



# Erasmus+ Programme

## Bilateral Intra-Institutional Agreement

### Key Action 1 Learning Mobility for Higher Education Students and Staff

#### between Programme Countries <sup>1</sup>

The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

#### **Grading systems of the institutions**

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

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<sup>1</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

## Validity period of the agreement

Timeframe	Academic Year
Start of validity	2022 / 2023
End of validity	2027 / 2028

## A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Websites ( General/Faculties/ Course catalogue)
Charles University/ Karlova Univerzita Faculty of Science	<b>CZ-PRAHA 07</b>	<p><b>Erasmus Institutional Coordinator:</b> Ester Brožová            ester.brozova@ruk.cuni.cz            +420 224 491 310</p> <p><b>Central level:</b>            Rectorate, European Office,  <a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a></p> <p><b>Faculty level:</b> Erasmus Office,  <a href="mailto:erasmus@natur.cuni.cz">erasmus@natur.cuni.cz</a></p> <p><b>Erasmus Departmental Coordinator:</b></p>	<p>General: <a href="https://cuni.cz/">https://cuni.cz/</a></p> <p>Faculty/faculties:  <a href="https://www.natur.cuni.cz/eng/study/erasmus/courses">https://www.natur.cuni.cz/eng/study/erasmus/courses</a></p> <p>Course catalogue:  <a href="https://cuni.cz/UKEN-364.html">https://cuni.cz/UKEN-364.html</a></p>
Bordeaux INP – ENSEGID (Environmental, Geological and Sustainable Development Engineering)	<b>F BORDEAU54</b>	<p><b>ENSEGID's International Coordinator:</b>            Dr. Sophie LELEU            ENSEGID, 1 allée Daguin            33607 PESSAC            Email: <a href="mailto:relations-internationales@ensegid.fr">relations-internationales@ensegid.fr</a></p> <p><b>International Relations Officer:</b>            Mr. Gualter DIAS</p>	<p><a href="https://www.bordeaux-inp.fr/en">https://www.bordeaux-inp.fr/en</a></p> <p><a href="https://ensegid.bordeaux-inp.fr/fr">https://ensegid.bordeaux-inp.fr/fr</a></p>

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		ENSEGID - Bordeaux INP 1 allée Fernand Daguin 33607 Pessac Email: <a href="mailto:dri@bordeaux-inp.fr">dri@bordeaux-inp.fr</a> Phone: + 33 5 56 84 69 61	
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## B. Mobility numbers<sup>3</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Field of education – Clarification (optional)	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods			
						Student Mobility for Studies [total number of students]	Student mobility for Studies [total number of months]	Student Mobility for Traineeships [total number of students]	Student Mobility for Traineeships [total number of months]
CZ-PRAHA 07	F BORDEAUS 4		Earth Sciences		1st, 2nd	3 students for 10 months Or 6 students for 5 months each	24	-	-
F BORDEAUS 4	CZ-PRAHA 07		Earth Sciences		1st, 2nd	3 students for 10 months Or 6 students for 5 months each	24	-	-

### Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*): <https://circabc.europa.eu/sd/a/285ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (only for teaching) [ISCED]	Subject area name (only for teaching)	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training [total number of staff]	Staff Mobility for Training [total number of days]
CZ-PRAHA 07	F BORDEAU54			1 teacher	5 days		
F BORDEAU54	CZ-PRAHA 07			1 teacher	5 days		

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ-PRAHA 07		English	Czech	B2	C1
F BORDEAU54		French	English	B1/B2	C1

### D. Calendar

Nominations of incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
CZ-PRAHA 07	April 15 <sup>th</sup>	September 15 <sup>th</sup>
F BORDEAU54	May 1 <sup>st</sup>	October 15 <sup>th</sup>

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Applications from incoming students must reach the institution by:

Receiving institution [Erasmus code]	Autumn term* [day/month]	Spring term* [day/month]
<b>CZ-PRAHA 07</b>	May 15 <sup>th</sup>	October 15 <sup>th</sup>
<b>F BORDEAU54</b>	May 15 <sup>th</sup>	October 31 <sup>st</sup>

Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>CZ-PRAHA 07</b>	<p><b>Central level:</b> Rectorate, European Office, <a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a></p> <p><b>Faculty level:</b> Erasmus Office, <a href="mailto:erasmus@natur.cuni.cz">erasmus@natur.cuni.cz</a></p>	<a href="https://cuni.cz/UKEN-362.html">https://cuni.cz/UKEN-362.html</a>
<b>F BORDEAU54</b>	<a href="mailto:dri@bordeaux-inp.fr">dri@bordeaux-inp.fr</a>	<a href="https://www.bordeaux-inp.fr/en/enrolling-bordeaux-inp">https://www.bordeaux-inp.fr/en/enrolling-bordeaux-inp</a>

## E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
<b>CZ-PRAHA 07</b>			
<b>F BORDEAU54</b>	none	none	<a href="https://www.bordeaux-inp.fr/en/choosing-bordeaux-inp">https://www.bordeaux-inp.fr/en/choosing-bordeaux-inp</a>

FBORDEAU54 will send its decision within 8 weeks after the application deadline/ ETSIAE-UPM will send its decision within 8 weeks after the application deadline.

## Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
<b>CZ-PRAHA 07</b>	Reduced mobility or hearing/visual impairments, students/staff with children, etc.		Charles University, European Office, <a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a>	<a href="https://cuni.cz/UKEN-370.html">https://cuni.cz/UKEN-370.html</a>
<b>F BORDEAUX 4</b>	Reduced mobility, hearing impairments, visual impairments, mental illness, dyslexia, dyscalculia, etc.	Bordeaux INP has an academic coordinator for disabled students  Espace Santé Étudiant (Student Health Centre)	<b>Email:</b> <a href="mailto:florence.astien@bordeaux-inp.fr">florence.astien@bordeaux-inp.fr</a> <b>Phone:</b> +33 5 56 84 60 54  <b>Email:</b> <a href="mailto:ese@u-bordeaux.fr">ese@u-bordeaux.fr</a> <b>Phone:</b> +33 5 33 51 42 00	<a href="https://www.bordeaux-inp.fr/en/students-specific-situations">https://www.bordeaux-inp.fr/en/students-specific-situations</a>  <a href="https://www.bordeaux-inp.fr/fr/les-statuts-particuliers">https://www.bordeaux-inp.fr/fr/les-statuts-particuliers</a>

## F. Information

### 1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>CZ-PRAHA 07</b>	Charles University, European Office, <a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a>	<a href="https://cuni.cz/UKEN-365.html">https://cuni.cz/UKEN-365.html</a>
<b>F BORDEAUX 4</b>	<b>Email:</b> <a href="mailto:dri@bordeaux-inp.fr">dri@bordeaux-inp.fr</a>	<a href="https://www.bordeaux-inp.fr/en/accommodation-bordeaux">https://www.bordeaux-inp.fr/en/accommodation-bordeaux</a> <a href="https://international.lescrous.fr/">https://international.lescrous.fr/</a>

