



**Erasmus+ Programme - Key Action 1 – Mobility for learners and staff –
Higher Education Student and Staff Mobility**

**Inter-institutional¹ agreement 2021-2022
between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code		Contact details ² (email, phone)	Website
UNIVERSITÀ DEGLI STUDI DELLA BASILICATA	I POTENZA01	Institutional Coordinator and Vice- Rector for international relations (name, address, phone, e-mail)	Prof. Eng. Michele Greco PhD International Mobility Office, Via Nazario Sauro nr. 85, 85100 Potenza (Italy) ☎ +39 0971 205199 ✉ mobint@unibas.it ✉ michele.greco@unibas.it	http://portale.unibas.it/site/home.html http://internazionale.unibas.it/site/home.html http://internazionale.unibas.it/site/home/discover-university.html
		Academic Contact (name, address, phone, e-mail)	Prof. Katia Genovese, Via dell'Ateneo Lucano 10, 85100, Potenza (Italy) ☎ +39 0971 205013 ✉ katia.genovese@unibas.it	
		Administrative Contact (name, address, phone, e-mail)	Dott.ssa Annalisa Anzalone, International Relations Office, Via Nazario Sauro nr. 85, 85100 Potenza (Italy) ☎ +39 0971 202158 ✉ mobint@unibas.it	
CHARLES UNIVERSITY	CZ PRAHA07	Institutional coordinator (name, address, phone, e-mail)	Mgr. Ivana Herglová, Ph.D. Rectorate, Ovocný trh 5 110 00 Praha 1 (Czech Republic) ☎ +420 224 491 710 fax: +420 224 229 487 ✉ ivana.herglova@ruk.cuni.cz	https://cuni.cz/UKEN-1.html https://cuni.cz/UKEN-142.html https://cuni.cz/UKEN-1031.html
		Faculty Erasmus Coordinator (name, address, phone, e-mail)	RNDr. Jakub Hraníček, Ph.D. Faculty of Science, Albertov 6, 128 43 Praha 2 (Czech Republic) ☎ +420 221 951 165 ✉ erasmus@natur.cuni.cz	
		Academic Contact (name, address, phone, e-mail)	RNDr. Gunther Kletetschka, Ph.D. Institute of Hydrogeology, Engineering Geology and Applied Geophysics, Albertov 6, 128 43 Praha 2 (Czech Republic) ☎ +420 22195 1963 ✉ gunther.kletetschka@natur.cuni.cz	

¹Inter-institutional agreements can be signed by two or more higher education Institutions

²Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		Administrative Contact <i>(name, address, phone, e-mail)</i>	Kateřina Tesaříková Na Slupi 16, 2nd floor 128 43 Praha 2 (Czech Republic) ✉ tesarik1@natur.cuni.cz ☎ +420 221 951 165	
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B. Mobility numbers³ per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
I POTENZA01	CZ PRAHA07	0532	Earth Sciences	3 rd	12 months 2 students	6 months 1 student
I POTENZA01	CZ PRAHA07	0732	Building and Civil Engineering	3 rd	12 months 2 students	6 months 1 student
CZ PRAHA07	I POTENZA01	0532	Earth Sciences	3 rd	12 months 2 students	6 months 1 student
CZ PRAHA07	I POTENZA01	0732	Building and Civil Engineering	3 rd	12 months 2 students	6 months 1 student

Blended mobility option for students

☒ **University of Basilicata**

☒ **Charles University**

***By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.**

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

³Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
I POTENZA01	CZ PRAHA07	0532	Earth Sciences	2 x 5 days (minimum 8 hours)	2 x 5 days
I POTENZA01	CZ PRAHA07	0732	Building and Civil Engineering	2 x 5 days (minimum 8 hours)	2 x 5 days
CZ PRAHA07	I POTENZA01	0532	Earth Sciences	2 x 5 days (minimum 8 hours)	2 x 5 days
CZ PRAHA07	I POTENZA01	0732	Building and Civil Engineering	2 x 5 days (minimum 8 hours)	2 x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruc- tion 1	Language of instruction 2	Recommended language of instruction level ⁴	
				Student Mobility for Studies	Staff Mobility for Teaching
I POTENZA01		ITALIAN	ENGLISH	A2 Italian	B2 English
CZ PRAHA07		CZECH	ENGLISH	B2 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

I POTENZA01: <http://internazionale.unibas.it/site/home/incoming/articolo9507500.html>

