# Erasmus+ Programme

Key Action 1  
- Mobility for learners and staff -  
Higher Education Student and Staff Mobility

Inter-institutional agreement 2017/18 - 2020/21  
between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. If the Erasmus+ programme sets extra criteria, this agreement will be reviewed.

## A. Information about higher education institutions

<table>
<thead>
<tr>
<th>Name of the institution</th>
<th>Erasmus code</th>
<th>Contact details¹ (email, phone)</th>
<th>Website</th>
</tr>
</thead>
</table>
| CHARLES UNIVERSITY IN PRAGUE                                                          | CZ PRAHA07   | RNDr. Dagmar Chalupová, Ph.D.  
Faculty Erasmus Coordinator,  
erasmus@natur.cuni.cz  
+420 22195 1166  
Faculty of Science, Charles University  
Albertov 6, 128 43 Prague, Czech Republic  
  
RNDr. Günther Kletetschka, Ph.D.  
Departmental Coordinator  
Tel.: +420 221 95 1963  
gunther.kletetschka@natur.cuni.cz | WWW for Incoming Students:  
http://www.cuni.cz/UK-928.html  
WWW Course Catalogue:  
http://www.cuni.cz/UK-2047.html |
| Karlsruher Institut fuer Technologie (KIT)                                            | D KARLSRU01  | KIT - International Students Office  
Adenauerring 2, D-76131 Karlsruhe, Germany  
Phone: +49-721-608-44911  
Dr. Julia Johnsen, Institutional Coordinator  
Deputy Director  
Mia Tjandisaka, Incoming Coordinator  
Marco Martori, Outgoing Coordinator  
Incoming Students: erasmus-in@intl.kit.edu  
Outgoing Students: erasmus-out@intl.kit.edu  
Bilateral Agreements:  
erasmus_agreement@intl.kit.edu  
Prof. Dr. Philipp Blum, Departmental Coordinator  
philipp.blum@kit.edu  
Prof. Dr. Thomas Kohl/ Dr. Emmanuel Gaucher,  
Agreement’s Promoter  
emmanuel.gaucher@kit.edu | ERASMUS incoming  
information:  
http://www.intl.kit.edu/istudies/3171.php  
Course Catalogue:  
https://studium.kit.edu/meinuniversitaet/Seiten/vorlesungsverzeichnis.aspx |

¹ Inter-institutional agreements can be signed by two or more higher education institutions  
² Contact details to reach the senior officer in charge of this agreement and of its possible updates.
B. Mobility numbers\(^3\) per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

<table>
<thead>
<tr>
<th>FROM [Erasmus code of the sending institution]</th>
<th>TO [Erasmus code of the receiving institution]</th>
<th>Subject area [ISCED]</th>
<th>Cycle [short cycle, 1(^{st}), 2(^{nd}), or 3(^{rd})]</th>
<th>Number of student mobility periods</th>
</tr>
</thead>
<tbody>
<tr>
<td>CZ PRAHA07</td>
<td>D KARLSRU01</td>
<td>0532</td>
<td>Earth sciences</td>
<td>1(^{st}), 2(^{nd}), 3(^{rd})</td>
</tr>
<tr>
<td>D KARLSRU01</td>
<td>CZ PRAHA07</td>
<td>0532</td>
<td>Earth sciences</td>
<td>1(^{st}), 2(^{nd}), 3(^{rd})</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FROM [Erasmus code of the sending institution]</th>
<th>TO [Erasmus code of the receiving institution]</th>
<th>Subject area [ISCED]</th>
<th>Number of staff mobility periods</th>
</tr>
</thead>
<tbody>
<tr>
<td>CZ PRAHA07</td>
<td>D KARLSRU01</td>
<td>0532</td>
<td>Earth sciences</td>
</tr>
<tr>
<td>D KARLSRU01</td>
<td>CZ PRAHA07</td>
<td>0532</td>
<td>Earth sciences</td>
</tr>
</tbody>
</table>

