



**Erasmus+ Programme - Key Action 1 – Mobility for learners and staff –
Higher Education Student and Staff Mobility**

**Inter-institutional¹ agreement 2018-2019 (max 2021)
between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ² (email, phone)	Website
UNIVERSITÀ DEGLI STUDI DELLA BASILICATA	I POTENZA01	Institutional Coordinator and Vice- Rector for international relations PROF. FRANCESCO SDAO c/o International Mobility Office, Via Nazario Sauro nr. 85, 85100 Potenza (Italy) tel. ☎+39 0971 205092; ✉mobint@unibas.it; francesco.sdao@unibas.it	http://portale.unibas.it/site/home.html http://internazionale.unibas.it/site/home.html ; http://internazionale.unibas.it/site/home/ects-guide.html
		Departmental Coordinator (name, address, phone, fax, E-mail) PROF. ANTONELLA GUIDA - Department of European and Mediterranean Cultures - Via Lazazzera, 75100 (Matera) / +39 329 3606206 / email: antonella.guida@unibas.it	
UNIVERZITA KARLOVA V PRAZE	CZ PRAHA07	Institutional Coordinator DAGMAR CHALUPOVÁ - Charles University in Prague Faculty of Science Albertov 6 128 43 Prague / +420-221951166 email: dagmar.chalupova@natur.cuni.cz	
		Academic Contact (name, address, phone, fax, E-mail) PROF. RICHARD PRIKRYL - Institute of Geochemistry, Mineralogy and Mineral Resources Charles University in Prague Faculty of Science Albertov 6 128 43 Prague ph.+420-221951500 email: richard.prikryl@natur.cuni.cz	
		Administrative Contact (name, address, phone, fax, e-mail) - Charles University in Prague Faculty of Science Albertov 6 128 43 Prague ph. email:	
[...]			

¹Inter-institutional agreements can be signed by two or more higher education Institutions

²Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers³ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods Student Mobility for Studies Student Mobility for Traineeships * [total number of months of the study periods or average duration*]	
I POTENZA01	CZ PRAHA07	0731	Architect ure and town planning	1st, 2nd, 3rd	2 students / 22 months	1 students / 6 months
		0532	Earth sciences	1st, 2nd, 3rd	2 students / 22 months	1 students / 6 months
CZ PRAHA07	I POTENZA01	0532	Earth sciences	1st, 2nd, 3rd	2 students / 22 months	1 students / 6 months
		0731	Architect ure and town planning	1st, 2nd, 3rd	2 students / 22 months	1 students / 6 months

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods Staff Mobility for Teaching Staff Mobility for Training * [total number of days of teaching periods or average duration *]	
I POTENZA01	CZ PRAHA07	0731	Architecture and town	2 x 14 days	1 x 15 days

³Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

			planning		
CZ PRAHA07	I POTENZA01	0532	Earth sciences	2 x 14 days	1 x 15 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies	Staff Mobility for Teaching
I POTENZA01	0731 Architecture and town planning	ITALIAN	ENGLISH	B1	B2
CZ PRAHA07	0731 Architecture and town planning	CZECH	ENGLISH	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page]. I POTENZA01: <http://internazionale.unibas.it/site/home/ects-guide/general-info/language-competences.html>

D. Additional requirements

I POTENZA01:

Information about inbound opportunities: <http://internazionale.unibas.it/site/home/incoming.html>

1. The University of Basilicata has the infrastructure and a disabilities service to welcome students and staff with disabilities. It offers counseling for students and staff with disabilities and chronic diseases through its Disabilities Service, web site: <http://www.oblola.it/diversamente/>. For further information, please consult <http://internazionale.unibas.it/site/home/ects-guide/general-info/facilities-for-special-needs.html>

2. **Academic Tutor/Responsible of the Agreement (Potenza)** (name, address, phone, fax, e-mail):
NICOLA MASINI - Department of European and Mediterranean Cultures - Via Lazazzera, 75100 (Matera) ph.+39 0971 427321 fax+39 0971 427333 email: n.masini@ibam.cnr.it

⁴For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

3. **Administrative contact person (Potenza):** Annalisa Anzalone, International Mobility Office, Via Nazario Sauro nro. 85, 85100 Potenza (Italy), ☎+39 0971 202158, 202191; fax + 39 0971 202197; ✉ mobint@unibas.it or mobint1@unibas.it

In case of additional requirements regarding management, organization and all the other aspects (e.g., enrolment, useful documents, etc., and for students with special needs), as well as for "Student mobility for traineeships", please contact the International Mobility Office. In case of academic matters, contact the Responsible of the agreement or the Departmental Coordinator.

