZ PRAHA 07
WWW for Incoming Students	http://www.uni-lj.si/international cooperation and exchange/incoming_students/	http://www.cuni.cz/UK-928.html
WWW Course Catalogue	http://geo.ff.uni-lj.si/	http://www.cuni.cz/UK-2047.html
Housing ⁷	http://www.uni-lj.si/international cooperation and exchange/incoming_students/	http://www.cuni.cz/UK-2073.html
Contact details	Incoming: intern.office@uni-lj.si Tel: 00 3861 2418592	erasmus@ruk.cuni.cz +420 224 491 710
WWW Visa Information ⁸	http://www.uni-lj.si/international cooperation and exchange/incoming_students/	http://www.cuni.cz/UK-2045.html
Contact details	Incoming: intern.office@uni-lj.si Tel: 00 3861 2418592	erasmus@ruk.cuni.cz +420 224 491 710
WWW Insurance Information ⁹	http://www.uni-lj.si/international cooperation and exchange/incoming_students/	http://www.cuni.cz/UK-2045.html
Contact details	Incoming: intern.office@uni-lj.si Tel: 00 3861 2418592	erasmus@ruk.cuni.cz +420 224 491 710
ECTS Users' Guide ¹⁰	http://www.uni-lj.si/international cooperation and exchange/incoming_students/	http://is.cuni.cz/studium/eng/predmety/index.php
WWW Students and Staff with Disabilities	http://www.uni-lj.si/international cooperation and exchange/incoming_students/	http://www.cuni.cz/UK-2049.html
Contact details	Incoming: intern.office@uni-lj.si Tel: 00 3861 2418592	erasmus@ruk.cuni.cz +420 224 491 310

⁷ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁸ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

⁹ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.


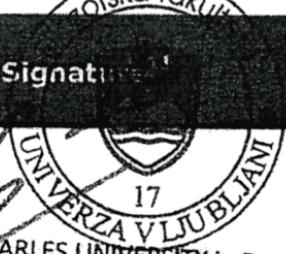

¹⁰ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

1. Grading systems of the institutions

<http://www.uni-lj.si/study> at the university/examination and assessment rules and regulations/

University of Ljubljana	ECTS
Grade 10 = excellent	A "excellent"
Grade 9 = very good	B "very good"
Grade 8 = very good	C "good"
Grade 7 = good	D "satisfactory"
Grade 6 = satisfactory	E "sufficient"
Grade 5 = fail	F "failed"

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature
SI LJUBLJA01	prof. Branka Kalenić Ramšak, Ph.D. Dean of the Faculty by the Authorisation of the Rector	25. 3. 2014	 
CZ PRAHA07	RNDr. Dagmar Chalupová, Ph.D. Faculty ERASMUS Coordinator	24. 3. 2014	 CHARLES UNIVERSITY in Prague Faculty of Science LLP ERASMUS Albertov 6, 128 43 Prague 2 UK-198