



## Inter-institutional agreement 2015-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### SECTION A. INFORMATION ABOUT HIGHER EDUCATION INSTITUTIONS

Name of the Institution	UNIVERSIDADE DE AVEIRO		
Erasmus Code	<b>P AVEIRO01</b>	Website	<a href="http://www.ua.pt">http://www.ua.pt</a>
Name of senior officer in charge of this agreement	Niall Power, Head of International Office	Telephone Email Address	+ 351 234 370 060 <a href="mailto:gri@ua.pt">gri@ua.pt</a> International Office Campus Universitário de Santiago 3810-193 Aveiro, Portugal
Name of Erasmus <u>academic</u> co-ordinator in charge of this agreement	Professor Dr. Jorge Medina	Telephone Email Address	+351 234 370 802 <a href="mailto:jmedina@ua.pt">jmedina@ua.pt</a> Department of Geosciences Campus Universitário de Santiago 3810-193 Aveiro, Portugal

Name of the Institution	CHARLES UNIVERSITY IN PRAGUE		
Erasmus Code	<b>CZ PRAHA07</b>	Website	<a href="http://www.cuni.cz/">http://www.cuni.cz/</a>
Name of senior officer in charge of this agreement	Michal Maršálek, Institutional Coordinator	Telephone E-mail Address	+420 224 491 310 <a href="mailto:michal.marsalek@ruk.cuni.cz">michal.marsalek@ruk.cuni.cz</a> European Office Ovocný trh 3, 116 36 Praha 1, Czech Republic
Name of Erasmus <u>academic</u> co-ordinator in charge of this agreement	Prof. RNDr. Martin Mihaljevič, CSc.	Telephone E-mail Address	+420 221 951 494 <a href="mailto:martin.mihaljevic@natur.cuni.cz">martin.mihaljevic@natur.cuni.cz</a> Institute of Geochemistry, Mineralogy and Mineral Resources Faculty of Science Albertov 6, 128 43 Praha 2, Czech Republic

# Erasmus+ Programme

Key Action 1 Mobility for learners and staff  
Higher Education Student and Staff Mobility



## SECTION B. MOBILITY NUMBERS PER ACADEMIC YEAR

The partners commit to amend the tables below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

ISCED Code	Subject Area
0532	Earth Sciences

### B1. Student mobility

	Short cycle	1st cycle	2nd cycle	3rd cycle	From [Erasmus code]	To [Erasmus code]	No. of students	Months per mobility period
Study			x		P AVEIRO01	CZ PRAHA07	2	10 (max. 5 per student)
			x		CZ PRAHA07	P AVEIRO01	2	10 (max. 5 per student)
Training	No/only by individual agreement.							

### B2. Staff mobility

	Number of staff	From [Erasmus code]	To [Erasmus code]	Number of staff mobility periods	Teaching hours per mobility period
Teaching	1	P AVEIRO01	CZ PRAHA07	1 week	Min. 8
	1	CZ PRAHA07	P AVEIRO01	1 week	Min. 8
Training	No/only by individual agreement.				

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## SECTION C. RECOMMENDED LANGUAGE SKILLS

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
			Student Mobility for Studies	Staff Mobility for Teaching
P AVEIRO01	Portuguese	English	B1	B2
CZ PRAHA07	English	Czech	B2	B2

## SECTION D. ADDITIONAL REQUIREMENTS AND INFORMATION

### P AVEIRO01

- ✓ Nomination by home institution required, before student's application.
- ✓ Erasmus Student Network Aveiro helps welcoming the international exchange students.
- ✓ Erasmus Buddy program, to assist the international exchange students.
- ✓ "UA Tutoring Programme" – mentoring programme based on academic guidance and student-student mentoring.
- ✓ Accommodation guaranteed for students and teaching staff with disabilities.
- ✓ Support services and facilities for students and teaching staff with disabilities.
- ✓ Student's Ombudsman / Pedagogical Support Office / University Health Services / LUA – UA's nighttime helpline

### CZ PRAHA07

- ✓ <http://www.cuni.cz/UK-928.html>
- ✓ <https://www.natur.cuni.cz/eng/study/erasmus/erasmus/#basic-erasmus-data>





## SECTION E. CALENDAR

**E1.** Nominations and applications of students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
P AVEIRO01	May 31 <sup>st</sup>	November 15 <sup>th</sup>
CZ PRAHA07	June 15 <sup>th</sup>	October 31 <sup>st</sup>

**E2.** The P AVEIRO01 will send its decision on the admission of ERASMUS candidates within 4-6 weeks. The CZ PRAHA07 will send its decision within 6-8 weeks after deadline.

**E3.** A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving institution.

**E4.** This agreement will come into effect from the date of signature by the partner universities. It remains valid until the end of the final academic year indicated on page 1 of the present agreement or until the partners agree to end it by mutual accord, provided that a minimum of one academic year's notice is given. Should a single partner wish to withdraw from the agreement prior to the validity period indicated in page 1, that institution must guarantee that any student admitted at that time will be able to continue their studies and complete the planned mobility.