CZ PRAHA07: <https://cuni.cz/uken-364.html>

⁴For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

I POTENZA01:

Information about inbound opportunities: <http://internazionale.unibas.it/site/home/incoming.html>

1. **Services for disabilities:** The University of Basilicata has the infrastructure and a disabilities service to welcome students and staff with disabilities. It offers counseling for students and staff with disabilities and chronic diseases through its Disabilities Service, web site: <http://www2.unibas.it/diversamenteabili/>. For further information, please consult <http://internazionale.unibas.it/site/home/discover-university/general-info/facilities-for-special-needs.html>

2. **Academic Tutor/Responsible of the Agreement:** Prof. Roberto Vassallo – School of Engineering - Università della Basilicata, Via dell'Ateneo Lucano 10 - 85100 Potenza (Italy), ph: +39 0971 20 5390, email: roberto.vassallo@unibas.it.

3. **Administrative contact person:** Annalisa Anzalone – International Mobility Office, Via Nazario Sauro 85, 85100 Potenza (Italy), ph: +39 0971 202158, 202191; fax + 39 0971 202197; email: mobint@unibas.it or mobint1@unibas.it.

In case of additional requirements regarding management, organization and all the other aspects (e.g., enrolment, useful documents, etc., and for students with special needs), as well as for "Student mobility for traineeships", please contact the International Mobility Office. In case of academic matters, contact the Responsible of the agreement or the Departmental Coordinator.

For Student mobility for traineeships: please contact the International Mobility Office. Info about how to apply are available on <http://internazionale.unibas.it/site/home/incoming/articolo9507549.html>

For Staff mobility for teaching: The Teaching programme or Working programme form duly filled in and signed by home university should be sent to the Departmental Coordinators or the Institutional Coordinator. Incoming teaching staff must be individually accepted by the School concerned, on the basis of the working plan and its adequacy to the teaching programme of the School concerned. The correspondence and the necessary papers have to be sent also to the following e-mail address: mobint@unibas.it. Details are available on <http://internazionale.unibas.it/site/home/incoming/articolo9507596.html>

For Staff mobility for training: Incoming non-teaching staff must be individually accepted by the department, service or unit concerned, on the basis of the working plan and the availability of the department, service or unit concerned. The correspondence and the necessary papers have to be sent also to the following e-mail address: mobint@unibas.it. Details are available on <http://internazionale.unibas.it/site/home/incoming/articolo9507669.html>

CZ PRAHA07:

Information about inbound opportunities: <https://cuni.cz/UKEN-142.html>

1. **Services for disabilities:** The Office for Students with Special Needs (<https://cuni.cz/UKEN-190.html>) offers the students to discuss their needs and requirements and provides ongoing support through their time at Charles University. There are several dozens of students with visual and hearing impairment, mobility difficulties and other disabilities enrolled at Charles University every year. For personal requests or meetings, students can contact the professional counsellors at handicap@ruk.cuni.cz. General information is available at various handouts: [https://cuni.cz/UKEN-191-version1-ipsc 80 version1 specialneeds.pdf](https://cuni.cz/UKEN-191-version1-ipsc%2080-version1-specialneeds.pdf). In particular, Erasmus students coming to Charles University who have special needs can contact the European Office (the main Erasmus office of Charles University) for support at erasmus@ruk.cuni.cz.

2. Academic Tutor/Responsible of the Agreement: Gianvito Scaringi – Institute of Hydrogeology, Engineering Geology and Applied Geophysics, Faculty of Science, Albertov 6, 128 43 Praha 2 (Czech Republic), gianvito.scaringi@natur.cuni.cz, +420 777 546 432.

3. Administrative contact person: Kateřina Tesaříková – Department of Student Affairs, Faculty of Science, Na Slupi 16, 128 43 Praha 2 (Czech Republic), tesarik1@natur.cuni.cz, +420 221 951 165

In case of additional requirements regarding management, organization and all the other aspects (e.g., enrolment, useful documents, etc., and for students with special needs), as well as for "Student mobility for traineeships", please contact the Department of Student Affairs. In case of academic matters, contact the Responsible of the agreement or the Departmental Coordinator.