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>CZ-PRAHA 07</b>	Charles University, European Office, <a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a>	<a href="https://cuni.cz/UKEN-366.html">https://cuni.cz/UKEN-366.html</a>
<b>F BORDEAU54</b>	<b>Email:</b> <a href="mailto:dri@bordeaux-inp.fr">dri@bordeaux-inp.fr</a>	Not necessary for students from a member of the EU. <a href="https://www.bordeaux-inp.fr/en/prepare-your-arrival">https://www.bordeaux-inp.fr/en/prepare-your-arrival</a> <a href="https://www.diplomatie.gouv.fr/en/coming-to-france/studying-in-france/administrative-steps/">https://www.diplomatie.gouv.fr/en/coming-to-france/studying-in-france/administrative-steps/</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
<b>CZ-PRAHA 07</b>	Charles University, European Office, <a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a>	<a href="https://cuni.cz/UKEN-366.html">https://cuni.cz/UKEN-366.html</a>
<b>F BORDEAU54</b>	<b>Email:</b> <a href="mailto:dri@bordeaux-inp.fr">dri@bordeaux-inp.fr</a>	The student will not be required to pay social security contributions. He will need to register on the dedicated website for students in order to be covered for his medical expenses, except if he has a European health insurance card. More information about French social security: <a href="https://www.ameli.fr/assure/droits-demarches/etudes-emploi-retraite/etudiant/french-social-security-registration-process-foreign-students">https://www.ameli.fr/assure/droits-demarches/etudes-emploi-retraite/etudiant/french-social-security-registration-process-foreign-students</a>

### 4. Grading systems of the institutions

#### **F BORDEAU54**

At the ENSEGID – Bordeaux INP:

- 1st Year = 3rd Year of Bachelor.
- 2nd Year = 1st Year of Master.
- 3rd Year = 2nd Year of Master.

For more information, please refer to the following link: [https://www.bordeaux-inp.fr/sites/default/files/upload/page-edito/inp/pdf/international\\_schema\\_des\\_etudes.png](https://www.bordeaux-inp.fr/sites/default/files/upload/page-edito/inp/pdf/international_schema_des_etudes.png)

Each course is graded on a scale from 0 to 20, with 10 and 20 as, respectively, minimum and maximum pass grades.

ECTS Grade	Definition	Local Grade
A	EXCELLENT – Outstanding performance with only minor errors	18 – 20 Excellent
B	VERY GOOD – above the average standard but with some errors	16 – 17,9 Très Bien
C	GOOD – generally sound work with a number of notable errors	14,0 – 15,9 Bien
D	SATISFACTORY – fair but with significant shortcoming	12,0 – 13,9 Assez Bien
E	SUFFICIENT – performance meet the minimum criteria	10,0 – 11,9 Passable
F	FAIL – some more work required before the credit can be awarded	0,0 – 9,9 Ajourné
G	Exam not taken	Abs. – Absent

**CZ PRAHA07:** <https://cuni.cz/UKEN-361.html>

## 5. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
<b>CZ-PRAHA 07</b>	Website	Charles University, European Office, <a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a>	<a href="https://cuni.cz/UKEN-365.html">https://cuni.cz/UKEN-365.html</a>
<b>F BORDEAU54</b>	Website	<a href="mailto:dri@bordeaux-inp.fr">dri@bordeaux-inp.fr</a>	<a href="https://www.bordeaux-inp.fr/en">https://www.bordeaux-inp.fr/en</a>

A Transcript of Records will be issued by FBORDEAU54 6 weeks after the assessment period. A Transcript of Records will be issued by ETSIAE 6 weeks after the assessment period has finished.

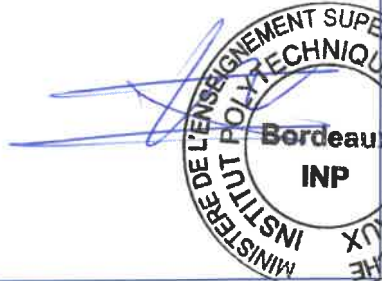
## Termination of the agreement

This Agreement may be modified or amended by mutual written notice among the Parties. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2028 will only take effect as of 1 September 2028+1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.



**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
CZ-PRAHA 07	<p><i>Vice-dean for Development and Foreign Relations</i></p> <p><b>RNDr. Aleš Soukup, Ph.D.</b></p>		
F BORDEAU54	<p><i>Director General of Bordeaux INP</i></p> <p><b>Pr. Marc PHALIPPOU</b></p>	26/01/23	

<sup>5</sup> Scanned signatures are accepted

