



Erasmus+ Programme

Bilateral Inter-Institutional Agreement

Key Action 1

Learning Mobility for Higher Education Students and Staff among EU Member States and third countries associated to the Programme

Information on Digital Inter-Institutional Agreements

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

**Information about the higher education institutions**

Interinstitutional Agreement Partners				
Partner HEI 1	Name of the institution (and department, where relevant)		SCHAC code	Erasmus code
	UNIVERZITA KARLOVA		cuni.cz	CZ PRA-HA07
	Partner Contact Details			
	#	Full Name	Email	Phone
	1	Dagmar Chalupová	erasmus@natur.cuni.cz	
2	Günther Kletetschka	gunther.kletetschka@natur.cuni.cz		
Partner HEI 2	Name of the institution (and department, where relevant)		SCHAC code	Erasmus code
	RUHR-UNIVERSITAET BOCHUM		ruhr-u-ni-bochum.de	D BOCHUM01
	Partner Contact Details			
	#	Full Name	Email	Phone
	1	Schmid, Jutta	jutta.schmid@rub.de	
2	Kirchenbaur, Maria	maria.kirchenbaur@ruhr-uni-bochum.de		

Approvals Table			
SCHAC code	Name	Email	Date
cuni.cz	Dagmar Chalupová	erasmus@natur.cuni.cz	2024-07-06T11:00:42Z
ruhr-uni-bochum.de	Haensel-Neumann Jonna	jonna.haensel@rub.de	2024-07-26



Partner 1 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Calendar	
Incoming student nominations must reach the institution by:	
Autumn term [day/month]	04/15
Spring term [day/month]	09/15
Applications from incoming students must reach the institution by:	
Autumn term [day/month]	05/15
Spring term [day/month]	10/15

The institution will send its decision within 5 weeks, and no later than 5 weeks.

Application procedure Information		
Contact email	Contact phone	Websites for information
erasmus@ruk.cuni.cz	+420224491310	https://cuni.cz/UKEN-145.html

Additional requirements Information		
Academic requirements		
ECTS completed	Subject area (ISCED)	EQF level
Requirement	Details	Website

Inclusion and accessibility Information			
The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:			
Available infrastructure adjusted for people with:	Description of infrastructure	Contact details	Website for information
Available support services for people with:	Description of infrastructure	Contact details	Website for information

**Housing Information**

The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
erasmus@ruk.cuni.cz	+420224491710	https://cuni.cz/UKEN-145.html

Visa Information

The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
erasmus@ruk.cuni.cz	+420224491310	https://cuni.cz/UKEN-145.html

Insurance Information

The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact email	Contact phone	Websites for information
erasmus@ruk.cuni.cz	+420224491710	https://cuni.cz/UKEN-145.html

Additional Information

Information on	Contact email	Contact phone	Website for information
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A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]



Partner 2 Factsheet Information

General information entered into the higher education institutions' profile and updated by the higher education institution. The general information about the institution is accessible to students.

Calendar	
Incoming student nominations must reach the institution by:	
Autumn term [day/month]	15/06
Spring term [day/month]	15/12
Applications from incoming students must reach the institution by:	
Autumn term [day/month]	15/07
Spring term [day/month]	15/01

The institution will send its decision within 5 weeks, and no later than 5 weeks.

Application procedure Information		
Contact email	Contact phone	Websites for information
rubiss@rub.de	+49 234 32 27248	https://international.ruhr-uni-bochum.de/en/international-exchange-students

Additional requirements Information		
Academic requirements		
ECTS completed	Subject area (ISCED)	EQF level
Requirement	Details	Website
Ms Laura SANTISI	https://international.ruhr-uni-bochum.de/en/erasmus-rub	https://international.ruhr-uni-bochum.de/en/international-exchange-students
Ms Ina HIERATH	https://international.ruhr-uni-bochum.de/en/erasmus-rub	https://international.ruhr-uni-bochum.de/en/international-exchange-students

Inclusion and accessibility Information
The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:



