



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2017-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
<b>Pavol Jozef Šafárik University in Košice</b>	SK KOSICE02	<b>INSTITUTIONAL COORDINATOR:</b> Mgr. Renáta Timková, PhD., Šrobárova 2, 04180 Košice, Slovakia, tel.: +421552341679 e-mail: <a href="mailto:zahrodd@upjs.sk">zahrodd@upjs.sk</a> , <a href="mailto:renata.timkova@upjs.sk">renata.timkova@upjs.sk</a>  <b>FACULTY COORDINATOR:</b> Doc. RNDr. Marián Kireš, PhD. Dean's office Faculty of Science UPJŠ, Šrobárova 2, 041 54 Košice, Slovakia Tel.: +421552342108 e-mail: <a href="mailto:marian.kires@upjs.sk">marian.kires@upjs.sk</a>	<a href="http://www.upjs.sk">www.upjs.sk</a>  <a href="http://www.upjs.sk/en/university/international-relations/erasmus-plus/">http://www.upjs.sk/en/university/international-relations/erasmus-plus/</a>  <a href="https://www.upjs.sk/en/university/international-relations/course-catalogue">https://www.upjs.sk/en/university/international-relations/course-catalogue</a>

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<b>DEPARTMENTAL COORDINATOR:</b> RNDr. Stela Csachová, PhD. Ústav geografie, Přírodovědecká fakulta UPJŠ, Jesenná 5, 040 01 Košice Tel. +421-2342255, e-mail: <a href="mailto:stela.csachova@upjs.sk">stela.csachova@upjs.sk</a>	
<b>Charles University in Prague</b>  <b>Faculty of Science</b>  <b>Department of Physical Geography and Geoecology</b>  Albertov 6, 128 43 Prague	CZ PRAHA 07	Mgr. Ivana Herglová, Ph.D. Institutional University Erasmus Coordinator Tel: +420 224 491 710 Email: <a href="mailto:ivana.herglova@ruk.cuni.cz">ivana.herglova@ruk.cuni.cz</a>  RNDr. Dagmar Chalupová, Ph.D. Faculty and Departmental Erasmus Coordinator– Email: <a href="mailto:dagmar.chalupova@natur.cuni.cz">dagmar.chalupova@natur.cuni.cz</a> <a href="mailto:erasmus@natur.cuni.cz">erasmus@natur.cuni.cz</a> Tel: +420 22195 1166 Tel: +420 22195 1589	<a href="https://www.cuni.cz/UKEN-145.html">https://www.cuni.cz/UKEN-145.html</a>  <a href="https://www.natur.cuni.cz/eng/study/erasmus">https://www.natur.cuni.cz/eng/study/erasmus</a>  <a href="https://www.natur.cuni.cz/eng/study/erasmus/courses/">https://www.natur.cuni.cz/eng/study/erasmus/courses/</a>

## B. Mobility numbers<sup>2</sup> per academic year

*[Paragraph to be added, if the agreement is signed for more than one academic year:*

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
SK KOSICE02	CZ PRAHA 07	433	Earth Science Geography	2 <sup>nd</sup> , 3 <sup>rd</sup>	2 students (5 months each) = 10 studentmonths	—

<sup>2</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

CZ PRAHA 07	SK KOSICE02	433	Earth Science Geography	2 <sup>nd</sup> , 3 <sup>rd</sup>	2 students (5 months each) = 10 studentmonths	—
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*[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
SK KOSICE02	CZ PRAHA 07	433	Earth Science Geography	1 members staff, 8 teaching hours	—
CZ PRAHA 07	SK KOSICE02	433	Earth Science Geography	1 members staff, 8 teaching hours	—

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruc- tion 2	Recommended language of instruction level <sup>3</sup>	
				Student Mobility for Studies  [Minimum recommended level: B1]	Staff Mobility for Teaching  [Minimum recommended level: B2]
SK KOSICE 02	433	Slovak	English	B2	B2

<sup>3</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

CZ PRAHA 07	433	Czech	English	B2	B2
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For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

## D. Additional requirements

SK KOSICE02 offers assistance to welcome students and staff with disabilities. However, the International Relations Office must be informed about it during the application procedure.

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
<b>SK KOSICE 02</b>	Nomination: 15th May Application: 15th June	Nomination: 15th November Application: 30th November
CZ PRAHA 07	nomination and application: June 15th	nomination and application: October 31st

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information



## **1. Grading systems of the institutions**

SK KOSICE02 grading system is described at:

<http://www.upjs.sk/public/media/2062/study-rules-at-upjs.pdf> (in Art. 13, paragraph 5)

CZ PRAHA 07 grading system is described at: <https://www.cuni.cz/UKEN-361.html>

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
SK KOSICE 02	<a href="mailto:zahrodd@upjs.sk">zahrodd@upjs.sk</a> tel.: +421552341159	<a href="http://www.upjs.sk/en/university/international-relations/erasmus-plus/application-procedure-for-erasmus-plus-incoming-students">http://www.upjs.sk/en/university/international-relations/erasmus-plus/application-procedure-for-erasmus-plus-incoming-students</a>
CZ PRAHA 07	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
SK KOSICE02	<a href="mailto:zahrodd@upjs.sk">zahrodd@upjs.sk</a> tel.: +421552341159	<a href="http://www.upjs.sk/en/university/international-relations/erasmus-plus/application-procedure-for-erasmus-plus-incoming-students">http://www.upjs.sk/en/university/international-relations/erasmus-plus/application-procedure-for-erasmus-plus-incoming-students</a>
CZ PRAHA 07	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	<a href="http://www.cuni.cz/UK-2045.html">http://www.cuni.cz/UK-2045.html</a>

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
SK KOSICE02	<a href="mailto:zahrodd@upjs.sk">zahrodd@upjs.sk</a> tel.: +421552341159	<a href="http://www.upjs.sk/en/university/international-relations/erasmus-plus/application-procedure-for-erasmus-plus-incoming-students">http://www.upjs.sk/en/university/international-relations/erasmus-plus/application-procedure-for-erasmus-plus-incoming-students</a>
CZ PRAHA 07	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> +420 224 491 710	<a href="http://www.cuni.cz/UK-2073.html">http://www.cuni.cz/UK-2073.html</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>4</sup>
SK KOSICE02	Mgr. Renáta Timková, PhD. Erasmus Institutional Coordinator	3 12. 2017	Univerzita Pavla Jozefa Šafárika v Košiciach Šrobárova 2, 041 80 Košice -18-
CZ PRAHA 07	RNDr. Dagmar Chalupová, Ph.D. Faculty Erasmus Coordinator	11 December 2017	CHARLES UNIVERSITY FACULTY OF SCIENCE ERASMUS Albertov 6, 128 43 Praha 2 ICO: 00216208, DIČ: CZ00216208 UK - 107

<sup>4</sup> Scanned signatures are accepted