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

<table>
<thead>
<tr>
<th>Receiving institution</th>
<th>Language(s) of instruction</th>
<th>For more details</th>
<th>Recommended language of instruction level(^4)</th>
</tr>
</thead>
<tbody>
<tr>
<td>CZ PRAHA07</td>
<td>English</td>
<td></td>
<td>B2</td>
</tr>
<tr>
<td></td>
<td>Czech</td>
<td></td>
<td>B2</td>
</tr>
<tr>
<td>D KARLSRU01</td>
<td>German (obligatory)</td>
<td><a href="http://www.intl.kit.edu/istudies/3172.php">http://www.intl.kit.edu/istudies/3172.php</a></td>
<td>A2</td>
</tr>
<tr>
<td></td>
<td>English (additionally)</td>
<td></td>
<td>B1</td>
</tr>
</tbody>
</table>

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

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\(^3\) Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
[http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx]

\(^4\) For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see [http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr]
### E. Calendar

<table>
<thead>
<tr>
<th>Receiving institution</th>
<th>Autumn term</th>
<th>Spring term</th>
</tr>
</thead>
<tbody>
<tr>
<td>CZ. PRAHA07</td>
<td>Final date for applications: June 15th</td>
<td>Final date for applications: October 31st</td>
</tr>
</tbody>
</table>
| D. KARLSRU01         | 1. The receiving institutions will send their decisions within 6-8 weeks after deadline.  
2. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. | Final date for nomination: November 15th  
Final date for applications: December 1st |
|                      | Final date for nomination: May 15th  
Final date for applications: June 1st | |
|                      | 1. Coordinator should nominate the selected students to KIT via e-mail to **erasmus-in@intl.kit.edu**  
2. Application files should be sent via **ordinary mail to KIT- International Students Office** [http://www.intl.kit.edu/studies/3378.php](http://www.intl.kit.edu/studies/3378.php)  
3. International Students Office will send the decision within 4-6 weeks after the application deadline **provided that the nominated students sent complete application files.**  
4. A Transcript of Records will be issued by the receiving institution no later than [8] weeks after the assessment period has finished at the receiving HEI. **[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]** | |

The present bilateral agreement will be valid during the academic years 2016/17 – 2020/21, unless either side terminates the agreement in writing at the latest by September 30th for activities taking place during the next (n+1) academic year. Additional activities, cancellations or new subject areas are to be communicated by the same deadline.

The above mentioned institutions agree to cooperate in the activities as contracted above under the terms and conditions of the Erasmus+ Programme.

- Both parties agree to abide by the principles and conditions set out in the Erasmus+ Guidelines for Applicants, and will work according to the principles of Erasmus University Charter.  
- Both parties agree to abide by the bilaterally agreed terms of this inter-institutional agreement and will endeavour to carry out the agreement to the best of their abilities.  
- Additional changes in mobility or in specific conditions of contract and termination of the inter-institutional agreement can be made annually, if communicated before January 1st.

*Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.*
### F. Information

<table>
<thead>
<tr>
<th>About</th>
<th>CZ PRAHA07</th>
<th>D KARLSRU01</th>
</tr>
</thead>
</table>

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

<table>
<thead>
<tr>
<th>Institution</th>
<th>Name, function</th>
<th>Date</th>
<th>Signatures</th>
</tr>
</thead>
<tbody>
<tr>
<td>CZ PRAHA07</td>
<td>RNDr. Dagmar Chalupová, Ph.D. Faculty ERASMUS Coordinator</td>
<td>6. 1. 2016</td>
<td><img src="signature1.png" alt="Signature" /></td>
</tr>
<tr>
<td>D KARLSRU01</td>
<td>Dr. Julia Johnsen Institutional Coordinator</td>
<td>December 21st, 2015</td>
<td><img src="signature2.png" alt="Signature" /></td>
</tr>
</tbody>
</table>

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3 Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users’ guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

6 Scanned signatures are accepted.