Scientific Presentations (2 days)*

Day 1 (4 hours)

1. Defining a presentation, the purpose and the aims:
   - What makes a good presentation?
2. The presentation journey from start to finish
   - Creating a strong introduction
   - Language of introductions
   - Avoiding repetition

Task: Introducing yourself and your talk

3. Developing the body of a presentation
   - Organisation and structure
   - Signposting and linking ideas
   - Language of sequencing

4. Concluding and closing
   - Effective finishes
   - Language of finishes

Task: Give a short presentation

5. Visuals
   - Thinking about visuals
   - Visual styles and colours

Task: Simplify complex & wordy visuals

Day 2 (4 hours)

1. Visuals (cont.)
   - Defining different types of charts, graphs and trends
   - Describing change, degree of change, and speed of change
   - Identifying location and highlighting information

Task: Identify various figures and describe trends

2. Speed and sound of spoken language
   - How fast is too fast?
   - ‘Chunking’ words

3. Pronunciation of difficult words

4. Dealing with questions
   - Responding to different questions

5. Dealing with fear and nervousness
   - Helpful body and vocal exercises before a presentation

6. Preparing and giving presentations

Task: Present presentation to peers and provide feedback

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Scientific Writing 1: Essentials (2 days)*

Day 1 (4 hours)

1. What is scientific writing?
   - What is the format of scientific papers?
   - What is the purpose of each section?
   - What are the stylistic features of scientific papers?

2. Creating a title
   - Why is it important?
   - Writing an appropriate title

3. Writing an introduction
   - Analysis of the genre
   - Tense use in introductions
   - Using linking words effectively
   - Vocabulary and phrases for introductions

   Task: Practice writing an introduction

4. Referencing and punctuation
   - Rules of punctuation
   - Referencing styles

5. Writing an abstract
   - Analysis of the genre
   - Summarising texts

   Task: Write an abstract based on a recent project

Day 2 (4 hours)

1. Writing the materials and methods section
   - Analysis of the genre
   - Using clauses of purpose and adverbs effectively

   Task: Practice writing a materials and methods section

2. Writing the results section
   - Analysis of the genre
   - Language of sequencing

3. Tables and figures
   - Different types of tables and figures
   - Labelling tables and figures appropriately
   - Language for describing trends

   Task: Creating a description for a figure

4. Writing the discussion section
   - Analysis of the genre
   - Expressing probability, likelihood and deduction

   Task: Practice writing a discussion section

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Scientific Writing 2: Improving your words (2 days)*

This workshop is a continuation of Scientific Writing 1: Essentials. Participants should ideally attend that workshop prior to registering for Scientific Writing 2: Improving your words.

Day 1 (4 hours)

1. Revisiting the abstract
   - Analyzing and identifying key parts
   - Producing an abstract from summary information

2. Analyzing language
   - Removing the "clutter"
   - Avoiding redundancy
   - Keeping related words together

3. Punctuation
   - Rules for commas
   - Common errors

Day 2 (4 hours)

1. Paraphrasing and plagiarism
   - Analyzing how to avoid plagiarism
   - Citing properly

2. Avoiding negative phrases

3. Exploring the genre of research grant or proposal writing

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