

Erasmus⁺ Programme

Inter-institutional agreement 2017/18-2020/21

Higher Education Student and Staff Mobility

→ Key Action 1 - Mobility for learners and staff ←

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus⁺ programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus⁺ programme sets extra criteria this Agreement will be reviewed.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (Name, E-mail, Phone)
Universität Bayreuth www.uni-bayreuth.de	D BAYREUT01	Dr. Arnim Heinemann Director of the International Office E-Mail: arnim.heinemann@uni-bayreuth.de Tel.: +49 921 55 5240 Mr. Michael Schneider Coordinator International Cooperations E-Mail: michael.schneider@uni-bayreuth.de Tel.: +49 921 55 5309 Departmental Coordinator: Prof. Tomoo Katsura Bayerisches Geoinstitut Tel: +49 921 55 3791 Email: tomo.katsura@uni-bayreuth.de
Charles University Faculty of Science Institute of Petrology and Structural Geology https://www.natur.cuni.cz/eng	CZ PRAHA07	RNDr. Dagmar Chalupová, Ph.D. Faculty Erasmus Coordinator Tel: +420 221 951 166 Email: erasmus@natur.cuni.cz Departmental Coordinator: RNDr. Petr Jeřábek, Ph.D. Tel: +420 221 95 1534 Email: jerabek.petr@natur.cuni.cz

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle*	Total Number of students/months	
					SMS ¹	SMT ²
D BAYREUT01	CZ PRAHA07	0532	Earth Sciences	2 nd ,3 rd	2x5 = 10	0/0
CZ PRAHA07	D BAYREUT01	0532	Earth Sciences	2 nd ,3 rd	2x5 = 10	0/0

FROM	TO	Subject area ISCED	Subject area name ISCED	Total Number of staff mobility/days	
				STA	STT
D BAYREUT01	CZ PRAHA07	0532	Earth Sciences	1x5 = 10	
CZ PRAHA07	D BAYREUT01	0532	Earth Sciences	1x5 = 10	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
D BAYREUT01		German	English	B2 for German B2 for English	B2
CZ PRAHA07		Czech	English	B2	B2

¹ Student Mobility for Studies

² Student Mobility for Traineeship

* 1st =Bachelor, 2nd =Master, 3rd =doctoral

D. Additional requirements

D BAYREUT01: For additional requirements and information concerning the application procedure, etc., please see our website:

http://www.international-office.uni-bayreuth.de/en/03_Admission/1_Exchange_Students/index.html

For information about welcome events and practical services, please refer to:

http://www.international-office.uni-bayreuth.de/en/09_Service_Students/index.html

E. Calendar

1. Student application deadlines:

Receiving institution	Winter term	Summer term
D BAYREUT01	15 th June	15 th December
CZ PRAHA07	15 th June	30 th October

2. The receiving institutions will send their decisions within 6-8 weeks after deadline.
3. A Transcript of Records will be issued by the receiving Institution no later than 6 weeks after the assessment period has finished at the receiving HEI; however this time frame may vary depending on when we receive the grades from each department.
4. Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before December 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

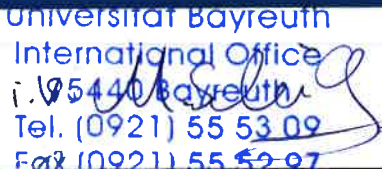

grading system	D BAYREUT01		CZ PRAHA07
	local grade	ECTS grade	
	sehr gut (1) gut (2) befriedigend (3) ausreichend (4) mangelhaft (5) ungenügend (6)	A B C D E F	http://www.cuni.cz/UK-5381.html

	D BAYREUT01	CZ PRAHA07
WWW for Incoming Students	http://www.international-office.uni-bayreuth.de/de/A_Students/1_Incomings/	http://www.cuni.cz/UK-928.html
WWW Course Catalogue	http://www.international-office.uni-bayreuth.de/en/01_Study_Programs/01_Programs_Courses/index.html	http://www.cuni.cz/UK-2047.html

Housing ³	www.studentenwerk-oberfranken.de	http://www.cuni.cz/UK-2073.html
Contact details	international-students@uni-bayreuth.de +49 921 55 5319 wohnheim@studentenwerk-oberfranken.de	erasmus@ruk.cuni.cz +420 224 491 710
WWW Visa Information ⁴	http://www.international-office.uni-bayreuth.de/en/09_Service_Students/index.html	http://www.cuni.cz/UK-2045.html
Contact details	international-students@uni-bayreuth.de +49 921 55 5319	erasmus@ruk.cuni.cz +420 224 491 710
WWW Insurance Information ⁵	http://www.international-office.uni-bayreuth.de/en/09_Service_Students/index.html	http://www.cuni.cz/UK-2045.html
Contact details	international-students@uni-bayreuth.de +49 921 55 5319	erasmus@ruk.cuni.cz +420 224 491 710
WWW Students and Staff with Disabilities	https://www.uni-bayreuth.de/universitaet/leitung_und_or_gane/besondere_aufgaben/Beauftragter_fuer_Studierende_mit_Behinderung/index.html	http://www.cuni.cz/UK-2049.html
Contact details	BSS@uni-bayreuth.de +49 921 55 4600	erasmus@ruk.cuni.cz +420 224 491 310

D BAYREUT01 – for further information, please see the attached institutional fact sheet