Available infrastructure adjusted for people with:	Description of infrastructure	Contact details	Website for information
Available support services for people with:	Description of infrastructure	Contact details	Website for information

Housing Information		
The institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:		
Contact email	Contact phone	Websites for information
accommodation@rub.de	+49 234 32 28020	https://international.ruhr-uni-bochum.de/en/wohraum-fuer-austauschstudierende

Visa Information		
The institution will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:		
Contact email	Contact phone	Websites for information
rubiss@rub.de	+49 234 32 27248	https://international.ruhr-uni-bochum.de/en/entry-requirements-and-visa

Insurance Information		
The institution will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:		
Contact email	Contact phone	Websites for information
rubiss@rub.de	+49 234 32 27248	https://international.ruhr-uni-bochum.de/en/health-insurance

Additional Information			
Information on	Contact email	Contact phone	Website for information
Erasmus exchange at Ruhr University Bochum	rubiss@rub.de	+49 234 32 27248	https://international.ruhr-uni-bochum.de/en/erasmus-rub



Erasmus+

Inter-Institutional Agreement

Erasmus+ Departmental Coordinators at Faculties	international@rub.de	+49 234 32 27248	https://international.ruhr-uni-bochum.de/en/erasmus-departmental-coordinators
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A Transcript of Records will be issued by the institution no later than 5 weeks after the assessment period has finished.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]



Cooperation conditions

Terms of the agreement to be set for each agreement and approved by the institutions. (Information only accessible to the relevant parties)

Student Mobility for Studies					
1	Sending SCHAC	Sending Department	EQF level	Start Academic Year	End Academic Year
	ruhr-u-ni-bochum.de		67	2023/2024	2028/2029
	Receiving SCHAC	Receiving Department	Blended Mobility option	Number of Students	Total Months Per Year
	cuni.cz		NO	2	10
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0532			
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2		
Other information regarding the terms of the agreement					
Charles University, Faculty of Science, Institute of hydrogeology, engineering geology and applied geophysics Ruhr University Bochum, Faculty of Geosciences, Institute for Geology, Mineralogy and Geophysics					



2	Sending SCHAC	Sending Department	EQF level	Start Academic Year	End Academic Year
	cuni.cz		67	2023/2024	2028/2029
	Receiving SCHAC	Receiving Department	Blended Mobility option	Number of Students	Total Months Per Year
	ruhr-u-ni-bochum.de		NO	2	10
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0532			
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2		
2	de	B2			
Other information regarding the terms of the agreement					
Charles University, Faculty of Science, Institute of hydrogeology, engineering geology and applied geophysics Ruhr University Bochum, Faculty of Geosciences, Institute for Geology, Mineralogy and Geophysics					

Student Mobility for Traineeships

Staff Mobility for Teaching



Inter-Institutional Agreement

1	Sending SCHAC	Sending Department	Start Academic Year	End Academic Year	
	cuni.cz		2023/2024	2028/2029	
	Receiving SCHAC	Receiving Department	Number of Staff	Total Days Per Year	
	ruhr-uni-bochum.de		1	5.00	
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0532			
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2		
2	de	B2			
Other information regarding the terms of the agreement					
Charles University, Faculty of Science, Institute of hydrogeology, engineering geology and applied geophysics Ruhr University Bochum, Faculty of Geosciences, Institute for Geology, Mineralogy and Geophysics					



2	Sending SCHAC	Sending Department		Start Academic Year	End Academic Year
	ruhr-uni-bochum.de			2023/2024	2028/2029
	Receiving SCHAC	Receiving Department		Number of Staff	Total Days Per Year
	cuni.cz			1	5.00
	Subject Areas (ISCED)				
	#	Subject Area	Subject Area Clarification		
	1	0532			
	Language Skills				
	#	Language	Language Level	Subject Area	Subject Area Clarification
	1	en	B2		
Other information regarding the terms of the agreement					
Charles University, Faculty of Science, Institute of hydrogeology, engineering geology and applied geophysics Ruhr University Bochum, Faculty of Geosciences, Institute for Geology, Mineralogy and Geophysics					

Staff Mobility for Training