For Student mobility for traineeships: please contact the International Mobility Office. Info about how to apply are available on <http://internazionale.unibas.it/site/home/incoming/articolo9501931.html>

For Staff mobility for teaching: The Teaching programme or Working programme form duly filled in and signed by home university should be sent to the Departmental Coordinators or the Institutional Coordinator. Incoming teaching staff must be individually accepted by the School concerned, on the basis of the working plan and its adequacy to the teaching programme of the School concerned. The correspondence and the necessary papers have to be sent also to the following e-mail address: mobint@unibas.it. Details are available on <http://internazionale.unibas.it/site/home/incoming/articolo9502875.html>

For Staff mobility for training: Incoming non-teaching staff must be individually accepted by the department, service or unit concerned, on the basis of the working plan and the availability of the department, service or unit concerned. The correspondence and the necessary papers have to be sent also to the following e-mail address: mobint@unibas.it. Details are available on <http://internazionale.unibas.it/site/home/incoming/articolo9502875.html>.

CZ PRAHA07

<http://www.cuni.cz/UK-2045.html>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
I POTENZA01	Nomination: 30th June (Semester 1/winter semester and full year) Application deadline: 31st July	Nomination: 30th September (Semester 2/Spring semester) Application deadline: 30th October
CZ PRAHA07	June 15th	October 31st

- The receiving institution will send its decision within 4 weeks.
- A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
- Termination of the agreement
In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2021 will only take effect as of 1 September 2022. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

I POTENZA 01: The Italian University System gives grades in thirtieths. For ordinary exams is used a 30-point scale simply divided in two: non passing (0 to 17), and passing grades (18 to 30 cum laude). For the final dissertation a 110-point scale is used, which is divided in two as well, with 66 being the minimum grade for passing. For outstanding results, the Lode "praise" is added to the maximum grade". In the University of Basilicata the ECTS is used. 1 ECTS credit corresponds to 1 CFU "Credito Formativo Universitario".
<http://internazionale.unibas.it/site/home/ects-guide/study-at-unibas/the-italian-university-system.html>
<http://internazionale.unibas.it/site/home/ects-guide.html>

CZ PRAHA07 : Points Mark 90-100 A 80-89 B 70-79 C 60-69 D 50-59 E 0-49 F (= Fail) To summarise, you must achieve a total of at least 50 points in order to pass overall, but also no less than 20 points from each part (written and oral)

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I POTENZA01	International Mobility Office, Via Nazario Sauro nr. 85, 85100 Potenza (Italy), ☎+39 0971 202158, 202191; fax + 39 0971 202197; ✉mobint@unibas.it or mobint1@unibas.it	http://internazionale.unibas.it/site/home/ects-guide/general-info/visa-regulation.html
CZ PRAHA07	erasmus@ruk.cuni.cz / +420-224491710	http://www.cuni.cz/UK-2045.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I POTENZA01	International Mobility Office, Via Nazario Sauro nr. 85, 85100 Potenza (Italy), ☎+39 0971 202158, 202191; fax + 39 0971 202197; ✉mobint@unibas.it or mobint1@unibas.it	http://internazionale.unibas.it/site/home/ects-guide/general-info/insurance-policy.html
CZ PRAHA07	erasmus@ruk.cuni.cz / +420-224491710	http://www.cuni.cz/UK-2045.html

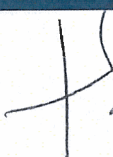
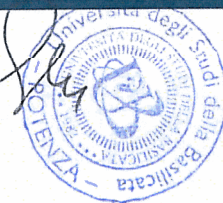
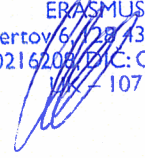
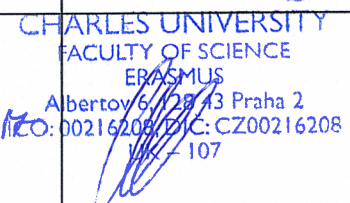
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I POTENZA01	International Mobility Office, Via Nazario Sauro nr. 85, 85100 Potenza (Italy), ☎+39 0971 202158, 202191; fax + 39 0971 202197; ✉mobint@unibas.it or mobint1@unibas.it	http://internazionale.unibas.it/site/home/ects-guide/general-info/accommodation.html
CZ PRAHA07	erasmus@ruk.cuni.cz / +420-224491710	http://www.cuni.cz/UK-2073.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
I POTENZA01	THE RECTOR PROF. AURELIA SOLE Il Pro-Rettore per le Relazioni Internazionali Prof. Francesco SDAO	14.11.2017	 
CZ PRAHA07	Faculty ERASMUS Coordinator RNDR. DAGMAR CHALUPOVÁ, PH.D.	20.11.2017	 

⁵Scanned signatures are accepted