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature ⁶
D BAYREUT01	Dr. Arnim Heinemann Director of the International Office		 Universität Bayreuth International Office i. V. 95440 Bayreuth Tel. (0921) 55 53 09 Fax (0921) 55 52 97
CZ PRAHA07	Dr. Dagmar Chalupová	8.9.2016	 CHARLES UNIVERSITY FACULTY OF SCIENCE ERASMUS Albertov 6, 128 43 Praha 2 IČO: 00216208, DIČ: CZ00216208 UK – 107

³ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁴ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

⁵ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

⁶ Scanned signatures are accepted

Institutional fact sheet (2016/17)

Name of University	Universität Bayreuth (University of Bayreuth)
Erasmus Code	D BAYREUT01
Website	http://www.uni-bayreuth.de
Head of the Institution	Prof. Dr. Stefan Leible, President

International Office Contact Details

Address	Universitätsstraße 30 95447 Bayreuth, Germany
Website	http://www.international-office.uni-bayreuth.de/en/

MANAGEMENT / CENTRAL SERVICES

Director / Institutional Coordinator	Dr. Arnim Heinemann Tel.: +49 921 55 5240 arnim.heinemann@uni-bayreuth.de
Front Office	Ms. Linda Hallhuber Tel.: +49 921 55 5275 international@uni-bayreuth.de
Deputy Director / Coordinator of International Cooperations	Mr. Michael Schneider Tel.: +49 921 55 5309 michael.schneider@uni-bayreuth.de
MoveOn Technical Support	Ms. Sabine Diel Tel.: +49 921 55 5237 support-moveon@uni-bayreuth.de
Scholarship information for incoming students and researchers / University guest house	Ms. Daniela Kasel Tel.: +49 921 55 5241 daniela.kasel@uni-bayreuth.de
English translator & translation coordinator	Mr. Daniel Mook Tel.: +49 921 55 5327 daniel.mook@uni-bayreuth.de

Career Service (Internships for bachelor's students)	Dr. Bernd Protzner Tel.: +49 921 55 5322 career-service@uni-bayreuth.de
Project Coordinator "Bayreuth-Melbourne Colloid/Polymer-Network"	Dr. Murali Sukumaran Tel.: +49 921 55 7607 melbourne@uni-bayreuth.de
Coordinator UBT Gateway Office China	Yiwen Chen Tel.: +86 21 3537 3132 shanghai@uni-bayreuth.de

MOBILITY

Mobility Inbound (degree seeking students & PhD candidates)	Mr. Richard Kastner & Ms. Anke Matthes Tel.: +49 921 55 5242 / -5298 incoming-degree@uni-bayreuth.de
Mobility Inbound (ERASMUS & exchange students)	Ms. Helene Lehmann Tel.: +49 921 55 5287 incoming-exchange@uni-bayreuth.de
Mobility Outgoing (OVERSEAS)	Ms. Fakhra Heinrich Tel.: +49 921 55 5244 fakhra.heinrich@uni-bayreuth.de
Outgoing students (ERASMUS)	N.N. Tel.: +49 921 55 5320 outgoing-erasmus@uni-bayreuth.de

WELCOME & ALUMNI SERVICES

Coordinator of Welcome & Alumni Services Service for International Students	Mr. Thorsten Parchent Tel.: +49 921 55 5319 thorsten.parchent@uni-bayreuth.de international-students@uni-bayreuth.de
Welcome Centre for International Visiting Scholars	Ms. Angela Rösler-Wedlich & Ms. Susan Lausmann Tel.: +49 921 55 5318 / -5321 welcome@uni-bayreuth.de
Bayreuth International Alumni Centre	Ms. Birgit Slotta Tel.: +49 921 55 7607 biac@uni-bayreuth.de

Information for Incoming Students		
Application form	http://www.international-office.uni-bayreuth.de/en/03_Admission/index.html	
Website for incoming students	http://www.international-office.uni-bayreuth.de/en/09_Service_Students/index.html	
Application deadline	15 th June for winter semester 15 th December for summer semester	
Exchange nominations	Exchange nominations are to be made to Ms. Helene Lehmann (incoming-exchange@uni-bayreuth.de)	
Recommended language skills	student mobility: English/German B2 teaching staff mobility: English/German B2	
Academic calendar	Winter semester: 1 st of October – 31 st March Summer semester: 1 st of April – 30 th September	
Link to course catalogue	www.uni-bayreuth.de/vorlesungsverzeichnisse/ Courses in foreign languages	
Teaching language	English & German	
ECTS credit system?	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no	
ECTS grading scale (no minimum ECTS credits for enrolment)	ECTS grades	Local grades
	A	1
	B	2
	C	3
	D	4
	E	5
	F	6

Other Exchange related information	
Orientation session for incoming students	Orientation Programme takes place 2 weeks before the beginning of the lectures. Further details will be enclosed with the letter of acceptance or can be found on the website for incoming students.
Language courses	See homepage of Language Centre for details: http://www.sz.uni-bayreuth.de/

Housing/Accommodation information	
Accommodation Contact Person	Ms. Zenkel, Ms. Krueger SWO – Studentenwerk Oberfranken Universitätstraße 30 95447 Bayreuth, Germany Tel.: +49 921 55 5900 wohnheim@studentenwerk-oberfranken.de
Website for housing information	www.studentenwerk-oberfranken.de
Application procedures for housing	Online application. Limited accommodation is available on a first-come first-served basis. It is strongly recommended that applications for accommodation are made as soon as possible.
Deadline for housing application	Same as application deadline
Assistance in finding off-campus housing	<input checked="" type="checkbox"/> yes → Mr. Thorsten Parchent