



Erasmus⁺ Programme



Inter-institutional agreement 2015-2021

Higher Education Student and Staff Mobility

–Mobility for learners and staff–

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus⁺ programme. This Inter-institutional agreement will come into effect only in the event that both institutions are holders of valid Erasmus Charter for Higher Education (ECHE) for the period mentioned above and they commit to respect the quality requirements of ECHE in all aspects related to the organisation and management of the mobility. *If the Erasmus⁺ programme sets extra criteria this Agreement will be reviewed.*

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details ¹ (Name, E-mail, Phone)
CHARLES UNIVERSITY IN PRAGUE Faculty of Science, Institute of Hydrogeology, Engineering Geology and Applied Geophysics	CZ PRAHA07	Doc. RNDr. David Mašín, M.Phil., Ph.D. masin@natur.cuni.cz +420 221951552
ISTANBUL UNIVERSITY Faculty of Engineering, Department of Geophysical Engineering	TR ISTANBU03	ERASMUS Institutional Coordinator: Prof.Dr. E. Ş. Nazlı ARDA Tel.: +90 212 440 0000-10130 Fax: +90 212 440 0052 Email: intacrel@istanbul.edu.tr narda@istanbul.edu.tr Departmental Coordinator: Assoc. Prof. Dr. Ethem GÖRGÜN Email: ethem.gorqun@istanbul.edu.tr

B. Mobility numbers per academic year

FROM	TO	Subject area ISCED	Subject area name ISCED	Study cycle	Total Number of students/Total number of months	
					SMS ²	SMT ³
CZ PRAHA07	TR ISTANBU03	443	Earth Science	1 st , 2 nd , 3 rd	2/10	0/0
TR ISTANBU03	CZ PRAHA07	443	Earth Science	1 st , 2 nd , 3 rd	2/10	0/0

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

² Student Mobility for Studies

³ Student Mobility for Traineeship

FROM	TO	Subject area	Subject area name	Total Number of staff mobility/Total number of days	
		ISCED	ISCED	STA ⁴	STT ⁵
CZ PRAHA07	TR ISTANBU03	443	Earth Science	1/8	0/0
TR ISTANBU03	CZ PRAHA07	443	Earth Science	1/8	0/0

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional Subject area ISCED	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
CZ PRAHA07		English	Czech	B2	B2
TR ISTANBU03		English	Turkish	B2	B2

D. Calendar

1. Student nomination/application deadlines:

Receiving institution	Winter term ⁶ [month]	Summer term ⁷ [month]
CZ PRAHA07	June 15 th	October 31 st
TR ISTANBU03	June 15 th	November 15 th

- The receiving institutions will send their decisions within 6-8 weeks after deadline.
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
- Termination of this Agreement or Changes in the data set above can be amended annually, if communicated before January 1st. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

⁴ Staff Mobility for Teaching

⁵ Staff Mobility for Training

⁶ To be adapted in case of a trimester system.

⁷ To be adapted in case of a trimester system.

TR ISTANBU03

Information on the Application System is available at

<http://erasmus.istanbul.edu.tr/en/>

2. The receiving institution will send its decision within [6] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

E. Information

1. Grading systems of the institutions

TRISTANBU 03

ECTS Credits: Istanbul University uses the *European Credit Transfer and Accumulation System (ECTS)* which is a workload-based system for measuring and comparing study results. The student is awarded a certain number of ECTS credits for each course which reflects the workload necessary to successfully complete a course. Credits are awarded only when the student has fulfilled the course requirements, for example regular attendance. The credits are allocated by the individual departments in accordance with the standard workload determined by the respective study and examination regulations whereby one credit equals 30 hours of study. Please note that the Student Exchange Office refrains from prescribing a standard workload per semester.

GRADES: Istanbul University recommends the following grading equivalency table:

Coresponding Grades in Numbers	Coresponding I.U. Grades	ECTS Grades
4.00	AA	A
3.50	BA	B
3.00	BB	C
2.50	CB	D
2.00	CC	E
1.50	DC	-
1.00	DD	-
0.00	FF	FX
0.00	FD	F
-	G	-
-	M	-

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TRISTANBU 03	intacrel@istanbul.edu.tr	http://erasmus.istanbul.edu.tr/en/ and http://yabancilar.iem.gov.tr/
CZ PRAHA07	erasmus@ruk.cuni.cz	http://www.cuni.cz/UK-2045.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TRISTANBU 03	intacrel@istanbul.edu.tr	http://erasmus.istanbul.edu.tr/en/
CZ PRAHA07	erasmus@ruk.cuni.cz	http://www.cuni.cz/UK-2045.html

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

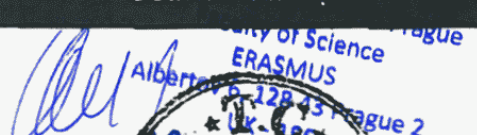

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU03		http://erasmus.istanbul.edu.tr/en/ and http://www.istanbul.edu.tr/avkampus/konukeyi/konukeyi.html
CZ PRAHA07		http://www.cuni.cz/UK-2073.html

F. Additional Information

	CZ PRAHA07	TR ISTANBU03
WWW for Incoming Students	http://www.cuni.cz/UK-928.html	http://erasmus.istanbul.edu.tr/
WWW Course Catalogue	http://www.cuni.cz/UK-2047.html	https://egitimdeyapilanma.istanbul.edu.tr/?dil=en
WWW Students and Staff with Disabilities	http://www.cuni.cz/UK-2049.html	http://erasmus.istanbul.edu.tr/en/
Contact details	erasmus@ruk.cuni.cz +420 224 491 810	http://erasmus.istanbul.edu.tr/en/ +90 212 4400000/10130

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name function	Date	Signature Seal or Stamp ⁸
CZ PRAHA07	RNDr. Dagmar Chalupová, Ph.D. Faculty ERASMUS Coordinator	5.6.2015	
TR ISTANBU03	Prof. Dr. E. Ş. Nazlı ARDA Erasmus Institutional Coordinator	5.6.2015	

⁸ Scanned signatures, seals and stamps are accepted