*Disclaimer: Neither the European Commission nor the National Agencies can be held responsible in case of a conflict*

## SECTION F. INFORMATION

### F1. Grading systems of the institutions

The institutions agree to provide the statistical distribution of grades, according to the descriptions in the ECTS users' guide, with all transcripts of records issued at the end of the student mobility period. Further information on the grading systems of the institutions can be found at the following locations

[Erasmus code]	Information												
P AVEIRO01	<a href="http://www.ua.pt/gri/ects">www.ua.pt/gri/ects</a>												
CZ PRAHA07	<p><b>Description of the institutional grading system:</b> Charles University in Prague awards grades according to the Czech Grading Scale for Institutions of Higher Education which consists of 4-point scale.</p> <table border="1"> <thead> <tr> <th>Czech Grade</th> <th>ECTS Grade</th> </tr> </thead> <tbody> <tr> <td>1 - Excellent (excellent performance)</td> <td>A</td> </tr> <tr> <td>2 - Very Good (above the average standard but with some errors)</td> <td>B</td> </tr> <tr> <td>3 - Good (generally sound work with a number of notable errors)</td> <td>D</td> </tr> <tr> <td>4 - Fail (unsatisfactory performance)</td> <td>F</td> </tr> <tr> <td>Pass - student achievements in some subjects are graded only as "pass", where student has obtained a satisfactory level</td> <td>Pass</td> </tr> </tbody> </table>	Czech Grade	ECTS Grade	1 - Excellent (excellent performance)	A	2 - Very Good (above the average standard but with some errors)	B	3 - Good (generally sound work with a number of notable errors)	D	4 - Fail (unsatisfactory performance)	F	Pass - student achievements in some subjects are graded only as "pass", where student has obtained a satisfactory level	Pass
Czech Grade	ECTS Grade												
1 - Excellent (excellent performance)	A												
2 - Very Good (above the average standard but with some errors)	B												
3 - Good (generally sound work with a number of notable errors)	D												
4 - Fail (unsatisfactory performance)	F												
Pass - student achievements in some subjects are graded only as "pass", where student has obtained a satisfactory level	Pass												



ECTS grading scale:		
ECTS Grade	% of successful students normally achieving the grade	Definition
A	10	EXCELLENT - outstanding performance with only minor errors
B	25	VERY GOOD - above the average standard but with some errors
C	30	GOOD - generally sound work with a number of notable errors
D	25	SATISFACTORY - fair but with significant shortcomings
E	10	SUFFICIENT - performance meets the minimum criteria
FX	-	FAIL - some more work required before the credit can be awarded
F	-	FAIL - considerable further work is required

## F2. Entry visas and residence permits

The sending and receiving institutions will provide assistance, when required, in securing visas and residence permits for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contacts information sources:

Institution	Contact details	Website for information
P AVEIRO01	Dora Ribeiro Tel. +351 234 370 060 Email: <a href="mailto:dribeiro@ua.pt">dribeiro@ua.pt</a>	<a href="http://www.ua.pt/gri/visas">www.ua.pt/gri/visas</a>
CZ PRAHA07	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> Tel.: +420 224 491 710	<a href="http://www.cuni.cz/UK-2045.html">www.cuni.cz/UK-2045.html</a>

## F3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution	Contact details	Website for information
P AVEIRO01	Niall Power Tel. +351 234 370 060 Email: <a href="mailto:niall@ua.pt">niall@ua.pt</a>	<a href="http://www.ua.pt/gri/healthcare">www.ua.pt/gri/healthcare</a>
CZ PRAHA07	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> Tel.: +420 224 491 710	<a href="http://www.cuni.cz/UK-2045.html">www.cuni.cz/UK-2045.html</a>

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## F4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution	Contact details	Website for information
P AVEIRO01	Ana Coimbra Tel. +351 234 370 060 Email: <a href="mailto:ana.coimbra@ua.pt">ana.coimbra@ua.pt</a>	<a href="http://www.ua.pt/gri/accommodation">www.ua.pt/gri/accommodation</a>
CZ PRAHA07	<a href="mailto:erasmus@ruk.cuni.cz">erasmus@ruk.cuni.cz</a> Tel.: +420 224 491 710	<a href="http://www.cuni.cz/UK-2073.html">www.cuni.cz/UK-2073.html</a>

## G. SIGNATURES OF THE INSTITUTIONS (legal representatives)<sup>1</sup>

Name of institution  
**UNIVERSIDADE DE AVEIRO**

Name and status of representative  
Prof. Dr. Eduardo Silva,  
Vice-Rector

Signature:

Stamp

Date 18/02/2015

Name of institution  
**CHARLES UNIVERSITY IN PRAGUE**

Name and status of representative  
RNDr. Dagmar Chalupová, Ph.D.  
Faculty Erasmus Coordinator

Signature:

CHARLES UNIVERSITY in Prague  
Faculty of Science  
ERASMUS

Stamp

Date

Albertov 6, 128 43 Prague 2  
UK - 156

27.2.2015

<sup>1</sup> Scanned signatures are accepted