For Student mobility for traineeships: Please contact the Department of Student Affairs at erasmus@natur.cuni.cz. Details are available at <https://www.natur.cuni.cz/eng/study/erasmus/traineeships/>

For Staff mobility for teaching: The purpose of the teaching stay is the pedagogical activity of an employee from a foreign workplace at the department / institute of the faculty. The host institution shall ensure that this activity is included in and forms an integral part of one of the study programs leading to the award of a diploma. Erasmus coordinators of departments / institutes of the faculty are responsible for compiling and implementing a teaching programme of a foreign employee (minimum 8 hours of teaching per week). Information for incoming staff can be obtained from the administrative contact and through the following link: <https://www.natur.cuni.cz/fakulta/studium/studium-v-zahranici/erasmus/zamestnanci/prijimani-ucitelu>

For Staff mobility for training: The purpose of training an employee coming to a department / institute of the faculty is his/her development and gaining new knowledge in the field in which he/she works at a domestic institution. Erasmus coordinators of departments / institutes of the faculty are responsible for compiling and implementing a training programme of a foreign employee (minimum 5 working days of training). Information for incoming staff can be obtained from the administrative contact and through the following link: <https://www.natur.cuni.cz/fakulta/studium/studium-v-zahranici/erasmus/zamestnanci/prijimani-ucitelu>

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
I POTENZA01	Nomination: 30th June (Semester 1/winter semester and full year) Application deadline: 31st July	Nomination: 30th September (Semester 2/Spring semester) Application deadline: 30th October
CZ PRAHA07	June 15th	October 31st

2. The receiving institution will send its decision within 6 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2021 will only take effect as of 1 September 2022. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

1. Grading systems of the institutions

I POTENZA 01: The Italian University System gives grades in thirtieths. For ordinary exams is used a 30-point scale simply divided in two: non passing (0 to 17), and passing grades (18 to 30 cum laude). For the final dissertation a 110-point scale is used, which is divided in two as well, with 66 being the minimum grade for passing. For outstanding results, the Lode "praise" is added to the maximum grade". In the University of Basilicata the ECTS is used. 1 ECTS credit corresponds to 1 CFU "Credito Formativo Universitario".

<http://internazionale.unibas.it/site/home/discover-university/info-package---what-you-need-to-know.html>

CZ PRAHA07: Charles University provides grades on a scale from 1 (best) to 4 (worst). Grade 1 is considered "excellent", grade 2 is "very good", grade 3 is "good", and grade 4 is "fail". The university follows the ECTS credit system. The credits are allocated by the individual departments in accordance with the standard workload determined by the respective study and examination regulations whereby one credit equals 30 hours of study.

<https://cuni.cz/UKEN-361.html>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I POTENZA01	International Mobility Office, Via Nazario Sauro 85, 85100 Potenza (Italy), ☎+39 0971 202158, 202191; fax + 39 0971 202197; ✉mobint@unibas.it or mobint1@unibas.it	http://internazionale.unibas.it/site/home/incoming/articolo9507500.html
CZ PRAHA07	erasmus@ruk.cuni.cz +420 224 491 710	https://www.cuni.cz/UK-2045.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I POTENZA01	International Mobility Office, Via Nazario Sauro 85, 85100 Potenza (Italy), ☎+39 0971 202158, 202191; fax + 39 0971 202197; ✉mobint@unibas.it or mobint1@unibas.it	http://internazionale.unibas.it/site/home/incoming/articolo9507500.html
CZ PRAHA07	erasmus@ruk.cuni.cz +420 224 491 710	https://www.cuni.cz/UK-2045.html


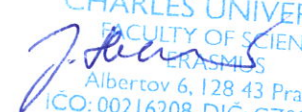
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I POTENZA01	International Mobility Office, Via Nazario Sauro 85, 85100 Potenza (Italy), ☎ +39 0971 202158, 202191; fax + 39 0971 202197; ✉ mobint@unibas.it or mobint1@unibas.it	http://internazionale.unibas.it/site/home/incoming/articolo9507500.html
CZ PRAHA07	erasmus@ruk.cuni.cz +420 224 491 710	https://www.cuni.cz/UK-2073.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁵
I POTENZA01	THE RECTOR PROF. IGNAZIO M. MANCINI	01-03-2021	
CZ PRAHA07	RNDr. Jakub Hraníček, Ph.D. Faculty Erasmus Coordinator	26-02-2021	 CHARLES UNIVERSITY FACULTY OF SCIENCE ERASMUS Albertov 6, 128 43 Praha 2 IČO: 00216208, DIČ: CZ00216208 UK – 107

⁵Scanned signatures are accepted